



Plumas LAFCo Agenda August 10, 2026

AGENDA

Regular Meeting

Monday, August 10, 2026 10:00 AM

City of Portola - City Council Chambers

35 Third Avenue, Portola, CA 96122

www.plumaslafco.org

<https://us02web.zoom.us/j/84740785845?pwd=VjAvVmhhRY3ZZL2d6aHVuYyt0TkpmZ09>

Public Member - Chair Matthew Haesche • County Member - Vice Chair Tom McGowan • City Member Jim Murphy • County Member Kevin Goss • City Member Bill Powers • City Member Alternate Mikki Brown • County Member Alternate Mimi Hall • Public Member Alternate Phil Oels

RULES AND PROCEDURES OF THIS COMMISSION

ZOOM Participation You may also use your computer or smart device to watch the video conference by downloading the Zoom ICloud Conference app or on the Zoom website, or you may dial in with your phone for audio only. See below for instructions on how to join.

The Commission welcomes you to its meetings which are regularly scheduled for the second Monday of every month at 10:00 a.m. Your interest and participation is encouraged and welcome.

As a courtesy, the LAFCO meeting is also accessible to to public via live streaming at:

<https://us02web.zoom.us/j/84740785845?pwd=VjAvVmhhRY3ZZL2d6aHVuYyt0TkpmZ09>

or by phone at: Phone Number 1-669-900-9128 Meeting ID: 847 4078 5845 Passcode: 239354 **Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issues that affect broadcasting. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in-person.**

Any person desiring to address the Commission on any item not on the agenda may do so during public comment period. Public comment during the meeting will be accepted in person only.

Public Comment can be made by clicking on the "comment" section directly from the agenda, next to each agenda item.

If you have any problems joining the meeting, please call LAFCo at (530)283-7069.

REASONABLE ACCOMMODATIONS

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a

person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

Disclosure & Disqualification Requirements Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Plumas LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 et seq. Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the Plumas County Planning Department office at 555 Main Street, Quincy, CA. and at the LAFCo Webpage www.plumaslafco.org

Contact LAFCo Staff LAFCo staff may be contacted at 530-283-7069 or by mail at LAFCo of Plumas County, 5050 Laguna Blvd #112-711, Elk Grove, CA 95758 or by email at jennifer@pccteam.com or by fax at 888-501-0395.

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call

2. Public Comments

☒ **Discussion**  [Comment](#)

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

3. Consent Agenda

☒ **Discussion** ☒ **Possible Action**  [Comment](#) [View Item](#)

These items are expected to be routine and non-controversial. The Commission will act upon them at one time without discussion. Any Commissioners, staff member or interested party may request that an item be removed from the consent agenda for discussion.

- A. Approval of Minutes for June 8, 2026 Meeting

B. Payment of Claims for June and July 2026

4. Correspondence

☒ Discussion  [Comment](#)

5. Public Member Term of Office and Recruitment

☒ Discussion ☒ Possible Action  [Comment](#)

A. Discuss and provide direction to staff regarding desired next recruitment of Public Member and Public Member Alternate

6. CALAFCO Conference Preparation

☒ Discussion ☒ Possible Action  [Comment](#) [View Item](#)

In preparation for the Annual Conference in Sacramento October 21-23, the Commission must consider nominations for awards, Board members, and voting delegates.

A. Consider nominations for CALAFCO Annual Achievement Awards

B. Consider nominations for CALAFCO Board Members

C. Appoint a voting delegate and alternate for the Annual Conference elections

7. Executive Officer Report

☒ Discussion  [Comment](#)

A. Fire MSR

B. Feather River CSD Update

C. CALAFCO Dues Committee

8. Commissioner Reports

☒ Discussion  [Comment](#)

9. Adjournment

Adjournment to next meeting on October 5, 2026.*



Plumas LAFCo Agenda June 8, 2026

MINUTES

Regular Meeting

Monday, June 08, 2026 10:00 AM

Plumas County Courthouse - Board of Supervisor Chambers

520 Main Street, Quincy, CA 95971

www.plumaslafco.org

<https://us02web.zoom.us/j/84740785845?pwd=VjAvVmhRY3ZZL2d6aHVuYytOTkpmdz09>

1. Call to Order

The meeting was called to order at 10:00 am by Public Member - Chair Matthew Haesche.

1. Pledge of Allegiance

Led by Public Member - Chair Matthew Haesche

2. Roll Call

Present: Public Member - Chair Matthew Haesche, County Member - Vice Chair Tom McGowan, County Member Kevin Goss, City Member Bill Powers, City Member Alternate Mikki Brown, County Member Alternate Mimi Hall

Absent: City Member Jim Murphy

2. Public Comments

No public comment

3. Consent Agenda

1. Approval of Minutes for April 13, 2026 Meeting

2. Payment of Claims for April and May 2026

County Member Kevin Goss motioned to approve. City Member Jim Murphy seconded the motion.

The roll call vote:

Aye Public Member - Chair Matthew Haesche Aye County Member Kevin Goss

Aye City Member Bill Powers Aye County Member Alternate Mimi Hall

Abstained County Member - Vice Chair Tom McGowan Abstained City Member Alternate

Mikki Brown Absent City Member Jim Murphy

4. Correspondence

No correspondence was heard

5. Final Budget for FY 26-27

1. Receive staff report and Final Budget for FY 26-27

County Member Kevin Goss motioned to approve. City Member Bill Powers seconded the motion.

The roll call vote:

Aye Public Member - Chair Matthew Haesche Aye County Member - Vice Chair Tom McGowan Aye County Member Kevin Goss Aye City Member Bill Powers
Aye City Member Alternate Mikki Brown Aye County Member Alternate Mimi Hall
Absent City Member Jim Murphy

2. Conduct Public Hearing

No Action

3. Consider Resolution 2026-0002: Approving the Final Budget for FY 26-27

County Member Kevin Goss motioned to approve. City Member Bill Powers seconded the motion.

The roll call vote:

Aye Public Member - Chair Matthew Haesche Aye County Member - Vice Chair Tom McGowan Aye County Member Kevin Goss Aye City Member Bill Powers
Aye City Member Alternate Mikki Brown Aye County Member Alternate Mimi Hall
Nay City Member Jim Murphy

6. Approval of GSRMA Resolution for Liability Coverage

1. Consider approval of Resolution to become signatories to GSRMAs JPA.

County Member Kevin Goss motioned to approve. County Member - Vice Chair Tom McGowan seconded the motion.

The roll call vote:

Aye Public Member - Chair Matthew Haesche Aye County Member - Vice Chair Tom McGowan Aye County Member Kevin Goss Aye City Member Bill Powers
Aye City Member Alternate Mikki Brown Aye County Member Alternate Mimi Hall
Absent City Member Jim Murphy

7. Consideration of Memorandum of Understanding with the County for Clerking Services

1. Review the MOU and provide any edits or comments.

Vote was to continue moving forward with the MOU and to have Jennifer S. and Dan Pargee (CAO) work together to come to a resolution on the amount of pay for Clerk services.

County Member Kevin Goss motioned to approve. County Member - Vice Chair Tom McGowan seconded the motion.

The roll call vote:

Aye Public Member - Chair Matthew Haesche Aye County Member - Vice Chair Tom McGowan Aye County Member Kevin Goss Aye City Member Bill Powers

Aye **City Member Alternate Mikki Brown** Aye **County Member Alternate Mimi Hall**
Absent **City Member Jim Murphy**

2. Consider authorizing the Chair and Executive Officer to sign the MOU upon agreement with the County.

Vote was to continue moving forward with the MOU and to have Jennifer S. and Dan Pargee (CAO) work together to come to a resolution on the amount of pay for Clerk services.

County Member Kevin Goss motioned to approve. County Member - Vice Chair Tom McGowan seconded the motion.

The roll call vote:

Aye **Public Member - Chair Matthew Haesche** Aye **County Member - Vice Chair Tom McGowan** Aye **County Member Kevin Goss** Aye **City Member Bill Powers**
Aye **City Member Alternate Mikki Brown** Aye **County Member Alternate Mimi Hall**
Absent **City Member Jim Murphy**

8. Approve CALAFCO Conference Attendees for October 21-23, 2026

1. Approve attendees to the CALAFCO conference to ensure Early Bird discount for registration.

Vote was to have Commissioners Goss, and Powers attend, with Commissioner Battligala as an alternate

County Member Kevin Goss motioned to approve. City Member Bill Powers seconded the motion.

The motion passed with the following vote:

6 **In Favor** 0 **Opposed**
 Abstained 1 **Absent** **Recused**

9. Feather River CSD Complaints and Concerns

1. Provide feedback and/or direction to staff regarding LAFCO next actions regarding the District.

Commission support to begin MSR Letter of Support

10. Executive Officer Report

1. Fire MSR

Report provided by the Executive Officer

2. Staff Workshop

Report provided by the Executive Officer

3. SB 827 Financial Training

Report provided by the Executive Officer

4. CALAFCO Board Meeting Update

Report provided by the Executive Officer

5. CALAFCO Quarterly Newsletter

Report provided by the Executive Officer

6. Whitehawk Ranch Transition Efforts

Report provided by the Executive Officer

11. **Commissioner Reports**

Commissioner Powers provided and update on Commissioner Murphy.

12. **Adjournment**

Adjourned meeting to July 14, 2026.

Chair:

Matthew Haesche

Commissioners:

Bill Powers, Vice Chair
 Tom McGowan, County
 Kevin Goss, County
 Jim Murphy, City
 Mimi Hall, County Alt
 Mikki Brown, Alt
 Phil Oels, Pub Alt

Executive Officer:

Jennifer Stephenson

Clerk:

Allen Hiskey

**LAFCo**

*The Local Agency Formation
 Commission Serving Plumas County*

**Claim Authorization Form
 June 2026 and July 2026 Expenses**

The Local Agency Formation Commission of Plumas County hereby authorizes the payment of the following claims from the 2025-2026 budget:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
June 1, 2026	CivicPlus (DocAccess)	\$ 3,000.00
June 4, 2026	Streamline Web hosting	\$ 804.40
June 23, 2026	Per Diem (June 8, 2026 Meeting)	\$ 411.72
June 22, 2026	Commission Meeting Mileage	\$ 205.77
July 28, 2026	Staff Svcs Jun 2026	\$ 7,731.15
July 28, 2026	Staff Workshop Reimbursement	\$ 223.86

TOTAL June 2026 (FY 25-26) - LAFCo expenses: \$ 12,376.90

The Local Agency Formation Commission of Plumas County hereby authorizes the payment of the following claims from the 2025-2026 budget:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
July 1, 2025	CALAFCO Membership	\$ 1,550.00
July 1, 2025	GSRMA Insurance	\$ 2,535.00
July 30, 2026	Conference Registration	\$ 1,580.00

TOTAL July 2026 (FY 26-27) - LAFCo expenses: \$ 5,665.00

DATED: August 10, 2026

APPROVED: August 10, 2026

 Matthew Haesche, Chair Plumas LAFCo

Attest:

 Jennifer Stephenson, Executive Officer



GOLDEN STATE RISK MANAGEMENT AUTHORITY
Golden State Risk Management Authority

P.O. Box 706
Willows, CA 95988

INVOICE

Invoice #: INV-005177

Date: 07/01/2026

Due date: 7/1/2026

Bill to:

Plumas Local Agency Formation Commission

5050 Laguna Blvd 112-711

Elk Grove, CA 95758

Policy Period: 07/01/2026-6/30/2027

Description/Memo	Amount
General Liability	\$2,582.00
Crime Bond	\$18.00
Total Contribution:	\$2,600.00
2.50% Discount (if paid by 7/31/2026):	(\$65.00)
Discounted Amount Due:	\$2,535.00

If we don't receive your payment by August 1, 2026, a 3% late fee will be added

Please note our new Remittance Address: PO Box 80826, City of Industry, CA 91716-8420

Payment must be made in full. To pay electronically, please contact the Accounting department.

