PLUMAS LAFCO

REGULAR MEETING AGENDA

MONDAY April 8, 2019

10:00 AM

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE

520 Main Street QUINCY, CALIFORNIA

Website: www.plumaslafco.org

Commissioners:

Tom Cooley, City Member, Chair Michael Sanchez, County Member, Vice Chair Bill Powers, City Member Sharon Thrall, County Member Vacant, Public Member Terry Swofford, Public Member Alt. Kevin Goss, County Member Alt. Pat Morton, City Member Alt.

Staff:

Jennifer Stephenson, Executive Officer John Benoit, Deputy Executive Officer Cheryl Kolb, Clerk P. Scott Browne, Counsel

MEETING - CONVENES AT 10:00 A.M.

- 1. CALL TO ORDER: Pledge of Allegiance and Roll Call
- 2. Approval of Agenda (additions or deletions)
- 3. Correspondence:
 - a) Call for legislative action by CALAFCO to support AB 1253 (grant funding for LAFCos).
 - b) Call for legislative action by CALAFCO to support AB 213 (inhabited annexation funding restoration)
 - c) Consent for letters of support discussed under action item #10 in the agenda.
- 4. CONSENT ITEM (S)
 - a) Approval of the February 8th, 2019 LAFCo minutes
- 5. Public Comment

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

6. Authorize payment of Claims for February 2019 and March 2019

a) Authorize payment of claims for February 2019 and March 2019.

PUBLIC HEARINGS and ACTION ITEMS:

7. Public Hearing regarding the Spheres of Influence for the Cemetery districts

- a) Receive Executive Officer's report for the Sphere of Influence report and Sphere of Influence updates for Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts.
- b) Conduct Public Hearing and Consider Resolution 2019-0001, approving Sphere of Influence Updates for Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts.

8. Public Hearing regarding the Proposed 2019-2020 LAFCo Budget.

- a) Review Executive Officer's report.
- b) Provide direction to staff regarding CalPERS payment options.
- c) Consider and provide direction to staff whether interest revenue remain in the reserve fund.
- d) Provide direction to staff regarding continuation of suspension of Commission stipend.
- e) Conduct public hearing and consider LAFCo Resolution 2019-0002 adopting a proposed LAFCo Budget for Fiscal Year 2018-2019.

9. Discuss next actions to fill Public Member vacancy

a) Announcement posted in all papers and was run on February 13, 2019. Deadline to indicate interest was March 22nd. We have not received any interest to date. Provide direction to staff on next steps.

10. Consider Letters of Support for Legislation

a) Consider letters of support for AB 1253 and AB 213

11. Executive Officer's Report

- a) 700 Forms were required by April 1, 2019. File with County Clerk's office.
- b) Update from CALAFCO Legislation Committee

- c) Application status of Indian Valley Healthcare District and Plumas Hospital District (File 2018-0002)
- d) Application status of CHP facility (File 2019-0001)

11. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

12. Adjourn to next regular meeting.

LAFCo's next regular meeting to take place 10:00 am on June 10th, 2019

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Plumas LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

<u>Late-Distributed Materials</u>. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the Plumas County Planning Department office at 555 Main Street, Quincy, CA. and at the LAFCo Webpage www.plumaslafco.org

<u>Contact LAFCO Staff</u> LAFCO staff may be contacted at 530-283-7069 or by mail at LAFCo of Plumas County, 5050 Laguna Blvd #112-711, Elk Grove, CA 95758 or by email at jennifer@pcateam.com or by fax at 888-501-0395.

PLUMAS LAFCo

REGULAR MEETING MINUTES

MONDAY February 11, 2019

10:00 AM

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE

520 Main Street QUINCY, CALIFORNIA

Website: www.plumaslafco.org https://www.facebook.com/PlumasLAFCO/

Commissioners:

Pat Morton, City Member Alt.

Tom Cooley, City Member, Chair Michael Sanchez, County Member, Vice Chair Bill Powers, City Member Sharon Thrall, County Member Vacant, Public Member Terry Swofford, Public Member Alt. Kevin Goss, County Member Alt.

Staff:

Jennifer Stephenson, Executive Officer John Benoit, Deputy Executive Officer Cheryl Kolb, Clerk P. Scott Browne, Counsel

MEETING - CONVENES AT 10:00 A.M.

1. CALL TO ORDER: Pledge of Allegiance and Roll Call Roll Call.

Present: Chair Tom Cooley, Vice Chair Michael Sanchez, Co. Member Sharon Thrall, City Member Bill Powers, Public Member Alternate Terry Swofford.

- 2. Approval of Agenda (additions or deletions)
 No additions or deletions.
- 3. Correspondence:
 - a) Letter from David and Mary Piepho re: special district concerns Jennifer Stephenson acknowledged receipt of a letter from the Piepho's regarding a cemetery special district and the district's lack of knowledge regarding public records requests.
- 4. CONSENT ITEM (S)
 - a) Approval of the December 10th, 2018 LAFCo minutes

Motion: Approve December 10, 2018 minutes as submitted., **Action:** Approve, **Moved by** City Member Bill Powers, **Seconded by** Co. Member Sharon Thrall. Motion passed unanimously.

5. Public Comment

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

None offered.

- 6. Authorize payment of Claims for December 2018 and January 2019
 - Authorize payment of claims for December 2018 and January 2019.
 Motion: Authorize payment of claims for December 2018 and January 2019,
 Action: Approve, Moved by Vice Chair Michael Sanchez, Seconded by City Member Bill Powers.
 Motion passed unanimously.

PUBLIC HEARINGS and ACTION ITEMS:

- 7. Receive financial status presentations from healthcare districts
 Presentations provided by Linda Wagner, CEO of Seneca Healthcare District,
 Steve Boline, CFO of Seneca Healthcare District, Todd Plimpton, CEO of Eastern
 Plumas Healthcare District, Katherine Pairish, CFO of Eastern Plumas Healthcare
 District, JoDee Tittle, CEO of Plumas District Hospital, Cindy Crossland, Controller
 of Plumas District Hospital and Guy McNett from Indian Valley Healthcare District.
- 8. Mid-year budget review
 - a. Review of Revenue and Expenses for the Remainder of FY 2018-2019
- 9. General discussion and establishment of work priorities for the upcoming Fiscal Year 2019-2020.
 - a) Establish work priorities for FY 2019-2020
- 10. Appoint Ad Hoc Budget Committee for FY 2019-2020
 Vice Chair Michael Sanchez and Chair Tom Cooley to remain on Ad Hoc Budget
 Committee for FY 2019-2020
- 11. Continue discussion regarding challenges faced by Plumas fire providers and potential for changes in service structure
 - a) Receive and file annexation fee flyer

Joe Waterman pointed out that County Counsel would likely need to be involved with item 4 on flyer; Sharon Thrall agrees and suggested adding the Tax Collector as well. Michael Sanchez requested Auditor's office to be added to item 4 as well. Jennifer Stephenson provided email from County Counsel R. Craig Settlemire containing verbiage to be used in lieu of existing verbiage on the "Annexation Process and Guidelines for Property Owners Currently Not Residing within the Boundaries of a Fire Protection District".

b) Review and approve letter to CAL FIRE regarding volunteer training requirements

Tom Cooley requested adding Chief's Association, NorCal, Plumas Co. Sheriff's Office and Plumas County Office of Emergency Services to the list of offices the letter is being sent to.

Motion: Approved letter to CAL FIRE regarding volunteer training requirements, with additional offices noted on letter, **Action:** Approve, **Moved by** City Member Bill Powers, **Seconded by** Vice Chair Michael Sanchez. Motion passed unanimously.

c) Review and approve letter to County encouraging a master tax sharing agreement

Motion: Approved letter to be sent to the County encouraging a master tax sharing agreement, **Action:** Approve, **Moved by** Public Member Alternate Terry Swofford, **Seconded by** Vice Chair Michael Sanchez. Motion passed unanimously.

12. Discuss next actions to fill Public Member vacancy

a) Announcement posted in all papers to run on February 13, 2019. Deadline to indicate interest is March 22nd. Please spread the word. Interviews are planned to be held at the April 8th LAFCO meeting.

13. Conduct Workshop on Cemetery District SOI Report Tabled to April 8th, 2018 meeting.

14. Executive Officer's Report

- a) Application status of Indian Valley Healthcare District and Plumas Hospital District (File 2018-0002)
 Jennifer Stephenson estimates June 2018 to be when the application will be in front of the Commission for approval.
- b) CHP Replacement Facility Annexation (File 2019-0001)
 Application received to annex into American Valley CSD and Quincy Fire
 Dept. District. Jennifer anticipates application to be before the Commission this fall.
- c) Update on Johnsville Public Utility District Progress being made.
- d) Form 700 due by April 1. File with County Clerk's office.
- e) CALAFCO Legislative Committee
 Jennifer Stephenson has been asked to be on the CALAFCO Legislative
 Committee.

f) CALAFCO Sustainability Paper https://calafco.org/sites/default/files/documents/Creating%20Sustainable%20 Communities%20and%20Landscapes October%202013.pdf

15. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCo, and legislative matters.

Sharon Thrall is pleased the healthcare districts are working together. Bill Powers mentioned the Fire Safe Council Meeting will be held later this month in Portola. Michael Sanchez was pleased to hear from all the fire districts and healthcare districts. Tom Cooley received a lot of local support for the Calafco commission but did not win the election.

16. Adjourn to next regular meeting.

Adjourned at 12:16 p.m.

LAFCo's next regular meeting to take place 10:00 am on April 8th, 2019

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Chair: Tom Cooley, City

Commissioners:
Michael Sanchez, Vice Chair
Sharon Thrall, County
Vacant, Public
Bill Powers, City
Kevin Goss, County Alt
Pat Morton, City Alt
Terry Swofford, Public Alt

Executive Officer: Jennifer Stephenson

Clerk: Cheryl Kolb

Date of Claim



Agenda Item #6

Plumas LAFCo

The Local Agency Formation Commission Serving Plumas County

Amount

Claim Authorization Form February 2019 and March 2019 Expenses

The Local Agency Formation Commission of Plumas County hereby authorizes the payment of the following claims from the 2018-2019 budget:

February 15, 2019	Commissione	r Mileage Feb 19	\$ 211.53
February 15, 2019		Gullixson Mar 19	\$ 650.40
February 18, 2019	AT&T (Feb 1	9)	\$ 56.54
March 5, 2019	Staff Svcs Feb	2019	\$ 6,499.98
March 4, 2019	Pers unfunde	d liability Mar 19	\$ 504.20
March 15, 2019		Gullixson Apr 19	\$ 650.40
March 19, 2019	AT&T (Mar 1	19)	\$ 55.84
March 20, 2019	Feather Publi	shing (SOI Public Hearing)	\$ 208.00
March 20, 2019		shing (Budget Hearing)	\$ 156.00
April 2, 2019	Staff Svcs Ma		\$ 5,452.81
April 1, 2019	Benoit Staff S	vcs March 2019	\$ 251.20
DATED:	April 8, 2019		
APPROVED:	April 8, 2019		
		Tom Cooley, Chair Plumas LAI Or Michael Sanchez, Vice-Chai	LAFCo
Attest:		,	
Jennifer Stephenson	, Executive Office	eer	
	,		

Description

Item	Insurance	Office	Copies	Communi	ications	Postage	Memberships	Legal Svcs	Ex. OFF. Svcs	Clerk	Publications	Travel	Mileage	MSR/SOIs	Commiss	File Managemen	t County		Health
Account Number	SDRMA	Expense										Commission			Stipends		Contract	_	nsurance
	\$ 1,275.00	\$ 500.00	\$ 600.00	\$	900.00	\$ 200.00	\$ 1,426,00	\$2,000,00	\$ 46,000.00	\$1,035,00	\$ 900.00		\$1,500,00	\$ 20,000.00		\$ 4.100.00	\$ 1,500.00	_	7,600.00
	\$(1,198.00)	V 500.00	V 000.00	Y	500.00	V 200.00	ψ 1) .20.00	\$ 2,000.00	ψ 10,000.00	ψ 1,000.00	ψ 500.00	V 2,500.00	\$ 1,500.00	V 20,000.00	·	ų .,200.00	V 2,555.65	_	7,000.00
SDRMA Membership (5-15-18)	\$(1,130.00)						\$ (500.00)												
CALAFCO Membership (7-1-18)							\$ (925.00)												
							\$ (923.00)												
PERS Unfunded Liability July 18																			(505.00)
Gullixson Health Insurance July 18				4	>				4 /									\$	(625.03)
Staff Svcs July				\$	(27.98)				\$ (3,500.00)										
Benoit Staff Svcs July																			
CALAFCO Conf Registration												\$ (1,120.00)							
PERS Unfunded Liability Aug 18																			
PERS Unfunded Liability Sept 18																			
Gullixson Health Insurance Aug 18																		\$	(625.03)
Gullixson Health Insurance Sept 18																		\$	(625.03)
AT&T Aug 18				Ś	(55.82)													-	(020.00)
AT&T Sep 18				\$	(55.87)														
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Staff Svcs Aug 18		ć (404.20)	\$ (77.40)			\$ (32.97)			\$ (3,500.00)	\$ (207.50)		ć (0E4.CE)		\$ (1,465.00)					
Staff Svcs Sep 18		\$ (104.38)		\$	(27.98)				\$ (3,500.00)			\$ (951.65)		\$ (2,100.00)					
Benoit Staff Svcs July																	1		
CalPERS for GASB Report																			
Commisioner Mileage Aug 18													\$ (215.22)						
Feather Publishing (COI Notice) Oct 18											\$ (208.00)								
PERS Unfunded Liability Sept 18																			
Health Care-Gullixson Nov 18																		\$	(624.34)
AT&T Oct 18				Ś	(55.69)													-	(02.10.1)
Commissioner Mileage Oct 18				7	(33.03)								\$ (179.69)						
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Feather Publishing Public Member Notice Oct	. 18		A (45.00)		(27.00)	4 (0.00)			4 (2.500.00)	4 (470.50)	\$ (767.60)			4 (4.045.00)		A (400.50	,		
Staff Svcs October 2018			\$ (45.90)	\$	(27.98)	\$ (8.20)			\$ (3,500.00)	\$ (1/2.50)				\$ (1,015.00)		\$ (122.50)		
Pers unfunded liability Nov18																			
AT&T (Nov 18)				\$	(56.21)														
Health Care-Gullixson Dec 18																		\$	(624.34)
Benoit Staff Svcs October 2018																			
Feather Publishing EPHD Reorg Notice											\$ (98.80)								
Pers unfunded liability Dec 18																			
Staff Svcs November 2018				\$	(27.98)				\$ (3,500.00)					\$ (922.50)		\$ (157.50)		
Health Care-Gullixson Jan 19				· ·	(27.50)				ψ (5,500.00)					ψ (322.30)		ψ (157.50	,	\$	(650.40)
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AT&T (Dec 18)				Ş	(55.64)								ć (470.44)						
Commissioner Mileage Dec 18											4 (\$ (179.14)						
Mountain Messenger Public Notice											\$ (131.25)								
Pers unfunded liability Jan 19																			
Staff Svcs December 2018			\$ (149.29)	\$	(27.98)	\$ (103.80)			\$ (3,500.00)	\$ (172.50)				\$ (3,305.00)		\$ (52.50)		
Benoit Staff Svcs December 2018																			
Plumas County Clerk Recorder - NOE																			
Plumas County Planning Staff Support																	\$ (262.40)		
Health Care-Gullixson Feb 19																	7 (202110)	\$	(650.40)
AT&T (Jan 19)				Ś	(56.46)													Ť	(030.10)
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Benoit Staff Svcs January 2019																			
Staff Svcs January 2019		\$ (29.62)				\$ (36.83)			\$ (3,500.00)					\$ (1,485.00)					
Staff Svcs February 2019			\$ (148.59)	\$	(27.98)	\$ (5.80)			\$ (3,500.00)	\$ (172.50)				\$ (520.00)		\$ (61.25)		
Commissiong Mileage Feb 19													\$ (211.53)						
Pers unfunded liability Mar19																			
Health Care-Gullixson Mar 19																		\$	(650.40)
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Health Care-Gullixson Apr 19				7	(30.54)														
AT&T (Mar 19)				Ś	(55.84)												+		
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Feather Publishing (Cemetery SOI)											\$ (208.00)						1		
Feather Publishing (Budget Hearing)											\$ (156.00)			1					
Staff Svcs Mar 2019			\$ (186.92)	\$	(27.98)	\$ (95.41)			\$ (3,500.00)					\$ (1,462.50)					
Benoit Staff Svcs Mar 2019						\$ (1.20)													
TOTAL EXPENDED	¢ /1 100 00\	\$ (134.00)	\$ (623 10)	ė 1	500 90V	¢ (204 21)	\$ (1,425.00)	\$ -	\$ (31,500.00)	ć (725.00)	A (4 E CO CE)	A (0.074.55)	A (705 50)	A (40 075 00)		A (202 7F	1 6 (262.40)	ć	(5,074.97)
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Item	CalPERS	TOTAL	RESERVE	Contingency	EP Conso		IV Consolidation	CHP Annex
Account Number	Unfunded	BUDGET		4451	File 2018		File 2018-0002	File 2019-000
Total Budgeted	\$ 6,050.00	\$ 98,086.00	\$44,529.92	\$ 5,000.00	\$ 17,	975.00	\$19,275	\$10,675
SDRMA Insurance (5-15-18)		\$ (1,198.00)						
SDRMA Membership (5-15-18)		\$ (500.00)						
CALAFCO Membership (7-1-18)		\$ (925.00)						
PERS Unfunded Liability July 18	\$ (504.20)							
Gullixson Health Insurance July 18		\$ (625.03)						
Staff Svcs July		\$ (3,527.98)						
Benoit Staff Svcs July		\$ -			\$ (2,	053.62)		
CALAFCO Conf Registration		\$ (1,120.00)						
PERS Unfunded Liability Aug 18	\$ (504.20)	\$ (504.20)						
PERS Unfunded Liability Sept 18	\$ (504.20)	\$ (504.20)						
Gullixson Health Insurance Aug 18		\$ (625.03)						
Gullixson Health Insurance Sept 18		\$ (625.03)						
AT&T Aug 18		\$ (55.82)						
AT&T Sep 18		\$ (55.87)						
Staff Svcs Aug 18		\$ (5,310.85)						
Staff Svcs Sep 18		\$ (6,684.01)						
Benoit Staff Svcs July		\$ -					\$ (1,506.96)	
CalPERS for GASB Report	\$ (350.00)	\$ (350.00)						
Commissioner Mileage Aug 18		\$ (215.22)						
Feather Publishing (COI Notice) Oct 18		\$ (208.00)						
PERS Unfunded Liability Sept 18	\$ (504.20)	\$ (504.20)						
Health Care-Gullixson Nov 18	,	\$ (624.34)		İ				
AT&T Oct 18		\$ (55.69)						
Commissioner Mileage Oct 18		\$ (179.69)						
Feather Publishing Public Member Notice O		\$ (767.60)						
Staff Svcs October 2018		\$ (4,892.08)						
Pers unfunded liability Nov18	\$ (504.20)	\$ (504.20)						
AT&T (Nov 18)	\$ (301.20)	\$ (56.21)						
Health Care-Gullixson Dec 18		\$ (624.34)						
Benoit Staff Svcs October 2018		\$ -			\$ (2,	215.27)		
Feather Publishing EPHD Reorg Notice		\$ (98.80)			7 (2,	213.21		
Pers unfunded liability Dec 18	\$ (504.20)	\$ (504.20)						
Staff Svcs November 2018	\$ (304.20)	\$ (4,607.98)						
Health Care-Gullixson Jan 19		\$ (650.40)						
AT&T (Dec 18)		\$ (55.64)						
Commissioner Mileage Dec 18		\$ (179.14)						
Mountain Messenger Public Notice		\$ (131.25)						
Pers unfunded liability Jan 19	\$ (504.20)	\$ (504.20)						
Staff Svcs December 2018	Ş (304.20)	\$ (7,311.07)			\$ (1,	350.00)		
Benoit Staff Svcs December 2018		\$ (7,511.07)				276.30)	\$ (899.70)	
Plumas County Clerk Recorder - NOE		\$ -				100.00)	(۱۵۷.۶۵۵) د	
Plumas County Clerk Recorder - NOE Plumas County Planning Staff Support		-) د	100.00)		
Health Care-Gullixson Feb 19		\$ (262.40) \$ (650.40)						
AT&T (Jan 19)								
	\$ (504.20)							
Pers unfunded liability Feb 19	\$ (504.20)	\$ (504.20) \$ -					\$ (200.00)	
Benoit Staff Svcs January 2019		-			ć /	40E 00'		ć /225./
Staff Svcs January 2019		\$ (5,094.43)			\$ (495.00)	\$ (675.00)	\$ (225.0
Staff Svcs February 2019		\$ (4,436.12)					\$ (2,063.86)	
Commissiong Mileage Feb 19	¢ (F2:2-)	\$ (211.53)						
Pers unfunded liability Mar19	\$ (504.20)	\$ (504.20)						
Health Care-Gullixson Mar 19		\$ (650.40)						
AT&T (Feb 19)	A /=	\$ (56.54)						
Health Care-Gullixson Apr 19	\$ (504.20)	\$ (504.20)						
AT&T (Mar 19)		\$ (55.84)						
Feather Publishing (Cemetery SOI)		\$ (208.00)						
Feather Publishing (Budget Hearing)		\$ (156.00)						
Staff Svcs Mar 2019		\$ (5,272.81)					\$ (180.00)	
Benoit Staff Svcs Mar 2019		\$ (1.20)					\$ (250.00)	
		\$ -						
TOTAL EXPENDED		\$ (64,414.20)		\$ -		490.19)	\$ (5,775.52)	
TOTAL REMAINING	\$ 658.00	\$ 33,671.80	\$ 44 529 92	\$ 5,000,00	\$ 10	484.81	\$ 13,499.48	\$ 10,450.0