For questions, please contact the Accounting department at 530-934-5633 or financedept@gsrma.org

Please mail checks to:

Golden State Risk Management Authority, PO Box 80826, City of Industry, CA 91716-8420

INVOICE

California Association of Local
Agency Formation Commissions
1451 River Park Dr, Ste 185
Sacramento, CA 95815-4520

info@calafco.org
+1 (916) 442-6536
www.calafco.org



Bill to
Jennifer Stephenson
Plumas LAFCo
5050 Laguna Blvd, Syte 112-711
Elk Grove, CA 95758

Ship to
Jennifer Stephenson
Plumas LAFCo
Plumas LAFCo
5050 Laguna Blvd, Syte 112-117
Elk Grove, CA 95758

Invoice details

Invoice no.: 2026-MD-26
Terms: 30 days
Invoice date: 06/28/2026
Due date: 07/31/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Member LAFCOs	Member Dues: Member LAFCOs	1	\$1,550.00	\$1,550.00

Total \$1,550.00

Note to customer

Payment by check is appreciated. If you prefer to pay by ACH, please contact me for CALAFCO's banking information. Credit card payments are also accepted; however, the applicable processing fee charged by our payment processor will be added to your payment.

Overdue 07/31/2026

Register for 2026 CALAFCO Annual Conference - Sacramento on October 21, 2026 to October 23, 2026

Registration Information



California Association of Local Agency Formation Commissions

Meeting Date: Wed, Oct 21, 2026 8:00 am -
Fri, Oct 23, 2026 12:00 pm

Meeting Title: 2026 CALAFCO Annual Conference - Sacramento

Venue: Sheraton Grand Sacramento Hotel

Location: 1230 J Street
Sacramento, CA 95814

Arielle Miller
Member: 17461981
Policy Consulting Associates, LLC
5050 Laguna Blvd. #112-711
Elk Grove, CA 95759

Item	QTY	Price	Total
Member - Full Conference <i>List Price: \$890.00</i> <i>Early Bird Discount: \$100.00</i> Member: Bill Powers Plumas LAFCO bpowers96122@gmail.com <i>Is this your first CALAFCO Annual Conference? Yes</i>			

<i>Meal Selection Regular Meal</i> <i>Special Dietary Needs or Food Allergies (Optional) - Please describe any special dietary needs or food allergies, including gluten-free, vegan, dairy-free, nut allergy, shellfish allergy, or other requirements. We will make every effort to accommodate requests received by September 22, 2026.</i> Member: Kevin Goss Plumas LAFCO kevin.goss4district2@gmail.com <i>Is this your first CALAFCO Annual Conference? No</i> <i>Meal Selection Regular Meal</i> <i>Special Dietary Needs or Food Allergies (Optional) - Please describe any special dietary needs or food allergies, including gluten-free, vegan, dairy-free, nut allergy, shellfish allergy, or other requirements. We will make every effort to accommodate requests received by September 22, 2026.</i>	2	\$790.00	\$1,580.00
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Subtotal: \$1,580.00

Total Registrations: 2

Order Total: \$1,580.00

Net Amount Due: \$1,580.00

Please send your check or money order, along with a copy of your registration receipt, to:

CALAFCO
1451 River Park Drive, Ste 185
Sacramento, CA 95815

You're Registered!

Thank you for registering for the **2026 CALAFCO Annual Conference**, October 21–23, 2026, at the **Sheraton Grand Sacramento**.

We look forward to welcoming you to Sacramento for three days of education, networking, and collaboration with LAFCO commissioners, staff, legal counsel, and local government professionals from throughout California.

What's Next?

- A confirmation email and receipt have been sent to the email address you provided.
- **CALAFCO prefers payment by check whenever possible**, as it helps reduce credit card processing fees and allows more of your registration dollars to support the Association's programs and services. We are also happy to accept credit card payments for your convenience.
- If you selected **Pay by Check**, please mail your payment promptly using the instructions included in your confirmation email.
- If you registered for the **Mobile Workshop** or **LAFCO Challenge**, your registration has been recorded.

Hotel Reservations

If you have not already reserved your hotel room, we encourage you to do so as soon as possible.

The CALAFCO room block at the **Sheraton Grand Sacramento** is available through **September 23, 2026**, or until the room block is sold out, whichever occurs first.

Hotel Reservation Link:

[Reservation-Link](#)

Conference Information

The preliminary conference program, conference updates, and additional conference information are available on the CALAFCO website.

Need Assistance?

If you have questions about your registration or need to make changes, please contact us:

CALAFCO

info@calafco.org

(916) 442-6536

Additional conference information, including final program updates and attendee information, will be emailed to registered attendees as the conference approaches.

We look forward to seeing you in Sacramento!

Invoice



Invoice number 5A5A163C-0015
Date of issue June 1, 2026
Date due July 1, 2026

Streamline (Powered by CivicPlus)
302 S 4th St
Suite 500
Manhattan, Kansas 66502
United States
+1 916-238-1811
support@getstreamline.com

Bill to
Jennifer Stephenson - Plumas LAFCO
5050 Laguna Blvd #112-711
Elk Grove, California 95758
United States
jennifer@pcateam.com

\$804.40 USD due July 1, 2026

Description	Qty	Unit price	Amount
DocAccess One-Time Setup Fee	700	\$1.00	\$700.00
Streamline Flex Jun 1–Jul 1, 2026	1	\$449.14	\$449.14
Subtotal			\$1,149.14
CSDA (30% off)			-\$344.74
Total			\$804.40
Amount due			\$804.40 USD

Questions about billing or looking to connect Bill.com?
Visit: www.getstreamline.com/billing
Call: 916-477-2455

Need our W-9 for tax purposes?
You can download it at www.getstreamline.com/w9.

If paying by check, include invoice number in the memo line on the check

Pay \$804.40 with a bank transfer

Bank transfers can take up to two business days. To pay via bank transfer, transfer funds using the following bank information.

Account holder Streamline (Powered by CivicPlus)
Bank name Wells Fargo
Routing number 121000248
Account number 40630201168429051
SWIFT code WFBUS6SXXX
Reference 5A5A163C-0015

Pay \$804.40 by check

Make payable to Streamline (Powered by CivicPlus)
Memo 5A5A163C-0015
Mail to PO Box 207561
Dallas, TX 75320-7561

Please enclose a printed copy of this Invoice PDF and use USPS. (Courier services may not deliver to PO Boxes.) Once received, checks are processed within 3 business days.

Invoice #PLUMAS-2026-6
Policy Consulting Associates, LLC
39774 Via Careza
Murrieta, CA 92563
(310) 936-2639
EIN #: 27-2523069

Date: July 29, 2026

Plumas LAFCO
520 Main St
Quincy, CA 96971

Staff Services

	Hours	Rate	Amount
Jennifer Stephenson, Executive Officer		\$4,060	\$4,060.00
Dennis Miller, GIS	0.00	\$70	\$0.00
Subtotal			\$4,060.00

Projects: Applications, MSRs and SOI Updates

	Hours	Rate	Amount
Jennifer Stephenson, Application/Projects	0.00	\$ 100.00	\$0.00
Jennifer Stephenson, MSR and SOI Updates	0.00	\$ 100.00	\$0.00
Oxana Wolfson Analyst	0.00	\$ 100.00	\$0.00
Melat Assefa, Analyst	0.00	\$ 65.00	\$0.00
Jill Hetland, Research Assistant (PECSD and Fire MSR)	65.00	\$ 45.00	\$2,925.00
Arielle Miller, Research Assistant	0.00	\$ 45.00	\$0.00
Liseth Spangrund, Office Assistant (Archiving)	20.50	\$ 35.00	\$717.50
Subtotal			\$3,642.50

Reimbursements

Publishing Costs	\$0.00
Communications	\$17.78
Workshop Meals (1/5)	\$0.00
Workshop Lodging (1/5)	\$0.00
Workshop Mileage 524 @ 0.725 (1/5)	\$0.00
Phone and Communications - Zoom	\$0.00
Office Supplies/Printing (1/5)	\$10.87
Mileage	\$0.00
Transportation and Travel	\$0.00
Subtotal	\$28.65

Amount Due	\$7,731.15
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Please remit invoices to Policy Consulting Associates, LLC

Jennifer Stephenson

Jennifer Stephenson, Principal

7/29/26

Date

Item	Insurance	Office	Copies	Communications	Postage	Memberships	Legal Svcs	Ex. OFF. Svcs	Clerk
Account Number	GSRMA	Expense							
Total Budgeted	\$3,177.00	\$ 750.00	\$ 400.00	\$ 175.00	\$ 300.00	\$1,550.00	\$3,000.00	\$ 48,720.00	\$ 1,520.00
CALAFCO Dues						\$ (1,550.00)			
GSRMA Dues General Liability	\$ (2,535.00)								
GSRMA Workers Comp	\$ (577.00)								
CALAFCO Conference Registration									
TOTAL EXPENDED	(\$3,112)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,550)	\$0	\$0	\$0.00
TOTAL REMAINING	\$ 65.00	\$ 750.00	\$ 400.00	\$ 175.00	\$ 300.00	\$ -	\$ 3,000.00	\$ 48,720.00	\$ 1,520.00

Item	Publications	Travel	Mileage	MSR/SOIs	Commiss	File Management	County	Health
Account Number		Commission			Stipends		Contract	Insurance
Total Budgeted	\$ 800.00	\$ 6,000.00	\$ 2,000.00	\$ 25,000.00	\$ 5,237.00	\$ 9,600.00	\$ 1,100.00	\$ -
CALAFCO Dues								
GSRMA Dues General Liability								
GSRMA Workers Comp								
CALAFCO Conference Registration		\$ (1,580.00)						
TOTAL EXPENDED	\$0	(\$1,580)	\$0	\$0	\$0.00	\$0	\$0.00	\$0.00
TOTAL REMAINING	\$ 800.00	\$ 4,420.00	\$ 2,000.00	\$ 25,000.00	\$ 5,237.00	\$ 9,600.00	\$ 1,100.00	\$ -

Item	CalPERS	Agency	TOTAL	RESERVE	Contingency
Account Number	Unfunded	Training	BUDGET	\$59,618.00	4451
Total Budgeted	\$ -	\$ -	\$ 109,329.00	\$9,000.00	\$ 5,000.00
CALAFCO Dues			\$ (1,550.00)		
GSRMA Dues General Liability			\$ (2,535.00)		
GSRMA Workers Comp			\$ (577.00)		
CALAFCO Conference Registration			\$ (1,580.00)		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
TOTAL EXPENDED	\$0	\$0	(\$6,242.00)	\$ -	\$ -
TOTAL REMAINING	\$ -	\$ -	\$ 103,087.00	\$68,618.00	\$ 5,000.00



JOIN US FOR THE 2026

CALAFCO

ANNUAL CONFERENCE

WEDNESDAY – FRIDAY, OCTOBER 21 – 23, 2026
Sheraton Grand Sacramento Hotel ♦ 11230 J St., Sacramento

THURSDAY KEYNOTE LUNCHEON

SENATE MAJORITY LEADER

ANGELIQUE ASHBY

CA STATE SENATOR • 8TH DISTRICT



Don't miss this opportunity to hear from California State Senate Majority Leader Angelique Ashby. With experience at both the local and state levels, Senator Ashby will discuss the issues shaping California's future, the priorities emerging from the Capitol, and what they mean for local governments and LAFCOs.

CALIFORNIA'S PREMIER CONFERENCE FOR LAFCO AND LOCAL GOVERNMENT LEADERS The challenges facing California's communities are evolving, and so is the role of local government. Join colleagues from across the state to exchange ideas, share experiences, and prepare for what's next.

FEATURED SESSIONS

Hear from respected practitioners and subject matter experts on the issues that matter most to LAFCOs and the communities they serve.



AI and Local Government – Artificial intelligence is rapidly entering local government. Discover practical applications, emerging risks, and the governance questions every public agency should be prepared to answer.



Fire Services Under Pressure – Fire protection continues to evolve in communities across California. Examine the trends shaping the future of fire service and how LAFCOs can help communities evaluate options before challenges become crises.



Legislative Update – Hear directly from legislative leaders about the issues shaping local government in Sacramento and what they could mean for LAFCOs and the communities they serve.



Beyond Growth: What's Next for LAFCO? – California's communities are changing. Explore how shifting demographics, aging infrastructure, and evolving service needs are reshaping LAFCO's role in the years ahead.



What Your Reports Are Really Saying – Every report tells a story. Learn how to recognize emerging issues, ask better questions, and turn technical reports into better-informed decisions.



Housing, Agriculture & Infrastructure – When communities face competing priorities, there are rarely easy answers. Hear how LAFCOs and local agencies balance housing needs, agricultural preservation, infrastructure, and long-term community goals.

PRE-CONFERENCE ACTIVITIES

MOBILE WORKSHOP: Beneath the Streets of Old Sacramento: How Flood Protection Shaped a Capital City. Go beneath the streets of historic Old Sacramento to discover the city's hidden history, then explore how reclamation districts, levees, and regional flood management continue to shape land use, development, and community resilience throughout the Sacramento region. This unique behind-the-scenes experience offers a fascinating look at how history, infrastructure, and planning continue to influence California's Capital City.

Space is limited to 50 participants. The tour includes approximately one-half mile of walking over uneven surfaces, stairs, darkly lit areas, tight spaces, and low doorways, and may not be suitable for individuals with mobility limitations.

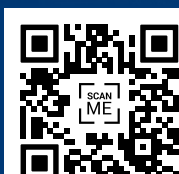


LAFCO 101 GAME SHOW: Whether you're new to LAFCO or looking for a refresher, test your knowledge in this interactive and entertaining introduction to LAFCO fundamentals.

REGISTRATION IS NOW OPEN! To register, please scan the code or visit <https://qrco.de/bgBkrL>



For hotel reservations, scan the QR code or visit: <https://qrco.de/bguu9A> and receive the discounted event group rate of **\$259 per night.** (excludes taxes, fees and parking).



CALAFCO, 1451 River Park Drive, Suite 185, Sacramento, CA 95815-4520
Phone: (916) 442-6536 | Email: info@calafco.org | www.calafco.org

BOOK BEFORE SEPTEMBER 23, 2026

DATE: July 1, 2026

TO: CALAFCO Members, LAFCO Commissioners and Staff,
Other Interested Organizations

FROM: Michelle McIntyre - CALAFCO Executive Director,
CALAFCO Achievement Awards Committee, CALAFCO Board of Directors

SUBJECT: 2026 CALAFCO Achievement Award Nominations Period Open

DEADLINE: Friday, August 28, 2026, by 5:00 p.m.

Qualifying Period: August 16, 2025 through August 15, 2026

On behalf of the Association, I am pleased to announce that the nomination period for the 2026 CALAFCO Achievement Awards is now open.

Each year, CALAFCO recognizes individuals and organizations from across the state for their work advancing the mission and responsibilities of LAFCOs. This year's program retains its established structure with targeted updates to better reflect the breadth of work being done across the LAFCO community, including emerging leadership, partnerships, project-based accomplishments, community impact, and discretionary recognition of exceptional efforts that may not fit neatly into existing categories.

We encourage you to nominate individuals and organizations whose work reflects strong performance, meaningful collaboration, and measurable results. Early submittal is encouraged.

*Before submitting a nomination, please carefully review the nomination instructions and the criteria for each category. **Incomplete nominations, or those that do not follow the submission guidelines, will not be considered.***

ACHIEVEMENT AWARDS NOMINATION PROCEDURE

1. Most nominations may be made by an individual, a LAFCO, a CALAFCO Associate Member, or any other organization.
2. Each nomination must meet the specific award category criteria for consideration.
3. With the exception of the Lifetime Achievement Award, all nominated projects or acts of service must have occurred or been completed during the qualifying period of August 16, 2025, through August 15, 2026.

4. Nominations must be submitted with a completed nomination form. A separate form is required for each nomination.
5. Nomination Executive Summaries must be limited to no more than 250 words. Nomination Summaries must be limited to no more than 1,000 words or two (2) pages.
6. All supporting information (e.g., reports, articles) must be submitted with the nomination. Total supporting documentation, including any letters of support or endorsement, is limited to no more than three (3) pages.
7. Support or Endorsement Letters: Nominations may optionally include letters of support or endorsement from individuals or organizations familiar with the nominee's work. Letters should provide specific examples of contributions and impact. A maximum of two (2) letters may be submitted, each not to exceed one (1) page. Letters must be included at the time of submittal and count toward the three-page supporting documentation limit. The quality and relevance of the nomination will be given greater weight than the number of letters submitted.
8. All materials must be submitted at one time. No late nominations will be accepted — no exceptions.
9. Electronic submittals are required and must be submitted as a single PDF document.
10. Nominations and all supporting materials must be received no later than Friday, August 28, 2026.

Submit nominations electronically as a single PDF to:

Michelle McIntyre, CALAFCO Executive Director
mmcintyre@calafco.org | (916) 442-6536

AWARDS COMMITTEE FLEXIBILITY

Number of Awards: The Awards Committee may, at its discretion, select more than one recipient in a category when multiple nominations are deemed equally deserving.

Category Assignment: The Awards Committee may reassign a nomination to a different award category if it determines the nomination better aligns with the criteria of that category. The Committee's determination is final.

General: Submission of a nomination does not guarantee that an award will be given in that category. Not all categories are required to be awarded each year.

CALAFCO ACHIEVEMENT AWARD CATEGORIES

Nomination & Selection Criteria



Every year, CALAFCO recognizes excellence within the LAFCO community by presenting Achievement Awards at the Annual Conference. Nominations are accepted until Friday, August 28, 2026, in the following categories:

EXISTING CATEGORIES

OUTSTANDING CALAFCO VOLUNTEER

AWARD SUMMARY:

Recognizes a CALAFCO volunteer who has provided exemplary service during the year. Exemplary service clearly goes above and beyond what is asked or expected in the charge of their responsibilities. This category may include a CALAFCO Board member, regional officer, program volunteer, or any other requested volunteer.

NOMINATION CRITERIA:

- Nominee must have volunteered for the Association during the year in which the nomination is being made.
- Nominee does not have to be a CALAFCO member.
- Volunteer efforts must demonstrate going above and beyond what was asked or expected, with positive and effective results.
- Nominee can be a CALAFCO Board member, regional officer, program volunteer, or any other volunteer.

SELECTION CRITERIA:

- Must meet all nomination criteria requirements for consideration.
- Equal consideration shall be given to each nominee, regardless of position or role. Only contributions and outcomes shall be considered.
- The extent of volunteerism and overall impact on the statewide Association and membership shall be considered.
- Preference may be given to individuals who have not previously received this award and meet all required criteria.

OUTSTANDING CALAFCO ASSOCIATE MEMBER

AWARD SUMMARY:

Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCOs by consistently producing distinguished work that upholds the mission and goals of LAFCOs, has helped elevate the role and mission of LAFCOs through its work, and demonstrates a collaborative approach to LAFCO stakeholder engagement.

NOMINATION CRITERIA:

- Nominee must be a CALAFCO Associate Member in good standing.
- Nominee shall have been an Associate Member for the full year in which the nomination is being made, and for at least one year prior.
- The nominee may be an individual within an Associate Member firm or agency.
- Nominee shall demonstrate that through their work, the role and mission of LAFCO have been upheld and furthered.
- Nominee must have demonstrated cooperative and collaborative approaches to situations affecting LAFCOs state wide.
- Proven commitment to the Association's membership through volunteering time and resources during the year in which the nomination is made.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Equal consideration shall be given to all nominees meeting the nominating criteria.
- The level of volunteering time and resources to the Association shall be a consideration.

OUTSTANDING COMMISSIONER

AWARD SUMMARY:

Presented to an individual Commissioner for extraordinary service to their Commission. Extraordinary service is considered actions above and beyond those required to fulfill statutory responsibilities as a Commissioner, including consistently demonstrating independent judgment on behalf of the entire county, developing innovative and collaborative solutions to local issues, and leading the commission and community by example.

NOMINATION CRITERIA:

- Nominee must be a Commissioner of a LAFCO in good standing with the Association.
- Nominee shall be a Commissioner for the full year in which the nomination is being made.
- Proven demonstration of consistently exercising independent judgment for the greater good of the County is required.
- Proven leadership through collaborative, innovative, and creative solutions to local issues is required.
- Proven effective results and outcomes shall be demonstrated in the nomination.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Equal consideration shall be given to all nominees meeting the nominating criteria. Representation type and LAFCO size shall not be a consideration.
- The overall impact of the Commissioner's leadership shall be considered.
- Preference may be given to individuals who have not previously received this award and meet all required criteria.

OUTSTANDING LAFCO PROFESSIONAL

AWARD SUMMARY:

Recognizes an Executive Officer, Staff Analyst, Clerk, Legal Counsel, or any other LAFCO staff person for exemplary service during the past year. Exemplary service is considered actions that clearly go above and beyond what is asked, expected, or required in the charge of their LAFCO responsibilities.

NOMINATION CRITERIA:

- Nominee must be a staff person of a LAFCO in good standing with the Association.
- Nominee shall be a staff person for the full year in which the nomination is being made.
- Nominee can be either an employee of the LAFCO or a contractor providing employee-type services.
- Efforts must be demonstrated showing the individual has consistently gone above and beyond their role, with proven results that otherwise would not have occurred.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Equal consideration shall be given to all nominees. Position within a LAFCO and the size or geographic area of the LAFCO shall not be considerations.
- The overall impact of the LAFCO professional on their LAFCO and the greater community shall be considered.
- Preference may be given to individuals who have not previously received this award.