Invoice #PLUMAS-2019-3 Policy Consulting Associates, LLC

39774 Via Careza Murrieta, CA 92563 (310) 936-2639 EIN #: 27-2523069

Date: April 2, 2019

Plumas LAFCO 520 Main St Quincy, CA 96971

Staff Services

	Hours	Rate	Amount
Jennifer Stephenson, Executive Officer		\$3,500	\$3,500.00
Cheryl Kolb, Clerk (Minutes and agenda mailing)		\$172.50	\$0.00
Cheryl Kolb, Clerk (Records digitization)	0.00	\$35	\$0.00
Dennis Miller, GIS	0.00	\$60	\$0.00
Subtotal			\$3,500.00

Projects: Applications, MSRs and SOI Updates

	Hours	Ra	te	Amount
Jennifer Stephenson, Applications/Projects - File 2018-0001 & 20	18-12.00	\$	90.00	\$180.00
Jennifer Stephenson, MSR and SOI Updates	16.25	\$	90.00	\$1,462.50
Oxana Wolfson Analyst	0.00	\$	80.00	\$0.00
Subtotal				\$1,642.50

Reimbursements	
Reproduction Costs	\$186.92
Postage	\$95.41
Phone and Communications	\$27.98
Office Supplies (folders and envelopes)	\$0.00
Mileage	\$0.00
Transportation and Travel	\$0.00
Subtotal	\$310.31

Amount Due \$5,452.81

Please remit invoices to Policy Consulting Associates, LLC

Jennifer Stephenson, Principal Date

4/2/19

	Jennifer Stephenson March 2019 Timesheet							
Date	Hours	Description	Special Project					
3/1/19								
3/2/19								
3/3/19	0.75	Follow up re: public concerns about cemetery district						
3/4/19								
3/5/19								
3/6/19	0.5	Communication with CSDA, renewal questionnaire for SDRMA						
3/7/19								
3/8/19	0.5	Communication with Assessors Office File 2018-002	Х					
3/9/19								
3/10/19								
3/11/19	0.5	Coordination of budget committee meeting						
3/12/19								
3/13/19	2	Drafted public notice for cemetery SOI and proposed budget hearing						
3/14/19		bruteca public notice for centerery sor and proposed bauget nearing						
3/15/19								
3/16/19	1	Follow up re: public concerns about cemetery district						
3/17/19	-	To the transport of the content of t						
3/18/19	4.5	Development of proposed budget						
		Development of proposed budget, drafting of request to City and						
3/19/19	5.75	County re:CalPERS						
3/20/19	1	Meeting with budget Ad Hoc committee						
3/21/19								
		Edit to CalPERS memo, distribution, attendance at CALAFCO leg						
3/22/19	6.75	committee meeting						
3/23/19								
3/24/19								
3/25/19	1.5	Communication re: tax sharing agreement File 2018-0002	Х					
3/26/19								
3/27/19	2	Follow up re: public concerns about cemetery district						
3/28/19								
3/29/19	3.5	Development of district contact list						
		Development of district contact list, completed CSDA survey of						
3/30/19	5.5	districts						
3/31/19	8.5	Agenda creation and distribution						
		1 -						

Date	Day	Hours	Description	Total
Jennifer Ste	phenson, Execut	tive Office:	r	
SOI Updates				
3/27/19	Wednesday	7.5	Drafting of cemetery district checklist for SOI Update, mapping management	\$675.00
3/28/19	Thursday	8.75	Work on Feather River RCD SOI	\$1,462.50
	•	16.25		\$2,137.50
Oxana Wolfs	son, Analyst			
SOI Updates				
		0		\$0.00
		0		\$0.00
		0		\$0.00
		0		\$0.00

INVOICE Plumas LAFCo March 2019

John Benoit Invoice number: 2019-0029

Invoice date: 1-Apr-19

P.O. Box 2694 Granite Bay, CA 95746 Tel: (530) 257-0720 Fax (530) 797-7631

0 Vender ID #

Client name: Plumas LAFCO c/o County of Plumas Telephone:
Address: 520 Main Street Fax:
City, state, postal code: Quincy, CA 96971 PO number:

Lafco Staff	Hours	Start / End Date	Amount
John Benoit	2.50	Mar 1-31, 2019	\$250.00

Total activity cost:	\$250.00
----------------------	----------

Total billing: \$

251.20

Materials / Other Expenses	Reason / Vendor	Amount
Reproduction Costs		\$0.50
Postage		\$0.70
Phone & Communications		
Office Supplies		
Mileage		
Transportation and Travel		
	Total materials cost:	\$1.20

TIMESHEET PLUMAS LAFCO March 2019 for John Benoit

DATE	Activity	Direct Exper	nse Co	ost	Hours	S	Am	ount
1-Mar-	-18						\$	_
2-Mar-							\$	_
3-Mar-							\$	_
4-Mar-							\$	_
	-18 miscellaneous files for Plumas and comm					1	\$	100.00
6-Mar-						_	\$	-
7-Mar-							\$	-
8-Mar-	-18						\$	-
9-Mar-	-18						\$	-
10-Mar-	-18						\$	-
11-Mar-	-18						\$	-
12-Mar-	-18						\$	-
13-Mar-	-18						\$	-
14-Mar-	-18						\$	-
15-Mar-							\$	-
16-Mar-	-18						\$	-
17-Mar-	-18 misc comm re Hospital Consolidation							
18-Mar-							\$	-
19-Mar-							\$	-
20-Mar-							\$	-
21-Mar-							\$	-
22-Mar-							\$	-
	-18 misc comm					0.5	\$	50.00
24-Mar-							\$	-
	-18 mis ccomm re PT exch agreements and 700 form for LAFCo attorney	post	\$	0.70		1	\$	100.00
26-Mar-		copy	\$	0.50			\$	-
27-Mar-							\$	-
28-Mar-							\$	-
29-Mar-							\$	-
30-Mar-							\$	-
31-Mar-	-18						\$	-
SUBTOTA	AL		\$	1.20	\$	2.50		250.00
TOTAL							\$ 2	251.20

INVOICE

Feather Publishing Co. Inc.