LIFETIME ACHIEVEMENT AWARD

AWARD SUMMARY:

Recognizes any individual who has made extraordinary contributions to the statewide LAFCO community in terms of longevity of service, exemplary advocacy of LAFCO-related legislation, proven leadership, and demonstrated support in developing and implementing innovative and creative ways to support the goals of LAFCOs throughout California. The nominee should have a substantial and sustained record of involvement with the LAFCO community

NOMINATION CRITERIA:

- Nomination must be received from a member of LAFCO or an Associate Member in good standing.
- The nominee should have a long record of involvement with the LAFCO community.
- During that time, the nominee shall have a proven positive impact and effect on the support and evolution of LAFCOs statewide.
- Includes advocacy through legislation, developing creative and innovative solutions serving beyond their LAFCO, collaborative stakeholder approaches, and support for fellow members of the LAFCO community.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Preference may be given to nominees who have also proven experience volunteering for CALAFCO through regional officer roles, committees, or the CALAFCO Board.

LEGISLATOR OF THE YEAR

AWARD SUMMARY:

Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCO goals that have a statewide effect. The recipient shall have demonstrated clear support and effort to further the cause and ability of LAFCOs to fulfill their statutory mission and selected by the CALAFCO Board by a super majority.

NOMINATION CRITERIA:

- Nominee shall be a California State legislator during the full year in which the nomination is made.
- Nominee must have demonstrated extraordinary leadership in the Legislature on behalf of LAFCOs statewide, with efforts resulting in a positive impact for all LAFCOs.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- The Achievement Awards Committee shall forward all nominations to the Board for consideration.
- Selection requires a supermajority approval of the Board present at the time of the vote.

MIKE GOTCH EXCELLENCE IN PUBLIC SERVICE AWARD

AWARD SUMMARY:

Awarded to an individual, group, or agency for actions that rise above expected or common functions; reduce or eliminate common institutional roadblocks; and result in a truly extraordinary public service outcome. Individuals, a LAFCO, or collaborative efforts among multiple LAFCOs or a LAFCO with other entities are eligible. This award has two distinct categories:

1. Protection of agricultural and open space lands and prevention of sprawl
2. Innovation, collaboration, outreach, and effective support of the evolution and viability of local agencies and promotion of efficient and effective delivery of municipal services

NOMINATION CRITERIA:

- Clear demonstration that the actions rise above expected or common functions.
- The actions reduced or eliminated common institutional roadblocks.
- The actions clearly prove a truly extraordinary public service outcome that is systemic and sustainable.
- Identified unique circumstances and factors leading to the solution or project.
- The innovative steps taken to solve the problem or take action.
- Clear description of the results and outcomes, including short- and long-term effects.

- How this work can be promoted as a LAFCO best practice.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Equal consideration shall be given to each nominee within each category. LAFCO size or geographic area shall not be a consideration.
- The overall impact of the actions and outcomes on the greater community shall be considered.

NEW CATEGORIES 2026

EMERGING LEADER – COMMISSIONER

AWARD SUMMARY:

Recognizes a LAFCO Commissioner who, early in their service, has demonstrated strong engagement, sound judgment, and a clear commitment to the work of the Commission. This award acknowledges the value of fresh perspectives and early leadership in shaping effective governance.

NOMINATION CRITERIA:

- Must be a Commissioner of a LAFCO in good standing with the Association.
- Must have served generally no more than five (5) years as a LAFCO Commissioner.
- Demonstrates active, engaged participation in Commission work during the qualifying period.
- Shows initiative and sound judgment in Commission proceedings.
- Demonstrates early leadership through meaningful contributions to Commission outcomes.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Level of engagement and initiative demonstrated during the qualifying period.
- Quality and impact of contributions to Commission work.
- Potential for continued leadership and growth within the LAFCO community.

EMERGING LEADER – STAFF

AWARD SUMMARY:

Recognizes a LAFCO staff member who has demonstrated initiative, reliability, and meaningful contributions early in their career. This award celebrates the next generation of LAFCO professionals who are building the foundation for sustained excellence in local agency governance.

NOMINATION CRITERIA:

- Must be LAFCO staff (employee or contractor providing employee-type services) of a LAFCO in good standing.
- Must have served generally no more than five (5) years in a LAFCO staff capacity.
- Demonstrates initiative and reliability in their work during the qualifying period.

- Contributes meaningfully to LAFCO projects or operations beyond what is minimally expected.
- Shows willingness to take on additional responsibilities and learn.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Level of initiative and professionalism demonstrated.
- Impact of contributions relative to experience and role.
- Potential for continued growth and contribution to the LAFCO profession.

PROJECT OR INITIATIVE OF THE YEAR

AWARD SUMMARY:

Recognizes a LAFCO-led or LAFCO-supported project or initiative that demonstrates strong execution, clear purpose, and measurable results. This award highlights the importance of project-based work in delivering on LAFCO's statutory mission.

NOMINATION CRITERIA:

- May be submitted by a single LAFCO or as a collaborative effort among multiple entities.
- Must have been completed or reached a significant milestone during the qualifying period.
- Clearly defines the issue or need addressed by the project.
- Describes the approach, steps taken, and resources involved.
- Demonstrates measurable and verifiable results.
- Advances LAFCO responsibilities and objectives in a meaningful way.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Effectiveness and quality of execution.
- Significance and sustainability of outcomes.
- Value as a model or best practice for other LAFCOs.
- Overall impact on the community or communities served.

GOVERNMENT, COMMUNITY, OR PUBLIC PARTNER AWARD

AWARD SUMMARY:

Recognizes a public agency, community association, stakeholder group, nonprofit, or other entity that has worked effectively with a LAFCO and contributed to a successful outcome. This award acknowledges that strong LAFCO work often depends on genuine partnerships beyond the Commission itself.

NOMINATION CRITERIA:

- Nominee must not be a LAFCO.

- Must have worked collaboratively with a LAFCO during the qualifying period.
- Demonstrates a constructive, solution-oriented approach to the partnership.
- Made a clear and demonstrable contribution to a LAFCO process or outcome.
- Demonstrates clear and tangible results from the partnership or engagement.
- May include cities, counties, special districts, associations, chambers of commerce, nonprofits, or other stakeholder groups.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Strength, quality, and depth of the partnership or engagement.
- Impact on governance, service delivery, or community outcomes.
- Value as a model for collaborative LAFCO engagement.

EQUITY AND COMMUNITY IMPACT AWARD

AWARD SUMMARY:

Recognizes efforts that improve access to services, address identified service gaps, or advance equitable outcomes through LAFCO-related work. This award reflects CALAFCO's commitment to ensuring that LAFCO's mission serves all communities, particularly those that have historically faced barriers to adequate services.

NOMINATION CRITERIA:

- May be a LAFCO, individual, collaborative effort, or other entity as appropriate.
- The work must have occurred during the qualifying period.
- Clearly identifies a service need, gap, or equity concern.
- Describes the specific actions taken to address the identified need.
- Demonstrates measurable or clearly defined outcomes.
- Aligns with LAFCO responsibilities and statutory mission.

SELECTION CRITERIA:

- Must meet all nomination criteria for consideration.
- Level and breadth of community impact.
- Effectiveness and appropriateness of the approach taken.
- Sustainability and durability of results.
- Clarity and verifiability of outcomes.

PRESIDENT'S AWARD (DISCRETIONARY)

AWARD SUMMARY:

The President's Award is a discretionary award that allows CALAFCO to recognize an exceptional effort, contribution, achievement, or individual who does not fit neatly within the existing award categories. This award exists to ensure that truly remarkable accomplishments are not overlooked simply because they fall outside predefined boundaries. The award is discretionary and is not expected to be presented annually. Its use should reflect a genuine exception rather than routine recognition.

CRITERIA:

- May be awarded to an individual, organization, collaborative effort, or other nominee determined appropriate by the Board Chair.
- The contribution, achievement, or effort must be clearly exceptional in nature.
- The nominee should represent circumstances, accomplishments, or contributions that are not adequately recognized through an existing CALAFCO award category.
- Any Board member may submit a nomination to the Board Chair for consideration.

SELECTION:

- The Board Chair, in consultation with the Executive Director, determines whether to advance a nomination to the Executive Committee.
- The Executive Committee shall ratify the recipient by a supermajority vote.
- The recommendation presented to the Executive Committee shall include a clear explanation of why the nominee does not fit within an existing award category and why the recognition merits special consideration.

Note on the President's Award

Because this award is discretionary, a standard nomination form is not required. However, any nomination or recommendation for this award should include a written explanation of the exceptional contribution and a clear statement of why it falls outside existing categories.

QUALIFYING PERIOD

Except for the Lifetime Achievement Award, all nominated projects or acts of service must have occurred or been completed between August 16, 2025, and August 15, 2026.

ATTACHMENTS

- A. 2026 Achievement Awards Nomination Form
- B. Listing of Prior Achievement Award Recipients

2026 CALAFCO ACHIEVEMENT AWARDS

Nomination Form

DEADLINE: Friday, August 28, 2026, by 5:00 p.m.

Qualifying Period: August 16, 2025 through August 15, 2026

Submit all materials as a single PDF to: mmcintyre@calafco.org

Step 1: Select Award Category

Select the award category for this nomination (one category per form):

EXISTING CATEGORIES:

- ☐ Outstanding CALAFCO Volunteer
- ☐ Outstanding CALAFCO Associate Member
- ☐ Outstanding Commissioner
- ☐ Outstanding LAFCO Professional
- ☐ Lifetime Achievement Award
- ☐ Legislator of the Year
- ☐ Mike Gotch Excellence in Public Service Award – Agricultural / Open Space Protection
- ☐ Mike Gotch Excellence in Public Service Award – Innovation, Collaboration & Outreach

NEW CATEGORIES 2026:

- ☐ Emerging Leader – Commissioner ► NEW
- ☐ Emerging Leader – Staff ► NEW
- ☐ Project or Initiative of the Year ► NEW
- ☐ Government, Community, or Public Partner Award ► NEW
- ☐ Equity and Community Impact Award ► NEW
- ☐ President's Award (Discretionary) – Board recommendation/super majority vote required ► NEW

With the exception of the Lifetime Achievement Award, all nominated projects or acts of service must have occurred or been completed between August 16, 2025, and August 15, 2026. The Awards Committee may, at its discretion, reassign a nomination to a more appropriate category if warranted.

Step 2: Nominee Information

Name of Nominee:

Title (if applicable):

Organization / LAFCO:

Mailing Address:

City, State, ZIP:

Phone:

Email:

Step 3: Nominator Information

Name of Nominator:

Title / Organization:

Phone:

Email:

Step 4: Executive Summary (Required – 250 words maximum)

Provide a concise overview of the nomination. This summary should capture the most important reasons this nominee deserves recognition.