P.O. Box B Quincy, CA 95971

Date: March 20, 2019

LAFCO---Plumas

RECEIVED

MAR 27 2019

PC Planning+Building

Publish: Budget hearing

TOTAL DUE: \$ 156.00



Julian RECORD

STATE OF CALIFORNIA SS. County of Plumas and/or Lassen

BULLETIN

Keri B. Taborski deposes and says: That she is the principal clerk for the publisher of the

Quincy, Plumas County Adjudication Decree #4644	Greenville, Plumas County Adjudication Decree #5462
Chester Progressive	PORTOLA REPORTER Portola, Plumas County
Chester, Plumas County Adjudication Decree #5956	Adjudication Decree #2497
Tima	ž
Susanville, Lasse	n County
Adjudication Dec	ree #15466
that the <u>Notice</u> , Plumas LAF	Co re: budget
of which the attached is a	true printed copy, was
published in the weekly issu	ue of said newspaper(s)
as indicated above (and not	in a supplement there-
of) for One	
consecutive week(s), beginn	ing March 20, 2019
and ending March 20, 2019	_, both dates inclusive,
to wit:_March 20, 2019	
	-
Detai March 20, 2010	beni 12. Jabonski
Date: March 20, 2019 /s/ 7	1000 14 1 4000

PLUMAS LOCAL AGENCY FORMATION COMMISSION NOTICE OF PUBLIC HEARING

Notice is hereby given by the Local Agency Formation Commission that a public hearing will be held on April 8th 2019 at 10:00 AM in the Plumas County Board of Supervisor's Chambers 520 Main Street, Quincy, California, regarding the following:

The Commission will consider the proposed 2019-2020 budget to make an initial determination thereon by the Commission. Any person may be heard regarding the increase, decrease, or omission of any item from the budget or for the inclusion of additional items. The proposed budget document will be available for review 5 days prior to the hearing on the Plumas LAFCO webpage and at the Plumas County Planning Dept., 555 Main St. Quincy, CA.

Please call or email LAFCo staff at (530) 283-7069 or Jennifer@pcateam.com for more information or visit the LAFCO webpage at www.plumaslafco.org to review the Executive Officer's report.

LOCAL AGENCY FORMATION COMMIS-SION

JENNIFER STEPHENSON, EXECUTIVE **OFFICER**

Published FRB, IVR, PR, CP March 20, 2019

Keri B. Taborski

INVOICE

Feather Publishing Co. Inc.

P.O. Box B Quincy, CA 95971

Date: March 20, 2019

LAFCO---Plumas

RECEIVED

MAR 2 1 2019

PC Planning+Building

Publish:

Hearing----sphere of influence for various districts

TOTAL DUE: \$ 208.00



P.O. BOX B, QUINCY, CA 95971

RECEIVED

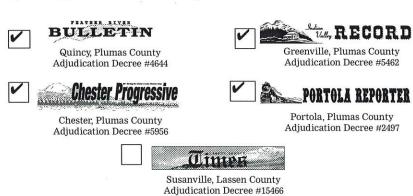
MAR 2 1 2019

PC Planning+Building

STATE OF CALIFORNIA County of Plumas and/or Lassen

SS.

Keri B. Taborski deposes and says: That she is the principal clerk for the publisher of the



that the Public Hearing, Plumas LAFCo re: Sphere of Influence Update

of which the attached is a true printed copy, was published in the weekly issue of said newspaper(s) as indicated above (and not in a supplement thereof) for One consecutive week(s), beginning March 20, 2019 and ending March 20, 2019 , both dates inclusive, to wit: March 20, 2019

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the PLUMAS Local Agency Formation Commission will hold a public hearing on the following item:

A Sphere of Influence Update for the Chester Cemetery District, Crescent Mills Cemetery District, Cromberg Cemetery District, Greenville Cemetery District, Meadow Valley Cemetery District, Mohawk Valley Cemetery District, Portola Cemetery District, Quincy La Porte Cemetery District, and Taylorsville Cemetery District. LAFCO is required to conduct a Sphere of Influence Update consistent with the policies and procedures of Plumas LAFCO and the LAFCO Act.

The Hearing Draft Sphere of Influence Update Report will be available for review at the

LAFCO webpage 5 days prior to the public hearing on the LAFCO website at www.plumaslafco.org. The contact person is Jennifer Stephenson, Executive Officer who may be reached at (530) 283-7069 or by email at jennifer@pcateam.com. The public hearing will take place at 10:00 am April 8, 2019 at the Board of Supervisor's Room located at 520 Main Street, Quincy California.

If you challenge the action of the Commission on the above stated item in court, it may be limited to only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the Plumas Local Agency Formation Commission at, or prior to, the public hearing

LOCAL AGENCY FORMATION COMMIS-SION

Jennifer Stephenson, Executive Officer Published FRB, IVR, PR, CP March 20, 2019

Date: March 20, 2019 /s/ 4 hli B. Jalouski

Keri B. Taborski

Invoice #PLUMAS-2019-2 Policy Consulting Associates, LLC

39774 Via Careza Murrieta, CA 92563 (310) 936-2639 EIN #: 27-2523069

Date: March 5, 2019

Plumas LAFCO 520 Main St Quincy, CA 96971

Staff Services

	Hours	Rate	Amount
Jennifer Stephenson, Executive Officer		\$3,500	\$3,500.00
Cheryl Kolb, Clerk (Minutes and agenda mailing)		\$172.50	\$172.50
Cheryl Kolb, Clerk (Records digitization)	1.75	\$35	\$61.25
Dennis Miller, GIS	0.00	\$60	\$0.00
Subtotal			\$3,733.75

Projects: Applications, MSRs and SOI Updates

	Hours	Ra	te	Amount
Jennifer Stephenson, Applications/Projects - File 2018-0001 & 2018	3-122.50	\$	90.00	\$2,025.00
Jennifer Stephenson, MSR and SOI Updates	0.00	\$	90.00	\$0.00
Oxana Wolfson Analyst	6.50	\$	80.00	\$520.00
Subtotal				\$2,545.00

Reimbursements	
Reproduction Costs (notary)	\$148.59
Postage	\$5.80
Phone and Communications	\$27.98
Office Supplies (folders and envelopes)	\$0.00
Mileage (67 miles for meeting re: File 2018-0002)	\$38.86
Transportation and Travel	\$0.00
Subtotal	\$221.23

Amount Due \$6,499.98

Please remit invoices to Policy Consulting Associates, LLC

Jennifer Stephenson, Principal 3/5/19
Date

Jennifer Stephenson February 2019 Timesheet							
Date	Date Hours Description						
2/1/19	8.5	Agenda creation and distribution					
2/2/19	7.25	Agenda creation and distribution, Reorgannization of website					
2/3/19							
2/4/19	6.25	Drafting of letters of notification File 2018-002	Х				
2/5/19							
2/6/19	3.75	Compiling info for BOE File 2018-0001	Х				
2/7/19	5.5	Compiling info for BOE File 2018-0001	Х				
2/8/19	1	Follow up re: public concerns about cemetery district					
2/9/19							
2/10/19	3.5	Letters of notification File 2018-0002 printing and distribution	Х				
2/11/19	7.75	Travel to Plumas County, meeting prep, meeting					
2/12/19	2	Meeting with File 2018-0002 Committee, meeting prep	Х				
2/13/19	0.5	Follow up re: public concerns about cemetery district					
2/14/19							
2/15/19							
2/16/19	1.75	Printing of letters re support of fire providers					
2/17/19	0.75	Follow up re: public concerns about cemetery district					
2/18/19							
2/19/19							
2/20/19	2.75	Updating of website and Facebook site					
2/21/19							
2/22/19							
2/23/19							
2/24/19	1.5	Research re: CalPERS payment options					
2/25/19	0.75	Response to question from County Planning					
2/26/19							
2/27/19							
2/28/19	1.5	Follow up with Assessors Office File 2018-0002	Х				

Resolution No. 2019-0001

PLUMAS LOCAL AGENCY FORMATION COMMISSION

A Resolution Making Determinations and Update of a Sphere of Influence for Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts

WHEREAS, Government Code Section 56425 requires each Local Agency Formation Commission to adopt, periodically review or update a Sphere of Influence for each local governmental agency within its jurisdiction; and

WHEREAS, the Plumas Local Agency Formation Commission, in compliance with the aforementioned requirement, is providing a "plan for the probable physical boundaries and service area" for cemetery services provided by the Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts; and

WHEREAS, the Commission has set the hearing date of April 8, 2019 for the establishment of a Sphere of Influence for cemetery services provided by the Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts and has noticed this hearing at the times and as otherwise prescribed by Government Code Section 56150, et seq.; and

WHEREAS, the Commission has heard and adopted a Municipal Services Review of cemetery services provided by the Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts and adopted Resolution 2011-0008 on October 3, 2011, Resolution 2012-0006 on October 15, 2012, Resolution 2015-0001 on June 8, 2015, and Resolution 2017-0004 on August 14, 2017 in accordance with Gov. Code section 56430; and

WHEREAS, the Commission has reviewed and considered the proposed Sphere of Influence report including the proposed Sphere of Influence Maps which are attached hereto and incorporated herein as Exhibit "A"; and

WHEREAS, Plumas LAFCO has prepared a Notice of Exemption pursuant to the requirements of the California Environmental Quality Act since the Sphere of Influence will not result in new areas served (Section 21000 et seq. of the Public Resources Code); and

WHEREAS, the Commission has considered those factors determined by it to be relevant to the proposed Spheres of Influence, including, but not limited to, those factors specified in Government Code Section 56425, et seq., and has heard from interested parties and considered requests for amendment and/or revision of the proposed updated sphere boundary, if any;

NOW, THEREFORE, BE IT RESOLVED that the Plumas Local Agency Formation Commission hereby find and determine as follows:

Plumas Local Agency Formation Commission Resolution # 2018-0001: Eastern Plumas CSD and PUD Sphere Update February 26, 2018

- 1. That the proposed Sphere of Influence update with respect to cemetery services provided by the Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts comply with the provisions of Government Code Section 56000, et seq.
- 2. That the update of the Spheres of Influence for cemetery services provided by the Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts as shown in Exhibit "A" is hereby adopted.
- 3. That, pursuant to Government Code Section 56425, the Commission makes and adopts those determinations and Spheres of Influence for cemetery services provided by the Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts as set forth in the Sphere of Influence Update Study dated April 8, 2019, which is attached hereto and incorporated herein.
- 4. The Commission has reviewed and considered a Notice of Exemption (Attachment B) prepared for this Sphere of Influence Update and makes a specific finding that there is no substantial evidence in light of the whole record before Plumas Local Agency Formation Commission that establishment of these Spheres of Influence for cemetery services provided by the Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts may have a significant adverse effect on the environment.

PASSED AND ADOPTED at a regular meeting of the Plumas Local Agency Formation Commission, County of Plumas, State of California, on the 8th day of April 2019, by the following vote:

AYES: -	
NOES: -	
ABSENT: -	
ABSTAIN: -	
	Tom Cooley, Chair or Michael Sanchez, Vice-Chair Plumas Local Agency Formation Commission
Attest:	
Jennifer Stephenson, Executive Officer Plumas LAFCO	

NOTICE OF EXEMPTION

Fxhibit B

TO: County Clerk

County of Plumas

Quincy, CA

FROM: Plumas LAFCO

5050 Laguna Blvd #112-711 Elk Grove, CA 95758

PROJECT TITLE: Sphere of Influence update for services

provided by the Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy La Porto, and Taylorsville Comptony Districts

Portola, Quincy LaPorte, and Taylorsville Cemetery Districts

PROJECT LOCATION: Plumas County

DESCRIPTION OF PROJECT:

The proposed project involves the update of the Spheres of Influence for services provided by the Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts

NAME OF PUBLIC AGENCY APPROVING PROJECT:

Plumas Local Agency Formation Commission

NAME OF PERSON OR AGENCY CARRYING OUT THE PROJECT:

Jennifer Stephenson, Plumas Local Agency Formation Commission

EXEMPT STATUS:

By:___

Class 20 Categorical Exemption, "Changes in Organization of Local Agencies" CEQA Guideline Section 15320 and 15061b (3) General Rule Exemption.

REASONS WHY THIS PROJECT IS EXEMPT:

This action is Exempt from the California Environmental Quality Act pursuant to Section 15320 of the CEQA Guidelines (Class 20) as the changes would not result in any change in permitted use and 15061 b(3) whereby this action is covered by the general rule that CEQA applies only to project which have the potential for causing a significant effect on the environment. Since this Sphere of Influence not expanding territory where services are being provided, there is no possibility that this Sphere may have a significant effect on the environment since the services are already provided within the territory and no unusual circumstances exist.

Date: April 8, 2019

CONTACT PERSON:	TELEPHONE NUMBER:
Jennifer Stephenson	(530) 283-7069
LAFCO Executive Officer	

Plumas LAFCO

STAFF REPORT

MEETING DATE: April 8, 2019

TO: LAFCO Commissioners

FROM: Jennifer Stephenson, Executive Officer

SUBJECT: Proposed Budget and Work Plan for the 2019-2020 Fiscal Year

LAFCO's 2019-2020 proposed work program is described below. While LAFCO remains mindful of the budget constraints of the City and the County, the following proposed work program reflects substantial limitations especially in light of continuing financial constraints of public agencies.

In LAFCO's 2017-2018 Budget, the commission chose to start building a reserve fund. At the end of the fiscal year, it is anticipated that the reserve fund will have a balance of \$44,530. It is recommended that the Commission continue this practice of setting aside funds towards a reserve fund, and in the upcoming update of the *Policies and Procedures*, that a reserve fund policy be adopted setting a specific balance to be maintained.

The Proposed 2019-2020 Budget is based on the level of anticipated work in the developed work program that is described in the following.

A level of service has been established for ongoing LAFCO activities, LAFCO has a unique role as a neutral agency among all agencies countywide. Many of these activities are described below. LAFCO's fundamental mission, which is:

The Plumas Local Agency Formation Commission is committed to serving the citizens, governmental agencies, and applicants of its jurisdiction by using its authority, knowledge and expertise to make beneficial changes in the structure of public agencies through special studies, programs and actions resulting in the resolution of conflicts; orderly growth, development, and governance of communities within Plumas County; cost-effective delivery of services; and timely processing of applications.

In accordance with the policies and procedures established by the State Legislature in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Sections 56000 and 57000 et seq. of the California Government Code, the primary function of California LAFCOs is to encourage the orderly growth, discouraging urban sprawl, preserving open space and prime agricultural lands and efficiently extending governmental services. LAFCO's responsibilities include review of and action on proposals for 1) formation of new local public agencies, 2) change in boundaries of existing local agencies, and 3) other changes in organization of local agencies, such as consolidations. In making such determinations, LAFCO's efforts are directed to encouraging the efficient and economic delivery of public services, while protecting other important state interests such as the preservation of agricultural and open-space lands.

Work Program for 2019-2020

MSR and SOI Updates

Plumas LAFCO has completed initial service reviews of all agencies over which it has jurisdiction and SOI updates for a large majority of those agencies as well. It is recommended that the Commission focus on the SOI update of the City of Portola over the next year to thoroughly review the SOI and identify any necessary amendments as well as address boundary and taxation issues that have come to light. By the end of FY 2018-2019, it is anticipated that the only active districts that have not had SOI updates will be the two lighting districts. Consequently, over the course of 2019-2020, the work plan is to complete the remaining SOI updates for the following agencies:

- City of Portola
- Crescent Mills Highway Lighting District
- Quincy Lighting District

Over the course of the service reviews, several agencies that are inactive with no plans for use were identified. These agencies should be dissolved in order to eliminate LAFCO's responsibility over these agencies and the costs associated with service reviews and SOI updates. As all of these districts are dependent of the County, this process will rely heavily on County cooperation in initiating dissolution. The outcome of AB 1253 will determine whether the State might provide grant funding for dissolving these districts. Should AB 1253 fail, then it is recommended that the dissolution of these districts should move ahead in Fiscal Year 2019-2020. The inactive districts to be dissolved include:

- County Service Area #3 Hamilton Branch
- County Service Area #6 Gennessee Valley
- County Service Area #7 Warner Valley
- County Service Area #10 Big Meadows
- Dixie Valley Community Services District

These projects are accounted for in the amount dedicated for MSRs and SOI updates in the Proposed Budget.