Step 5: Nomination Summary (Required – 1,000 words or 2 pages maximum)

Provide a full description of the nominee's contributions. Address each of the following elements:

- The issue, need, or context that prompted or shaped the nominee's contributions
- The specific actions taken
- Results or outcomes achieved
- Overall impact on the community, agency, or LAFCO mission
- How this nomination aligns with the specific award criteria

(Attach additional pages as needed, up to the two-page maximum, clearly labeled with the nominee's name and award category)

Step 6: Supporting Documentation (Optional)

Page Limits for Supporting Materials:

- Total supporting documentation (including letters): 3 pages maximum
- Optional letters of support or endorsement: maximum 2 letters, 1 page each
- Letters count toward the 3-page limit and must be submitted at time of initial submittal
- **Nominations exceeding these limits will not be considered**

Description of supporting documentation included with this nomination:

Step 7: CERTIFICATION AND SUBMITTAL

Certification:

By submitting this nomination, I confirm that:

- The information provided in this nomination is accurate to the best of my knowledge.
- All required materials are included and meet the specified format and page limit requirements.
- This nomination is submitted as a complete, single PDF package.
- I understand that incomplete or late nominations will not be considered.

Nominator Signature:

Printed Name:

Title / Organization:

Date Submitted:

Submittal Instructions:

- Submit one complete nomination packet per nominee.
- Combine all materials (form, executive summary, nomination summary, supporting documents) into a single PDF.
- Nominations must be received by **Friday, August 28, 2026, by 5:00 p.m.** No late nominations accepted.
- Submit to: Michelle McIntyre, CALAFCO Executive Director | mmcintyre@calafco.org
(916) 442-6536

Selection Process:

Following the nomination deadline, all eligible nominations will be reviewed by the CALAFCO Achievement Awards Committee in accordance with the published award criteria and Association policies. The Committee may, at its discretion, reassign a nomination to a more appropriate award category, recognize more than one recipient in a category, or determine that no award will be presented in a category. To preserve the tradition of the CALAFCO Achievement Awards, award recipients are generally not notified in advance and are announced during the Achievement Awards presentation at the CALAFCO Annual Conference.

Thank you for taking the time to recognize the outstanding individuals, projects, and organizations that strengthen California's LAFCO community. Your nominations help CALAFCO celebrate excellence, innovation, leadership, and service throughout the state.



PREVIOUS CALAFCO ACHIEVEMENT AWARD RECIPIENTS

2025

Outstanding LAFCO Professional	Kai Luoma, Ventura LAFCO
Associate Member of the Year	Best Best & Krieger LLP
Outstanding LAFCO Commissioner	Anthony Tyrrell, Calaveras LAFCO
Outstanding CALAFCO Volunteer	José C. Henríquez, Sacramento LAFCO
Mike Gotch Award - <i>Innovation, Collaboration, Outreach, and Effective Support of Local Agency Evolution</i>	Placer LAFCO
Lifetime Achievement Award	SR Jones, Nevada LAFCO

2024

Legislator of the Year Award:	Senator Dave Cortese
Lifetime Achievement Award:	Stephen Lucas, Butte LAFCO
Outstanding Commissioner:	Bill Connelly, Butte LAFCO
Outstanding LAFCO Professional	J.D. Hightower, San Joaquin LAFCO
Mike Gotch Award - Agriculture Innovation	Monterey LAFCO Two-Way Tie: Santa Cruz LAFCO Riverside LAFCO & Imperial LAFCO

2023

Lifetime Achievement Award:	Dawn Mittleman Longoria, Napa LAFCO
Outstanding Commissioner	Richard Bettencourt, San Benito LAFCO
Outstanding LAFCO Professional	Two-Way Tie: José C. Henríquez, Sacramento LAFCO Andrea Ozdy, Ventura LAFCO
Outstanding Associate Member	Colantuono, Highsmith & Whatley
Outstanding Volunteer	Anita Paque, Calaveras LAFCO
Mike Gotch Award - Agriculture Innovation	Napa LAFCO Tom Cooley, Plumas LAFCO

2022

Outstanding Commissioner	Don Saylor, Yolo LAFCO
Outstanding LAFCO Professional	Carolyn Emery, Orange LAFCO
Mike Gotch Award - Innovation, Collaboration, And Outreach	Two-Way Tie: Cristine Crawford, Yolo LAFCO, and Erica Sanchez, El Dorado LAFCO & Amanda Ross, South Fork Consulting, LLC

2020 – 2021 (2 year period due to the pandemic)

Outstanding Associate Member	Planwest Partners
Outstanding Commissioner	Olin Woods, Yolo LAFCO
Outstanding LAFCO Professional	Crystal Craig, Riverside LAFCO
Mike Gotch Protection of Ag and Open Space Lands & Prevention of Urban Sprawl	Napa LAFCO
Mike Gotch Courage & Innovation in Local Government Leadership Award	Yolo LAFCO
Lifetime Achievement Award	Jerry Glabach, Los Angeles LAFCO

2019

Distinguished Service Award	Charley Wilson, Orange LAFCO
Most Effective Commission	Contra Costa LAFCO
Outstanding Commissioner	Jim DeMartini, Stanislaus LAFCO
Outstanding LAFCO Professional	David Church, San Luis Obispo LAFCO
Project of the Year	Orange LAFCO, <i>for San Juan Capistrano Utilities MSR</i>
Government Leadership Award	CA State Water Resources Control Board, Los Angeles County and Los Angeles LAFCo, <i>for Sativa Water District</i> Butte LAFCO
Mike Gotch Courage & Innovation in Local Government Leadership Award	
Legislator of the Year	Assembly Member Mike Gipson
Lifetime Achievement Award	John Benoit, various LAFCOs, Jurg Heuberger, Imperial LAFCO

2018

Distinguished Service Award	John Withers, Orange LAFCO
Most Effective Commission	Santa Clara LAFCO
Outstanding Commissioner	Margie Mohler, Napa LAFCO
Outstanding LAFCO Professional	George Williamson, Del Norte LAFCO
Outstanding LAFCO Clerk	Elizabeth Valdez, Riverside LAFCO
Outstanding CALAFCO Associate Member	Best Best & Krieger
Project of the Year	Lake LAFCo, water services consolidation
Government Leadership Award	City of Porterville, County of Tulare, Dept. of Water Resources, State Water Resources Control Board, Governor's Office of Emergency Services, Self Help Enterprises, Community Water Center for East Porterville water supply project
Mike Gotch Courage & Innovation in Local Government Leadership Award	Mike Ott, San Diego LAFCO
Legislator of the Year	Assembly Member Anna Caballero
Lifetime Achievement Award	Pat McCormick, Santa Cruz LAFCO, George Spiliotis, Riverside LAFCO

2017

Most Effective Commission	Los Angeles LAFCO
Outstanding CALAFCO Member	Sblend Sblendorio, Alameda LAFCO
Outstanding Commissioner	John Marchand, Alameda LAFCO
Outstanding LAFCO Professional	Paul Novak, Los Angeles LAFCO
Outstanding LAFCO Clerk	Richelle Beltran, Ventura LAFCO
Outstanding CALAFCO Associate Member	Policy Consulting Associates
Project of the Year	County Services MSR, Butte LAFCO, and Santa Rosa Annexation, Sonoma LAFCO
Government Leadership Award	San Luis Obispo County Public Works Dept.
Lifetime Achievement Award	Kathy Rollings McDonald (San Bernardino)

2016

Distinguished Service Award	Peter Brundage, Sacramento LAFCO
Most Effective Commission	San Luis Obispo LAFCO
Outstanding CALAFCO Member	John Leopold, Santa Cruz LAFCO
Outstanding Commissioner	Don Tatzin, Contra Costa LAFCO
Outstanding LAFCO Professional	Steve Lucas, Butte LAFCO
Outstanding LAFCO Clerk	Cheryl Carter-Benjamin, Orange LAFCO
Project of the Year	Countywide Water Study, (Marin LAFCO)
Government Leadership Award	Southern Region of CALAFCO
Lifetime Achievement Award	Bob Braitman (retired Executive Officer)

2015

Mike Gotch Courage & Innovation in Local Government Leadership Award	Yuba County Water Agency
Distinguished Service Award	Mary Jane Griego, Yuba LAFCO
Most Effective Commission	Butte LAFCO
Outstanding CALAFCO Member	Marjorie Blom, formerly of Stanislaus LAFCO
Outstanding Commissioner	Matthew Beekman, formerly of Stanislaus LAFCO
Outstanding LAFCO Professional	Sam Martinez, San Bernardino LAFCO
Outstanding LAFCO Clerk	Terri Tuck, Yolo LAFCO
Project of the Year	Formation of the Ventura County Waterworks District No. 38 (Ventura LAFCO) and 2015 San Diego County Health Care Services five-year sphere of influence and service review report (San Diego LAFCO)
Government Leadership Award	The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency
CALAFCO Associate Member of the Year	Michael Colantuono of Colantuono, Highsmith & Whatley
Legislators of the Year Award	Assembly member Chad Mayes
Lifetime Achievement Award	Jim Chapman (Lassen LAFCO) and Chris Tooker (formerly of Sacramento LAFCO)

2014

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award
Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCO Professional
Outstanding LAFCO Clerk
Project of the Year

Government Leadership Award

Legislators of the Year Award

Lifetime Achievement Award

David Church, San Luis Obispo LAFCO

Kate McKenna, Monterey LAFCO

Santa Clara LAFCO

Stephen Lucas, Butte LAFCO

Paul Norsell, Nevada LAFCO

Kate McKenna, Monterey LAFCO

Paige Hensley, Yuba LAFCO

LAFCO Procedures Guide: 50th Year Special Edition,
San Diego LAFCO

Orange County Water District, City of Anaheim, Irvine Ranch
Water District, and Yorba Linda Water District

Assembly member Katcho Achadjian

Susan Wilson, Orange LAFCO

2013

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award
Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCO Professional
LAFCO Outstanding LAFCO Clerk
Project of the Year
Government Leadership Award

Legislators of the Year Award

Lifetime Achievement Award

Simón Salinas, Commissioner, Monterey LAFCO

Roseanne Chamberlain, Amador LAFCO

Stanislaus LAFCO

Harry Ehrlich, San Diego LAFCO

Jerry Gladbach, Los Angeles LAFCO

Lou Ann Texeira, Contra Costa

Kate Sibley, Contra Costa LAFCO

Plan for Agricultural Preservation, Stanislaus LAFCO

Orange County LAFCO Community Islands Taskforce,
Orange LAFCO

Senators Bill Emmerson and Richard Roth

H. Peter Faye, Yolo LAFCO; Henry Pellissier, Los Angeles
LAFCO; Carl Leverenz, Butte LAFCO; Susan Vicklund-Wilson,
Santa Clara LAFCO.