Agency Training

Over the course of this year, it has become more apparent that there are many districts that continue to struggle to operate in a legal and transparent manner appropriate to a public agency. These challenges are most often not the result of malice or disregard for the law, but instead a lack of training and the tools to operate within legal requirements. Other districts, such as the fire districts, are struggling with significant financial constraints that impact the ability to operate adequately. These constraints also affect the districts' ability to leverage resources and plan regionally to address public safety concerns. One of LAFCo's functions is to encourage the efficient and adequate delivery of municipal services, and as such it is within LAFCo's purview to ensure that all districts have the tools and guidance necessary to provide those services. As such, a budget for agency training exercises has been added to the 2019-2020 Proposed Budget to include some training on legal requirements of public agencies as well as to steward regional collaboration and possible restructuring amongst the fire districts.

Direct Projects – Projected

1. <u>Small and medium reorganizations</u> - For the 2019-2020 fiscal year, based on recent inquiries, LAFCO anticipates one or two small or medium reorganizations (i.e., annexations and detachments).

Cost involved in processing small reorganizations include legal counsel, staff time, public inquiries, public hearing requirements including noticing (300 ft from site –voters and landowners), preparation of notices, staff reports and resolutions, LAFCO protest requirements (public noticing), incidental travel, office supplies (copying), webpage posting, seeking comment from county departments (assessor, clerk and auditor), and general accounting.

<u>Significant Municipal Annexations</u> – At this time there is no activity anticipated on significant city annexations for 2019-2020 around the City of Portola.

<u>District Consolidations (Agency Initiated)</u> – At this time staff has not heard of any potential additional district consolidations beyond the applications that have already been received. It is assumed that should any additional reorganizations be initiated by the districts, then the applications would be supported by the agency's fees. As such, these projects have not been budgeted for in the proposed 2019-2020 budget.

<u>District Consolidations (LAFCo Initiated)</u> – LAFCo has the authority to initiate consolidations based on findings in a Service Review. The Commission is in the process of updating the SOIs for the cemetery districts and are considering including Cromberg Cemetery District and Crescent Mills Cemetery District in the SOIs of other districts, indicating the eventual consolidation of these districts with other successor services providers. Depending on the Commission's interest in pursuing dissolution of these agencies, the Commission has the potential to initiate consolidation of Cromberg Cemetery District with Quincy LaPorte Cemetery District, and similarly, Crescent Mills Cemetery District with Greenville Cemetery District. The financial burden of this consolidation would therefore lie with LAFCo. If LAFCo chooses to pursue this option, then the project may be started in FY 2019-2020, with the remainder of the associated costs rolling over into FY 2020-2021.

2. <u>Major annexation proposals - Staff does not foresee a Major Annexation Proposal for the next fiscal year at this time.</u> LAFCO is not empowered to initiate annexations and (or) detachments. If an unanticipated major annexation application should be received, then the project would be appropriately fee supported.

Administrative Projects and Operational Provisions

Work outlined here for the role of the Executive Officer have been accounted for in the flat monthly contract fee for executive officer services and other line items, including office supplies, printing, postage, communications etc.

2019-2020 Administrative Projects

Given the transition of administration and a substantially new commission, it is recommended that LAFCO conduct a comprehensive update of its Policies and Procedures. This project has been budgeted for in the proposed budget under the administrative budget of the Executive Officer flat contract rate.

Budget Development and Control

Budget development and control is currently handled by the Executive Officer. During the year, day-to-day administrative tasks (e.g., invoicing, and bill paying) are provided by the Executive Officer. This also includes working with City and County offices on these issues.

Preparation of the budget and budget justification documents and resolutions is a part of these activities. The preparation of claim forms for both the Commission and the County Auditor's office is included to ensure proper control. Implementation of LAFCO expenditure processes is an integral part of these tasks. Public inquiries regarding expenditures and expenditure priorities are handled by the Executive Officer. Incidental office supplies and communication resources are necessary to perform these functions.

LAFCO is directly billed for other County services, which are included in the Budget.

Communication and Public Relations

LAFCO needs continued communication with the City Council and Board of Supervisors. One of the legislative intents of LAFCO is to serve as neutral party or arbitrator with regards to organizational issues. For example, the required Sphere of Influence meeting between a City and the County.

LAFCO staff needs to be available to discuss LAFCO matters with Special District representatives (staff and board members) or the Special District's Association. This will be a particular focus in the upcoming year in the form of attendance at special district meetings and presentations at community meetings. The budget for these activities includes preparation and meeting with district boards and incidental office supplies, legal advice, travel and communication.

As an extension of the already mentioned outreach activities, staff will conduct project-oriented workshops, as appropriate. This outreach will not only be directed at the public agencies under the jurisdiction of LAFCO, but also members of the public and other stakeholders. This activity may occur this year in various areas in the County.

Potential applicants seeking reorganization often require help traversing the LAFCO application process. This activity requires research and meeting with project proponents to determine approaches to solving service issues. These costs include legal, staff time, incidental travel, office supplies and communication resources.

Public inquiries regarding service issues are common involving a member of the public who is in need of a service or has a question about a service. This activity consumes legal, staff time and communication resources. The LAFCO webpage provides an outlet for LAFCO information. Responding to the public is necessary for informing individuals of LAFCO requirements to facilitate the process.

Like other public agencies, LAFCO must comply with the Brown Act, Public Records Act and Political Reform Act. Staff and legal time is required to comply with these laws. Including noticing, Form 700s, public records disclosure, citizen's inquiries, general compliance and written responses to records requests.

Environmental review is required for most LAFCO discretionary projects. Applicants pay direct project costs to cover the review costs; while CEQA work related to Spheres of Influence are LAFCO's responsibility. LAFCO is also required to comment on Environmental Reviews from various agencies. Costs associated with these activities include legal, communication, advertising, staff time. It is estimated the cost of this activity will be high if LAFCO has to pay Fish and Game Fees. This item is necessary to promote better customer service and comply with the CEQA law and CKH act with regard to the role of a responsible agency. Development requiring reorganization will take much longer if LAFCO is not involved in this process, as well as cost project applicants significantly more amounts of money.

Public Education and Outreach

This is an extension of the efforts identified under Communication and Public Relations. As a public agency, LAFCO must meet certain legal notification requirements, but also as a relatively unknown and often misunderstood entity, LAFCO must strive to educate the public on its mission and efforts. Means to educate the public include utilization of available media, speaking opportunities at community forums, and submittal of articles about LAFCO to journals and newspapers. Efforts this year will focus on continual updating LAFCO's website to include more detailed information on each of the special districts.

Keeping the public and agencies informed of LAFCO's actions requires press releases on substantive actions, encouraging agencies to request regular LAFCO meeting agendas, and updating agencies on LAFCO Commission membership. These activities are important to inform the public and agencies about LAFCO. Numerous inquires come from citizens needing one service or another. These activities promote better customer service for all agencies by informing the public about what is going on with regards to LAFCO.

Resource Development

It is essential that LAFCO monitor new and proposed relevant legislation. Although LAFCO relies on CALAFCO for this activity, it is important that new legislation reflects our needs. This activity involves communication, staff time, and legal time. Legislation of importance to Plumas LAFCO impacts budget process and permit processes. To this end, the Executive Office has joined the CALAFCO Legislative Committee to remain abreast of the legislative acitivites.

Special Reports and Projects for the Commission

The CKH act and the Commission's bylaws allow the Commission to undertake special projects. Special projects may include being involved in General Plan updates, assisting in the development of agriculture conservation policies, being involved in water planning throughout the County, serving as a neutral party with regards to service issues, assisting the public and agencies with LAFCO applications and processes, establishing special district representation on the commission, developing annexation strategies for the City or districts and (or) any other proactive activity of benefit to the citizens and agencies as deemed necessary by the Commission. This budget does not include funds specifically dedicated to special reports; however; the Commission can, at its discretion, amend the work program for the MSR and SOI studies to suit its needs, should a special study become necessary. Additionally, creating new policies and any efforts to garner special district representation on the Commission would be covered under the Executive Officer contract services amount.

Commissioner Development – CALAFCO Conference

Ideally, the Commission's 2019-2020 budget should include funding for one commissioner to attend the Annual CALAFCO Conference and funds for staff to attend the CALAFCO Staff Workshop in the spring. Our bylaws hold that the education afforded by the Conferences is necessary to assure Commissioners have the tools needed to carry out their responsibilities. Funds should be set aside for staff and commissioner training, as informed decision makers better serve the public. The annual CALFACO conference is scheduled for October 30-Novemeber 1, 2019 in Sacramento, CA. Given the easy access to this year's conference, the Commission may wish to budget for 2 Commissioners to attend.

Summary of the Proposed Budget:

<u>Commissioner Stipends:</u> This year the Commission chose to suspend their \$100 per LAFCo meeting. The suspension is for the 2018-2019 fiscal year, and would need to be extended if the Commission so

desires. If the Commission does not choose to extend the suspension of the stipend, then \$4,200 would need to be accounted for in the budget for 2019-2020.

<u>Liability Insurance:</u> LAFCO is required to carry insurance as an independent agency. LAFCo has insurance through SDRMA, which has not yet provided the rates for the next year. At present, the anticipated cost of liability insurance is \$1,250.

Memberships: CALAFCO dues will be increased next year from \$925.00 to \$1,075.00. It is important LAFCO remain in its statewide professional organization and participate in LAFCO issues of common concern for the benefit of Plumas LAFCO and its agencies. Since LAFCo receives SDRMA insurance, there is a \$500.00 membership fee for the California Special Districts Association.