2012

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award
Most Effective Commission
Outstanding CALAFCO Member

Outstanding Commissioner
LAFCO Outstanding LAFCO Professional
Outstanding LAFCO Clerk
Project of the Year

Government Leadership Award

Lifetime Achievement Award

Bill Chiat, CALAFCO Executive Director

Marty McClelland, Commissioner, Humboldt LAFCO
Sonoma LAFCO

Stephen A. Souza, Commissioner, Yolo LAFCO and
CALAFCO Board of Directors

Sherwood Darington, Monterey

Carole Cooper, Sonoma LAFCO

Gwenna MacDonald, Lassen LAFCO

Countywide Service Review & SOI Update, Santa Clara
LAFCO

North Orange County Coalition of Cities, Orange LAFCO

P. Scott Browne, Legal Counsel LAFCOs

2011

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award
LAFCo Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCO Professional
Outstanding LAFCO Clerk
Project of the Year

Government Leadership Award

Martin Tuttle, Deputy Director for Planning, Caltrans
Mike McKeever, Executive Director, SACOG
Carl Leverenz, Commissioner and Chair, Butte
San Bernardino LAFCO
Keene Simonds, Executive Officer, Napa LAFCO
Louis R. Calcagno, Monterey LAFCO
June Savala, Deputy Executive Officer, Los Angeles LAFCO
Debbie Shubert, Ventura LAFCO
Cortese-Knox-Hertzberg Definitions Revision
Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper,
and George Spiliotis
Contra Costa Sanitary District
Elsinore Water District and Elsinore Valley Municipal Water
District

2010

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award

Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCO Professional
Outstanding LAFCO Clerk
Project of the Year

Government Leadership Award

Special Achievement

Helen Thompson, Commissioner, Yolo LAFCO

Kathleen Rollings-McDonald, Executive Officer, San
Bernardino LAFCO
Bob Braitman, Executive Officer, Santa Barbara LAFCO
Tulare LAFCO
Roger Anderson, Ph.D., CALAFCO Chair, Santa Cruz LAFCO
George Lange, Ventura LAFCO
Harry Ehrlich, Government Consultant, San Diego LAFCO
Candie Fleming, Fresno LAFCO

Butte LAFCO
Sewer Commission - Oroville Region Municipal Service
Review
Nipomo Community Services District and the County of San
Luis Obispo
Chris Tooker, Sacramento LAFCO and CALAFCO Board of
Directors

2009

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award
Most Effective Commission
Outstanding CALAFCO Member

Outstanding Commissioner
Outstanding LAFCO Professional
Outstanding LAFCO Clerk
Project of the Year
Government Leadership Award

Legislator of the Year Award

Paul Hood, Executive Officer, San Luis Obispo LAFCO

William Zumwalt, Executive Officer, Kings LAFCO
Napa LAFCO
Susan Vicklund Wilson, CALAFCO Vice Chair
Jerry Gladbach, CALAFCO Treasurer
Larry M. Fortune, Fresno LAFCO
Pat McCormick, Santa Cruz LAFCO Executive Officer
Emmanuel Abello, Santa Clara LAFCO
Orange LAFCO Boundary Report
Cities of Amador City, Jackson, Lone, Plymouth & Sutter
Creek; Amador County; Amador Water Agency; Pine
Grove CSD – Countywide MSR Project
Assembly Member Jim Silva

2008

Distinguished Service Award	Peter M. Detwiler, Senate Local Government Committee Chief Consultant
Most Effective Commission	Yuba LAFCO
Outstanding Commissioner	Dennis Hansberger, San Bernardino LAFCO
Outstanding LAFCO Professional	Michael Ott, San Diego LAFCO Executive Officer Martha Poyatos, San Mateo Executive Officer
Outstanding LAFCO Clerk	Wilda Turner, Los Angeles LAFCO
Project of the Year	Kings LAFCO City and Community District MSR and SOI Update
Government Leadership Award	San Bernardino Board of Supervisors
Legislator of the Year Award	Assembly Member Anna M. Caballero

2007

Outstanding CALAFCO Member	Kathy Long, Board Chair, Ventura LAFCo
Distinguished Service Award	William D. Smith, San Diego Legal
Counsel Most Effective Commission	Santa Clara LAFCO
Outstanding Commissioner	Gayle Uilkema, Contra Costa LAFCO
Outstanding LAFCO Professional	Joyce Crosthwaite, Orange LAFCO Executive Officer
Outstanding LAFCO Clerk	Debby Chamberlin, San Bernardino LAFCO
Project of the Year	San Bernardino LAFCo and City of Fontana Islands Annexation Program
Government Leadership Award	City of Fontana - Islands Annexation Program
Lifetime Achievement	John T. "Jack" Knox

2006

Outstanding CALAFCO Member	Everett Millais, CALAFCO Executive Officer and Executive Officer of Ventura LAFCO
Distinguished Service Award	Clark Alsop, CALAFCO Legal Counsel
Most Effective Commission Award	Alameda LAFCO
Outstanding Commissioner Award	Ted Grandsen, Ventura LAFCO Chris Tooker, Sacramento LAFCO
Outstanding LAFCO Professional Award	Larry Calemine, Los Angeles LAFCO Executive Officer
Outstanding LAFCO Clerk Award	Janice Bryson, San Diego LAFCO Marilyn Flemmer, Sacramento LAFCO
Project of the Year Award	Sacramento Municipal Utility District Sphere of Influence Amendment and Annexation; Sacramento LAFCO
Outstanding Government Leadership Award	Cities of Porterville, Tulare, and Visalia and Tulare LAFCO Island Annexation Program
Legislator of the Year Award	Senator Christine Kehoe

2005

Outstanding CALAFCO Member	Peter Herzog, CALAFCO Board, Orange LAFCO
Distinguished Service Award	Elizabeth Castro Kemper, Yolo LAFCO
Most Effective Commission Award	Ventura LAFCO
Outstanding Commissioner Award	Art Aseltine, Yuba LAFCO
	Henri Pellissier, Los Angeles LAFCO
Outstanding LAFCO Professional Award	Bruce Baracco, San Joaquin LAFCO
Outstanding LAFCO Clerk Award	Danielle Ball, Orange LAFCO
Project of the Year Award	San Diego LAFCO
	MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	Sacramento Area Council of Governments (SACOG)

2004

Outstanding CALAFCO Member	Scott Harvey, CALAFCO Executive Director
Distinguished Service Award	Julie Howard, Shasta LAFCO
Most Effective Commission Award	San Diego LAFCO
Outstanding Commissioner Award	Edith Johnsen, Monterey LAFCO
Outstanding LAFCO Professional Award	David Kindig, Santa Cruz LAFCO
Project of the Year Award	San Luis Obispo LAFCO
	Nipomo CSD SOI Update, MSR, and EIR

2003

Outstanding CALAFCO Member	Michael P. Ryan, CALAFCO Board Member
Distinguished Service Award	Henri F. Pellissier, Los Angeles LAFCO
Most Effective Commission Award	San Luis Obispo LAFCO
Outstanding Commissioner Award	Bob Salazar, El Dorado LAFCO
Outstanding LAFCO Professional Award	Shirley Anderson, San Diego LAFCO
Outstanding LAFCO Clerk Award	Lori Fleck, Siskiyou LAFCO
Project of the Year Award	Napa LAFCo
	Comprehensive Water Service Study
Special Achievement Award	James M. Roddy

2002

Outstanding CALAFCO Member	Ken Lee, CALAFCO Legislative Committee Chair
Most Effective Commission Award	San Diego LAFCO Outstanding
Commissioner Award	Ed Snively, Imperial LAFCO
Outstanding LAFCO Professional Award	Paul Hood, San Luis Obispo LAFCO
Outstanding LAFCO Clerk Award	Danielle Ball, Orange LAFCO
Project of the Year Award	San Luis Obispo LAFCO
Outstanding Government Leadership Award	Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins

2001

Outstanding CALAFCO Member	SR Jones, CALAFCO Executive Officer
Distinguished Service Award	David Martin, Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	H. Peter Faye, Yolo LAFCO
Outstanding LAFCO Professional Award	Ingrid Hansen, San Diego LAFCO
Project of the Year Award	Santa Barbara LAFCO
Outstanding Government Leadership Award	Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council
Legislator of the Year Award	Senator Jack O'Connell

2000

Outstanding CALAFCO Member	Ron Wootton, CALAFCO Board Chair
Distinguished Service Award	Ben Williams, Commission on Local Governance for the 21st Century
Most Effective Commission Award	Yolo LAFCO
Outstanding Commissioner	Rich Gordon, San Mateo LAFCO
Outstanding LAFCO Professional Award	Annamaria Perrella, Contra Costa LAFCO
Outstanding LAFCO Clerk Award	Susan Stahmann, El Dorado LAFCO
Project of the Year Award	San Diego LAFCO
Legislator of the Year Award	Robert Hertzberg, Assembly Member

1999

Distinguished Service Award	Marilyn Ann Flemmer-Rodgers, Sacramento LAFCO
Most Effective Commission Award	Orange LAFCO
Outstanding Executive Officer Award	Don Graff, Alameda LAFCO
Outstanding LAFCO Clerk Award	Dory Adams, Marin LAFCO
Most Creative Solution to a Multi-Jurisdictional Problem	San Diego LAFCO
Outstanding Government Leadership Award	Assembly Member John Longville
Legislator of the Year Award	Assembly Member Robert Hertzberg

1998

Outstanding CALAFCO Member	Dana Smith, Orange LAFCO
Distinguished Service Award	Marvin Panter, Fresno LAFCO
Most Effective Commission Award	San Diego LAFCO
Outstanding Executive Officer Award	George Spiliotis, Riverside LAFCO
Outstanding Staff Analysis	Joe Convery, San Diego LAFCO
	Joyce Crosthwaite, Orange LAFCO
Outstanding Government Leadership Award	Santa Clara County Planning Department

1997

Most Effective Commission Award	Orange LAFCO
Outstanding Executive Officer Award	George Finney, Tulare LAFCO
Outstanding Staff Analysis	Annamaria Perrella, Contra Costa LAFCO
Outstanding Government Leadership Award	South County Issues Discussion Group
Most Creative Solution to a Multi-Jurisdictional Problem	Alameda LAFCO and Contra Costa LAFCO
Legislator of the Year Award	Assembly Member Tom Torlakson

DATE: July 1, 2026

TO: CALAFCO Member LAFCOs

FROM: Michelle McIntyre, Interim Executive Director

SUBJECT: 2026 CALAFCO Board of Directors Election Now Open

CALAFCO is pleased to announce that the **2026 Board of Directors election is now open.**

This year's election marks the implementation of the updated Board structure approved by the membership in February 2026 and begins the transition to staggered Board terms.

The following changes apply to the 2026 election:

WHAT'S NEW FOR THE 2026 ELECTION

- All Board seats will be open for election.
- Board seat type distinctions have been eliminated.
- Executive Officers are eligible to serve as Board members if elected.
- Candidates must declare whether they are running for a one-year term or a two-year term.
- Candidates may only run for one term category.

ELECTION OVERVIEW

Each region will elect four (4) members to the CALAFCO Board of Directors. To stagger terms, two positions in each region will serve an initial one-year term, and two will serve an initial two-year term.

Regional caucus elections will be held during the 2026 CALAFCO Annual Conference in Sacramento on Thursday, October 22, 2026, beginning at 8:00 a.m.

Candidates nominated during the nomination period will appear on the ballot in the order their completed nomination forms are received. Additional nominations may be accepted from the floor during the regional caucus in accordance with the CALAFCO Policies & Procedures.

Voting delegates, absentee ballots, and all election procedures will be conducted in accordance with the CALAFCO Policies & Procedures. A majority vote is required. If no candidate receives the required majority, runoff elections will be conducted in accordance with the CALAFCO Policies & Procedures.