Office Expense-Printing: Based on this year's printing costs to date, the proposed printing budget is increased to \$800.

Postage: Based on this year's postage costs to date, the proposed postage budget is increase to \$300, which will cover the costs of mailing notices and LAFCO packets.

<u>Communications:</u> This item is requested to remain at \$900.00, since phone costs are anticipated to remain relatively consistent with past years. The potential for cost savings with the County's new IT system is being researched.

<u>Office Expense- Board Room Rental/General:</u> This item has covered many budget categories in past years. No substantial purchases are proposed in the upcoming year, therefore it is suggested that this line item be reduced to \$300 in the next year.

<u>Legal Services:</u> This year it is recommended that \$2,000.00 continue to be budgeted for this activity. Fortunately, LAFCO has not needed Counsel present at its meetings and costs have been very minimal. In most cases, the need for Counsel to attend a meeting will be directly billable to a project applicant. Since LAFCO has become independent, separate LAFCO Counsel is necessary to represent LAFCO's interest as distinct from the County, independent special districts and the City. Project related legal costs would be billed to the project proponent through LAFCO's adopted fee structure. If additional costs are incurred LAFCO will have to use its contingency or seek a loan from the County to cover these costs. As the Commission recommends consolidations, Counsel will become necessary. In addition Counsel should attend at least one meeting per year or meeting where controversial projects are heard.

<u>Staff Services:</u> It is recommended that this item be reduced to \$43,000 to account for contract Executive Officer fees and support staff services on complicated issues. Should there be unanticipated workload, a budget amendment may be necessary in this as well as other categories.

This category includes general administrative work, project processing, meeting with Special Districts, environmental review on Spheres of Influence updates, and the staff activities enumerated in the "activities" report. Notwithstanding a complex reorganization (application), controversial Service Review, sphere of influence or incorporation project for Plumas LAFCO, this amount should cover LAFCO administration.

Note: project related cost overruns relating to an application would normally be fee supported if an augmentation is needed in this category. A project proponent will pay all project related costs including legal costs.

<u>Clerk Costs:</u> Plumas LAFCO pays \$120 per meeting for clerk services during the meetings and compilation of minutes, as well as \$52.50 for the printing and mailing of agenda packets for six meetings per year. Total clerk costs in 2019-2020 are proposed to be \$1,035.

<u>Legal Notices/Publications:</u> \$1,300 has been proposed for this item. Costs in the current year have exceeded the budgeted amount. While a majority of the amount has been due to a lengthy vacancy of the Public Member positions, it should be conservatively budgeted to cover a continued vacancy into the upcoming year. Publication costs are significantly higher than adjacent counties. Legal notices are required by state law and must be prepared for Municipal Service Reviews and Sphere of Influence Updates, all public hearings before the commission and protest hearings. Public hearing notices are required for many LAFCO actions.

<u>Commissioner Mileage:</u> Commissioners and Alternates receive mileage reimbursements. It is recommended that this budget item remain constant at \$1,500 in the upcoming year, as there are no major anticipated changes.

<u>Transportation/Travel/Conf. Registration:</u> It is recommended \$2,500.00 be budgeted in this category. This amount budgeted would provide for attendance of one commissioner at the CALAFCO conference in Sacramento, CA for a cost of around \$1,500. Additionally, it would cover cost of attendance for staff at the CALAFCO Staff Workshop. Education afforded by the conferences is important to assure Commissioners have the tools needed to carry out their responsibilities. A decision as to whether the Commission desires to have a Commissioner to attend the conference will be required.

Sphere of Influence Updates and Service Reviews: It is recommended \$16,000 be budgeted to cover the costs of working on Sphere of Influence Updates. As noted earlier, the City's Sphere update will be allocated a majority of the budget amount.

Plumas LAFCo is behind in compliance with this mandate and extra effort needs to be focused on completing the Sphere Updates countywide without incurring CEQA costs beyond the capacity of Plumas LAFCO to fund.

Financial Services: Financial Services are included in the County Contract and Misc. Services in the amount of \$1,300.00. In previous years, this item has been set at \$1,500; however, the final amount expended each year has been closer to \$1,000.

Retirement Medical Costs: LAFCO is required to pay for a portion of a past Executive Officer's health insurance. In January, the insurance rate increased from \$625.03 per month to \$650.40 per month. It is unknown whether insurance rates will continue to decline or will experience an increase in the upcoming year. Based on a conservative estimate of an increase of 2.5% starting in January 2020, it is recommended that \$7,903 be budgeted to cover health insurance costs.

PERS Unfunded Liability: LAFCO also pays PERS Unfunded Liability for a past Executive Officer. In the last two years these payments have skyrocketed. Current monthly payments are \$504.17. This amount is anticipated to increase to \$531.25. Based on this increase, it is recommended that LAFCO budget \$6,375.00 for this item in 2019-2020. There are some funding options available to pay off the Unfunded Liability up front or with a more aggressive payment plan for interest savings. These options are described in Attachment B.

File Scanning and Retention: Plumas LAFCo has generated several files over the years. Plumas LAFCo adopted a File Retention Policy on December 9, 2013. To implement the policy, the files need to be scanned and placed into electronic format as are files in most county and city departments. This project was initiated this year, but has been delayed by technical issues. A computer has been purchased to 2019-2020 Work Plan/Proposed Budget

completed this project. Once the files are scanned, these files will then be made more accessible. It will be later determined if LAFCo will need to prepare a Microsoft Access database for LAFCo. It is recommended that \$3,700 be budgeted for this item in the next year.

Reserve Funds: In the past, Plumas LAFCo has had no reserve funds. If unanticipated expenses were to occur the County would be asked to loan LAFCo the funds to meet the unanticipated expense. The County is not obligated to loan the funds to LAFCo. LAFCo would then be required to budget for any unanticipated expenses during its budget process in the following year. LAFCO started setting aside funds into a reserve fund in the last two fiscal years. It is recommended that this practice be continued by setting aside \$10,000 for the reserve fund, making the reserve fund balance \$54,530 by the end of 2019-2020.

<u>Contingency:</u> A contingency amount is essential to cover unexpected expenses. It is recommended that the same contingency amount as in the last three fiscal years of \$5,000 be budgeted again to cover any unanticipated costs.

Anticipated re-budgeting of funds

Notwithstanding unexpected year-end expenses, at current expenditure rates the Commission will be able to re-budget approximately \$10,000 from the 17-18 fiscal year budget.

Fee Deposit Liabilities

An estimate of \$5,000 is proposed to be generated from fee deposits. These funds do not become revenue until work is actually performed and then funds are transferred into a revenue account for LAFCO. FY 2018-2019 has had an unusual size of large applications which has totaled \$47,925 in fee deposits. This is unusual an is not expected to continue into the next year. A conservative estimate of \$5,000 is reasonable given previous years application fees.

Costs to City and County

Assuming a carryover of \$10,000.00 is realized and estimated project revenues of \$5,000 are realized, the committee is recommending the amount to be apportioned between the City and County to be \$100,239.00 for FY 2019-2020, which is minimally less than last year. The City and County would pay \$50,119.50 each, assuming the existing allocation formula in Government Code 56381 is followed.

Recommendation

Approve LAFCO Resolution 2019-0002 adopting a proposed budget for fiscal year 2019-2020.