KEY ELECTION DATES:

- **Nomination Period Opens:** Wednesday, July 1, 2026
- **Nomination Deadline:** No later than 5:00 p.m. on Friday, September 4, 2026
- **Voting Delegate Names Due:** No later than 5:00 p.m. on Friday, September 4, 2026
- **Candidate Orientation (virtual):** 10:00 a.m. on Thursday, September 10, 2026.
- **Electronic/Absentee Ballot Deadline:** No later than 5:00 p.m. on Tuesday, September 22, 2026.
- **Election Committee Report Released:** Thursday, October 8, 2026
- **Regional Caucus Elections:** Thursday, October 22, 2026, at 8:00 a.m.
- **Annual Business Meeting:** Thursday, October 22, 2026, at 9:00 a.m.

2026 ELECTION COMMITTEE MEMBERS

Committee Member	LAFCO	Region	Email	Phone No.
Gary Thompson	Riverside	Southern	gthompson@lafco.org	(951) 369-0631
Shannon Costa	Butte	Northern	scosta@buttecounty.net	(530) 552-5820
José Henríquez	Sacramento	Central	henriquezj@saclafco.org	(916) 874-6458
Neelima Palacherla	Santa Clara	Coastal	neelima.palacherla@ceo.sccgov.org	(408) 993-4705

SUBMITTING NOMINATION MATERIALS:

Please submit completed nomination materials by email to mmcintyre@calafco.org or by mail to:

1451 River Park Drive, Suite 185
Sacramento, CA 95815

1. Candidate Nomination Form
2. Candidate Information & Statement Form
3. Election Timeline
4. Guide to the CALAFCO Board of Directors Election Process
5. 2026 CALAFCO Voting Delegate Authorization Form
6. Roles and Responsibilities of a CALAFCO Board Member
7. 2027 Board Meeting Schedule
8. Regional Map and Member LAFCOs by Region

THE FOLLOWING MATERIALS ARE ENCLOSED:

Please distribute this announcement and the accompanying election materials to your Commissioners and Executive Officer.

Thank you for your attention to this important election process and for your continued participation in CALAFCO. If you have any questions, please don't hesitate to contact me.

Sincerely,
Michelle McIntyre

2026 CALAFCO BOARD OF DIRECTORS CANDIDATE

Nomination Form

[To be completed by both the Member LAFCO making the nomination AND the Nominee]

This form is to be used by CALAFCO Member LAFCOs to nominate candidates for the 2026 CALAFCO Board of Directors election.

Candidates should reserve Thursday, September 10, 2026, at 10:00 a.m. for the required virtual Candidate Orientation.

NOMINATION DEADLINE:

Completed nomination materials must be received no later than 5:00 p.m. on Friday, September 4, 2026.

1 - Election Information

CALAFCO Region:

☐ Northern Region ☐ Central Region ☐ Coastal Region ☐ Southern Region

Term Category Sought:

☐ One-Year Term ☐ Two-Year Term

Candidates may seek election to only one term category.

2 - Candidate Information

Candidate Name: _____

Title/Position: _____

Member LAFCO: _____

Mailing Address: _____

Phone: _____

Email: _____

3 - Candidate Eligibility and Board Expectations

Candidate Eligibility

- ☐ I certify that I am eligible to serve on the CALAFCO Board of Directors consistent with the CALAFCO Bylaws and Policies & Procedures.
- ☐ I certify that I am affiliated with a CALAFCO Member LAFCO.
- ☐ I certify that I am eligible to seek election within the region identified above.

Board Expectations

- ☐ I understand that Board members are expected to actively participate in Board meetings, committee assignments, CALAFCO conferences, and other Board responsibilities.
- ☐ I understand that candidates are expected to participate in the virtual Candidate Orientation scheduled for Thursday, September 10, 2026, at 10:00 a.m.
- ☐ I understand that Board members have a responsibility to serve the interests of CALAFCO and the statewide LAFCO community.
- ☐ I understand that newly elected Directors begin their terms on December 1, 2026, consistent with the CALAFCO Bylaws.

4 – Candidate Acceptance

- ☐ I accept this nomination for the CALAFCO Board of Directors.

Candidate Signature: _____

Date: _____

5 – Member LAFCO Certification

Name: _____

Title: _____

Member LAFCO: _____

Signature: _____

Date: _____

As Chair, I certify that this nomination has the support of our LAFCO. If elected, our LAFCO is committed to supporting the nominee in fulfilling the responsibilities of serving on the CALAFCO Board.

6 – Submission Instructions

Both the Candidate Nomination Form (Attachment 1) and the Candidate Information & Statement Form (Attachment 2) must be received no later than 5:00 p.m. on Friday, September 4, 2026. Pursuant to the CALAFCO Policies and Procedures, nomination materials received after the deadline will be returned marked "Received too late for Election Committee action."

SUBMITTING NOMINATION MATERIALS:

Please submit completed nomination materials by email to mmcintyre@calafco.org or by mail to:
1451 River Park Drive, Suite 185, Sacramento, CA 95815

Questions regarding the nomination or election process are welcome and may be directed to the CALAFCO Executive Director or members of the Election Committee.

2026 CALAFCO Board of Directors Candidate Information and Statement Form



[To be submitted with Candidate Nomination Form]

This form is to be completed by candidates seeking election to the 2026 CALAFCO Board of Directors. Information provided on this form, including the candidate statement and any submitted photograph, may be included in the election materials distributed to Member LAFCOs and voting delegates.

Candidates should reserve Thursday, September 10, 2026, at 10:00 a.m. for the required virtual Candidate Orientation.

1. Election Information

CALAFCO Region:

☐ Northern Region ☐ Central Region ☐ Coastal Region ☐ Southern Region

Term Category Sought:

☐ One-Year Term ☐ Two-Year Term

Candidates may seek election to only one term category.

2. Candidate Information

Candidate Name: _____

Title/Position: _____

Member LAFCO: _____

Mailing Address: _____

Phone: _____ Email: _____

3. Professional and LAFCO Background

Please provide a summary of your professional experience, current position, involvement with LAFCOs, and participation in CALAFCO activities-maximum 250 words.

4. Candidate Statement

5. Board Expectations

- ☐ I understand that Board members are expected to actively participate in Board meetings, committee assignments, CALAFCO conferences, and other Board responsibilities.
- ☐ I understand that Board members have a responsibility to serve the interests of CALAFCO and the statewide LAFCO community.
- ☐ I understand that Directors elected in 2026 begin their terms on December 1, 2026, consistent with the CALAFCO Bylaws.

6. Photo Submission (Optional)

- ☐ I have attached a photo for use in election materials.

Candidates are encouraged to submit a recent headshot for inclusion in the election materials, if available.

7. Candidate Signature

Signature: _____ Date: _____

8. Submission Instructions

Both the Candidate Nomination Form (Attachment 1) and the Candidate Information & Statement Form (Attachment 2) must be received no later than 5:00 p.m. on Friday, September 4, 2026. Pursuant to the CALAFCO Policies and Procedures, nomination materials received after the deadline will be returned marked "Received too late for Election Committee action."

Submitting Nomination Materials:

Please submit completed nomination materials by email to mmcintyre@calafco.org or by mail to:
1451 River Park Drive, Suite 185, Sacramento, CA 95815

Questions regarding the nomination or election process are welcome and may be directed to the CALAFCO Executive Director or members of the Election Committee.

2026 CALAFCO Board of Directors Election Timeline

The following timeline summarizes the key dates and deadlines for the 2026 CALAFCO Board of Directors election process. Unless otherwise noted, all deadlines are final.

Date	Election Milestone
Wednesday, July 1, 2026	Nomination Period Opens - Candidate nomination materials become available, and the nomination period begins.
Friday, September 4, 2026 <i>No later than 5:00 p.m.</i>	Nomination Deadline - Candidate Nomination Form (Attachment 1), Candidate Information and Statement Form (Attachment 2), and the Voting Delegate Authorization Form must be received by CALAFCO no later than 5:00 p.m.
Thursday, September 10, 2026 <i>At 10:00 a.m.</i>	Virtual Candidate Orientation - Candidates are required to participate in the virtual Candidate Orientation.
Tuesday, September 22, 2026 <i>No later than 5:00 p.m.</i>	Electronic/Absentee Ballot Deadline - CALAFCO must receive electronic absentee ballots by this deadline.
Thursday, October 8, 2026	Election Committee Report Released - The Election Committee Report is distributed to Member LAFCOs and voting delegates.
Thursday, October 22, 2026 <i>At 8:00 a.m.</i>	Regional Caucus Elections - Voting delegates elect Directors representing each CALAFCO region.
Thursday, October 22, 2026 <i>At 9:00 a.m.</i>	Annual Business Meeting - Election results are announced to the membership, and newly elected Directors are introduced.
Tuesday, December 1, 2026	New Directors Take Office - Directors elected during the 2026 election officially begin their terms in accordance with the CALAFCO Bylaws.

Questions:

Questions regarding the election process may be directed to the CALAFCO Executive Director or members of the Election Committee.



Introduction

This guide summarizes the procedures governing the 2026 CALAFCO Board of Directors election, including voting procedures and the determination of election results. In the event of any conflict between this guide and the CALAFCO Bylaws or Policies & Procedures, the CALAFCO Bylaws and Policies & Procedures shall govern.

1. Voting Delegates

Each CALAFCO Member LAFCO is responsible for designating **one Voting Delegate** and may also designate **one Alternate Voting Delegate** to represent the Member LAFCO during the CALAFCO Board of Directors election.

The Voting Delegate and Alternate Voting Delegate must be an Officer of the Member LAFCO designated in writing by the Member LAFCO. Under the CALAFCO Bylaws, an Officer of a Member LAFCO includes a regular Commissioner, alternate Commissioner, Executive Officer, Deputy Executive Officer, Legal Counsel, or Deputy Legal Counsel. The Voting Delegate is authorized to cast the Member LAFCO's ballot during the Regional Caucus Election. If the designated Voting Delegate is unable to serve, the Alternate Voting Delegate may vote in their place.

Each Member LAFCO is entitled to one vote and may cast its ballot only within the CALAFCO region in which it is located.

The completed **Voting Delegate Authorization Form** must be received by CALAFCO no later than the deadline identified in **Attachment 3 - Election Timeline**. Member LAFCOs may revise their Voting Delegate or Alternate Voting Delegate designation at any time before the submission deadline. Once the deadline has passed, no changes may be made to the designated Voting Delegate or Alternate Voting Delegate.

Proxy voting is not permitted.

2. Voting Procedures

A. Regional Caucus Elections

Regional Caucus Elections are conducted during the CALAFCO Annual Conference. Each CALAFCO region meets separately to elect its representatives to the CALAFCO Board of Directors. The Regional Caucus Election is conducted as follows:

- Authorized Voting Delegates and Alternate Voting Delegates receive their voting credentials and ballots at conference registration.
- The Election Committee convenes the Regional Caucus and reviews the election procedures.
- The Election Committee presents the Election Committee Report.
- The Election Committee calls for additional nominations from the floor in accordance with the CALAFCO Policies & Procedures.
- Following the close of nominations, the Election Committee conducts a Candidates Forum. Candidates nominated from the floor respond to the candidate questions and are provided an opportunity to make a brief statement. Candidates who are unable to attend may designate a representative from their region to respond to the candidate questions and make a brief statement on their behalf.
- Only the designated Voting Delegate, or the designated Alternate Voting Delegate acting in place of the Voting Delegate, may cast a ballot.
- Voting is conducted by secret ballot.
- Ballots are collected and counted by the Election Committee.
- Following certification by the Election Committee, election results are announced during the Annual Business Meeting.

B. Electronic/Absentee Voting

Member LAFCOs that are unable to send an authorized Voting Delegate to the Regional Caucus Election may request an electronic ballot in accordance with the CALAFCO Policies & Procedures.

The electronic ballot process is conducted as follows:

- A Member LAFCO must designate its Voting Delegate using the Voting Delegate Authorization Form by the deadline identified in Attachment 3 - Election Timeline.
- A Member LAFCO requesting an electronic ballot must submit its request to CALAFCO in accordance with the CALAFCO Policies & Procedures.
- Completed electronic ballots must be received by CALAFCO no later than the deadline identified in Attachment 3 - Election Timeline.
- Member LAFCOs voting by electronic ballot may vote only for the candidates identified on the ballot and may not participate in any run-off election.
- If a Member LAFCO that requested an electronic ballot is subsequently able to send its designated Voting Delegate to the Regional Caucus Election, the Member LAFCO may discard its electronic ballot and vote in person during the Regional Caucus Election in accordance with the CALAFCO Policies & Procedures.

3. Determining Election Results

Election results are determined in accordance with the CALAFCO Bylaws and Policies & Procedures as follows:

- A candidate must receive a majority of the votes cast to be elected.
- If no candidate receives the required majority, one or more run-off elections may be conducted in accordance with the CALAFCO Policies & Procedures.
- If a tie remains after the final run-off election, the tie is resolved by a draw of lots in accordance with the CALAFCO Policies & Procedures.
- Following certification by the Election Committee, election results are announced during the Annual Business Meeting.
- Directors elected during the Regional Caucus Elections begin their terms on December 1, 2026, in accordance with the CALAFCO Bylaws.

4. Frequently Asked Questions

WHO MAY SERVE AS A VOTING DELEGATE OR AN ALTERNATE VOTING DELEGATE?

The Voting Delegate or Alternate Voting Delegate must be an **Officer of the Member LAFCO** designated in writing by the Member LAFCO. Under the CALAFCO Bylaws, an Officer of a Member LAFCO includes a regular Commissioner, alternate Commissioner, Executive Officer, Deputy Executive Officer, Legal Counsel, or Deputy Legal Counsel.

CAN A MEMBER LAFCO CHANGE ITS VOTING DELEGATE OR ALTERNATE VOTING DELEGATE AFTER SUBMITTING THE VOTING DELEGATE AUTHORIZATION FORM?

Yes. A Member LAFCO may change its Voting Delegate or Alternate Voting Delegate at any time before the submission deadline identified in Attachment 3 - Election Timeline. After the deadline, no changes may be made.

MAY NOMINATIONS BE MADE FROM THE FLOOR DURING THE REGIONAL CAUCUS ELECTION?

Yes. Additional nominations may be made from the floor by a Member LAFCO in good standing in accordance with the CALAFCO Policies & Procedures.

WHAT HAPPENS IF MY MEMBER LAFCO IS UNABLE TO SEND A VOTING DELEGATE TO THE REGIONAL CAUCUS ELECTION?

A Member LAFCO may request an electronic ballot in accordance with the CALAFCO Policies & Procedures. Electronic ballots include only the candidates listed in the Election Committee Report and may not be used in any run-off election.

WHO SHOULD I CONTACT IF I HAVE QUESTIONS REGARDING THE ELECTION PROCESS?

Questions regarding the election process may be directed to the CALAFCO Executive Director or the Election Committee.

2026 CALAFCO VOTING DELEGATE

Authorization Form

Each CALAFCO Member LAFCO is responsible for designating one Voting Delegate and may also designate an Alternate Voting Delegate to represent the Member LAFCO in the 2026 CALAFCO Board of Directors election.

To participate in the **2026 CALAFCO Board of Directors election**, each **Member LAFCO** must submit a **Voting Delegate Authorization Form**, regardless of whether it is submitting a candidate nomination.

The Voting Delegate and Alternate Voting Delegate must be an Officer of the Member LAFCO, as designated in writing by the Member LAFCO. Under the CALAFCO Bylaws, an Officer of a Member LAFCO includes a regular Commissioner, alternate Commissioner, Executive Officer, Deputy Executive Officer, Legal Counsel, or Deputy Legal Counsel.

DEADLINE:

This form must be received by CALAFCO no later than **5:00 p.m. on Friday, September 4, 2026**. Member LAFCOs may revise their Voting Delegate or Alternate Voting Delegate designation at any time before the submission deadline. After the deadline, no changes may be made.

1 - Member LAFCO Information

Member LAFCO: _____

CALAFCO Region:

☐ Northern Region ☐ Central Region ☐ Coastal Region ☐ Southern Region

2 - Voting Delegate

Name: _____

Title/Position: _____

Phone: _____

Email: _____

3 - Alternate Voting Delegate

Member LAFCO: _____

Title/Position: _____

Phone: _____

Email: _____

4 - Electronic Ballot Request

- ☐ **Our Member LAFCO requests an electronic ballot because it is unable to send its designated Voting Delegate to the Regional Caucus Election.**

Member LAFCOs requesting an electronic ballot are subject to the CALAFCO Bylaws and Policies & Procedures governing electronic voting. Additional information is available in **Attachment 4 - Guide to the CALAFCO Board of Directors Election Process**.

5 - Authorization

The Member LAFCO identified above hereby authorizes the individuals listed on this form to serve as its Voting Delegate and, if applicable, its Alternate Voting Delegate for the 2026 CALAFCO Board of Directors election.

Only the designated Voting Delegate or the designated Alternate Voting Delegate, acting in place of the Voting Delegate, may cast the Member LAFCO's ballot during the Regional Caucus Election.

Proxy voting is not permitted. Only the designated Voting Delegate or the designated Alternate Voting Delegate, acting in place of the Voting Delegate, may cast the Member LAFCO's ballot during the Regional Caucus Election.

Authorized by the Member LAFCO

Name: _____

Title: _____

Signature: _____

Date: _____

6 - Submission Instructions

This form must be received by CALAFCO **no later than 5:00 p.m. on Friday, September 4, 2026**.
Submit completed forms electronically to: **mmcintyre@calafco.org**

OR

Mail completed forms to:

CALAFCO

1451 River Park Drive, Suite 185

Sacramento, CA 95815

Questions regarding the election process may be directed to the CALAFCO Executive Director or members of the Election Committee.

2027 CALAFCO Board Meeting Schedule

The following schedule reflects the 2027 CALAFCO Board meeting schedule approved by the Board of Directors and is provided to assist prospective candidates in understanding the anticipated meeting schedule for Board service. Meeting dates are subject to change by action of the Board of Directors.

Date	Meeting	Format
Friday, January 22, 2027	Regular Board Meeting	Hybrid
Thursday, February 25, 2027	Strategic Planning Workshop	In Person
Friday, February 26, 2027	Regular Board Meeting	Hybrid
Friday, May 14, 2027	Regular Board Meeting	Hybrid
Friday, August 27, 2027	Regular Board Meeting	Hybrid
Friday, October 22, 2027	Regular Board Meeting (Annual Conference)	In Person

Additional Information

- The Strategic Planning Workshop is held immediately before the February Regular Board Meeting.
- The October Regular Board Meeting is held in conjunction with the CALAFCO Annual Conference.
- Board members are also expected to participate in committee meetings and other Board activities throughout the year, as applicable to their committee assignments.
- Additional Board meetings or special meetings may be scheduled as necessary in accordance with the CALAFCO Bylaws and Policies & Procedures.

Roles and Responsibilities of a CALAFCO Board Member

Introduction

Serving on the CALAFCO Board of Directors is an opportunity to help guide the Association's leadership, legislative advocacy, educational programs, and long-term direction on behalf of LAFCOs throughout California.

Board members serve the interests of **CALAFCO and the statewide LAFCO community** and are expected to actively participate in Board meetings, committee assignments, and Association activities.

The following summary highlights the principal responsibilities and expectations of Board service. It is intended as a general overview and does not replace the CALAFCO Bylaws or Policies & Procedures. In the event of any conflict between this document and the CALAFCO Bylaws or Policies & Procedures, the CALAFCO Bylaws and Policies & Procedures shall govern.

General Participation

Board members are expected to support CALAFCO's mission and core values, serve as part of a unified governing body, and make decisions in the best interests of CALAFCO and the statewide LAFCO community.

Board members are expected to:

- Regularly attend and prepare for Board meetings.
- Participate actively in Board discussions and decision-making.
- Participate in establishing CALAFCO's strategic direction and organizational priorities.
- Serve on at least one CALAFCO Board committee.
- Attend the CALAFCO Annual Conference and participate in other Board meetings and Association activities, as appropriate.

Governance

Board members are expected to:

- Attend Board Member orientation provided by CALAFCO.
- Consider statewide interests and impacts when making Board decisions.
- Adhere to the CALAFCO Board Code of Ethics.
- Read, understand, and operate within the CALAFCO Bylaws and Policies & Procedures.

Communication

Board members are expected to:

- Communicate respectfully.
- Support consistent and accurate communication with CALAFCO membership.

Association Programs

Board members are expected to:

- Understand and encourage participation in CALAFCO programs and services, including the Associate Member Program.

Performance Evaluations

- Participate in the annual Board performance evaluation process.
- Participate in the annual evaluation of the Executive Director and Regional Officers, in accordance with the CALAFCO Policies & Procedures.
- Participate in the Board's annual review of CALAFCO's Strategic Plan.

Advocacy, Recruitment and Retention

Board members are expected to:

- Support CALAFCO's legislative advocacy efforts.
- Promote CALAFCO and encourage participation in Association programs and activities.
- Help strengthen awareness and understanding of CALAFCO and LAFCOs throughout California.

Finance

Board members are expected to:

- Review and understand CALAFCO's financial information and assist the Board in fulfilling its fiduciary responsibilities.

Board Committees

Board members are expected to serve on at least one Board committee. Committee assignments are made annually by the Board.

Standing committees currently include:

- Awards Committee
- Conference Committee
- Elections Committee
- Legislative Committee

Committee responsibilities and meeting schedules vary depending on the committee assignment.

Time Commitment

Board service includes regular participation in:

- Board meetings
- Committee meetings
- The CALAFCO Annual Conference
- Board Member orientation
- Other Board meetings and activities, as appropriate

The anticipated Board meeting schedule is included as **Attachment 7**.

Board Service

Serving on the CALAFCO Board of Directors is an opportunity to contribute to the continued success of CALAFCO and to the advancement of the statewide LAFCO community. Board members are expected to approach their responsibilities collaboratively and ethically, with a commitment to serving the best interests of CALAFCO and its membership.

FOUR REGIONS