OBJECT LEVEL/ACCOUNT					
	FY 2017-2018	FY 2018-2019	FY 2018-2019	FY 2019-2020	
EXPENDITURES*	FINAL BUDGET	FINAL BUDGET	AS OF 3/20/2019	PROPOSED BUDGET	
					NOTES
Commissioner Stipends	\$0.00	\$0.00	\$0.00	\$4,200.00	If continued suspension of commissioner stipends, then could be rebudgeted.
Liability Insurance	\$1,265.00	\$1,275.00	\$1,198.00	\$1,250.00	Waiting on new rates from SDRMA
Memberships	\$1,399.00	\$1,426.00	\$1,425.00	\$1,576.00	CALAFCO 16.25% dues increase for all members. Plumas LAFCo from \$925 to \$1075, \$500 CSDA membership.
Office Expense – Printing	\$1,000.00	\$600.00	\$436.18	\$800.00	A majority of our printing costs have been for agendas. SOI update reports will likely put us over the budgeted amount this FY. Conservatively budgeted for wiggle room.
Postage	\$300.00	\$200.00	\$187.60		Same as printing.
Communications	\$750.00	\$900.00	\$559.93	•	Phone, fax, long distance
Office expenses/Board Room rental/general	\$800.00	\$500.00	\$134.00		Only major purchases were a projector and label maker. No major purchases anticipated.
Professional Svcs. – Legal Counsel	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	major parandoco amiospatoa.
Professional Svcs. – LAFCo Staff	\$39,000.00	\$46,000.00	\$28,000.00	\$43,000.00	\$3500 per month, plus 10 hours of Deputy EO time (down from 40 hours last budget).
LAFCo Clerk Costs	\$720.00	\$1,035.00	\$725.00	\$1,035.00	\$120 per meeting, plus \$315 for clerk services such as mailing agenda.
Publications/Legal Notices	\$900.00	\$900.00	\$1,205.65	\$1 300 00	While some portion is related to projects with associated fee deposits, good to have some extra for contingincies ie public member vacancy.
Personal Mileage - Commissioners	\$1,500.00	\$1.500.00	\$785.58		Less than expected to date, but don't have a public member to be reimbursed at present.
Transportation & Travel (Special)	\$200.00	\$2,500.00	\$2,071.65	, ,	Conference for 1 Commissioner, Staff workshop for staff
MSR/SOI Updates	\$25,000.00	\$20,000.00	\$10,812.50	\$16,000.00	Work plan - City, lighting districts, and special district dissolutions
County Contract and Misc. Services	\$1,600.00	\$1,500.00	\$262.40	\$1,300.00	For accounting with County. Depends on amount of time spent, which could fluctuate.
Health Insurance-Gullixson	\$10,200.00	\$7,600.00	\$6,348.33	\$7,903.00	Assuming 2.5% increase in January. Current is \$650.40 monthly.
PERS Unfunded Liability		\$6,050.00	\$4,537.80	\$6,375.00	Monthly payments are \$504.17, estimated payments are \$6,375 for FY 19-20
LAFCo File Management - Scanning	\$4,500.00	\$4,100.00	\$393.75	\$3,700.00	
Agency Training		\$0.00	\$0.00	\$5,000.00	
Total Services & Supplies	\$91,134.00	\$98,086.00	\$59,083.37	\$100,939.00	
RESERVE FUND	\$24,800.00	\$10,000.00	\$44,529.92	\$10,000.00	
CONTINGENCY	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	
TOTAL LAFCO BUDGET	\$120,934.00	\$113,086.00		\$115,939.00	
REVENUES AND DEPOSITS					
Anticipated Cash Balance as of July 1st	-\$15,000.00	-\$6,500.00	\$41,292.52	-\$10,000.00	
ANTIC FEE DEPOSIT LIABILITIES	-\$5,000.00	-\$5,000.00	\$47,925.00	-\$5,000.00	Had exceptional number of applications this year. Not anticipated to keep pace.
Interest			\$624.00	-\$700.00	Right now interest is going into operating fund. Looking into getting it directed to reserve fund as the interest income is not reliable.
City Share – LAFCO Cost	\$50,467.00	\$50,793.00		\$50,119.50	
County Share – LAFCO Cost	\$50,467.00	\$50,793.00		\$50,119.50	
Total Due from Other Gov'ts.	\$100,934.00	\$101,586.00		\$100,239.00	

PLUMAS LAFCo

MEMORANDUM March 22, 2018

To: Plumas County Board of Supervisors and City of Portola City Council

From: Jennifer Stephenson, Executive Officer

Subject: Plumas LAFCo California Public Employees' Retirement System

(CalPERS) Unfunded Liability Payment Options

In 2002, Plumas LAFCo entered into the California Public Employees' Retirement System with two employees – the then Executive Officer and the Clerk. In 2008, the Executive Officer retired and the Clerk transferred to a position at another CalPERS agency. Plumas LAFCo continues to pay 100% of the CalPERS Unfunded Liability for the former Executive Officer, as well as a portion of the Unfunded Liability for the former Clerk.

In the case of Plumas LAFCo, the combined pension obligation as of June 30, 2016 was \$202,240 of which the Unfunded Accrued Liability (UAL) for which LAFCo is responsible was \$60,149. The amount of UAL increased by 32% from the previous year (June 30, 2015). More recently (FY 17-18), the UAL was estimated at \$61,534, which is an increase of 2.3% from the previous year. It is estimated that the UAL for Plumas LAFCo will be \$59,192 as of June 30, 2019.

In August 2018, CalPERS released updated projected annual contributions based on FY 16-17 returns. These projections shown in the following table would allow for all UAL to be paid off in 15 years. Plumas LAFCo is currently enrolled in a 15-year payment plan. The FY 16-17 estimates shown in the chart below reflect the projected contributions from FY 20-21 to FY 24-25. The projected UAL assumptions for employer contributions beyond fiscal year 2024-25 have not been calculated.

		Required	Projected Future Employer Contributions					
		Contribution	(/	(Assumes 7.25% Return for Fiscal Year 2017-18)				
FY		2018-19	2019-20	2019-20 2020-21 2021-22 2022-23 2023-24 2024-25				2024-25
FY	2017	\$6,050	\$6,375	\$6,900	\$6,900	\$6,900	\$6,900	\$6,900
Esti	mated							
UAL								
Pay	ment							

Options to the current 15 year plan include:

- A lump sum pay off plan.
- > A 5-year pay off plan.

Payment schedules and potential interest savings for both options (as determined in the CalPERS Annual Valuation Report as of June 30, 2017) are outlined in the chart below.

	Payment	t in Full	5-Year Payment Plan		
	Total Each Agency's		Total	Each Agency's	
		Apportionment		Apportionment	
FY 19-20 Payment	\$59,192	\$29,596 ¹	\$14,033	\$7,017 ²	
FY 20-21 Payment			\$14,033	\$7,017 ³	
FY 21-22 Payment			\$14,033	\$7,017 ³	
FY 22-23 Payment			\$14,033	\$7,017 ³	
FY 23-24 Payment			\$14,033	\$7,017 ³	
Interest Savings	\$36,432	\$18,216	\$25,457	\$12,729	

As the two member agencies that are ultimately obligated to fund the UAL, the selection of the payment plan by the Commissioners should be informed by the County Board of Supervisors and the City Council. It is requested that the Portola City Council and the Plumas County Board of Supervisors consider these options for budgetary purposes at the next scheduled meetings and provide feedback prior to the next LAFCo meeting scheduled for April 8 2019.

Please feel free to contact the Plumas LAFCo Executive Officer - Jennifer Stephenson with any questions or comments at jennifer@pcateam.com or (310)936-2639.

¹ If the 15-year payment schedule is maintained, then each agency has an obligation of \$3,188 for FY 19-20.

² Ibid.

³ If the 15-year payment schedule is maintained, then each agency has an estimated obligation of \$3,450 for FYs 20-21 thru 23-24. For FYs 24-25 thru 33-34 the amounts are not known.

Resolution 2019-0002

of the

Plumas Local Agency Formation Commission

A Resolution of Plumas Local Agency Formation Commission Adopting a Proposed Budget for 2018-2019

WHEREAS, Plumas LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget and a final budget by June 15th; and,

WHEREAS, the Commission has prepared a proposed budget for public review; and,

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the proposed budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2019-2020 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000;

NOW THEREFORE, Plumas Local Agency Formation Commission does hereby determine, resolve, and order the following:

- 1. That Plumas LAFCO hereby adopts the attached 2019-2020 proposed budget (Attachment A).
- 2. Directs the Executive Officer to transmit the proposed budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.

PASSED AND ADOPTED by Plumas Local Agency Formation Commission at a regular meeting of said Commission held on the 8th day of April 2019 by the following roll call vote:

AYES: NOES: ABSTAINS: ABSENT: Signed and approved by me after its passage this 8th day of April 2019.

Tom Cooley, Chair or Michael Sanchez, Vice-Chair Plumas LAFCO

Attest:

Jennifer Stephenson, Executive Officer Plumas LAFCO

Agenda Item #10

Chair:
Tom Cooley
Commissioners:
Michael Sanchez
Sherrie Thrall
Bill Powers
Pat Morton, Alt.
Kevin Goss, Alt.
Terry Swofford, Alt
Executive Officer:
Jennifer Stephenson
Clerk:
Cheryl Kolb



Plumas LAFCo

The Local Agency Formation Commission Serving Plumas County

April 8, 2019

The Honorable Robert Rivas California State Assembly State Capital Room 5158 Sacramento, CA 95814

Subject: Support of AB 1253

Dear Assemblymember Rivas:

The Plumas Local Agency Formation Commission (LAFCo) is pleased to join the California Association of Local Agency Formation Commissions (CALAFCO) in support for *Assembly Bill 1253*. Sponsored by CALAFCO, the bill establishes a five-year pilot grant program to provide grants to LAFCos to address known service and governance concerns in disadvantaged communities. This program provides grants to LAFCos for conducting special in-depth studies and analyses of local government agencies and services for the purposes of creating improved efficiencies in the delivery of local government services and completing the dissolution of inactive special districts. The grant program would be administered by the Strategic Growth Council and sunset on December 31, 2025.

The Legislature established LAFCos in 1963 to encourage the orderly formation of local government agencies. Since that time, the regulatory role and responsibilities of LAFCos has substantially increased without additional funding. Operating in all 58 California counties, LAFCos are responsible for meeting important statutory directives to maintain orderly boundaries and seek greater efficiencies in delivering local services, and yet these directives often times cannot be met under current funding mechanisms. As a result, much needed LAFCo activities are sometimes delayed or rejected.

In August 2017, the Little Hoover Commission published a report on special districts and their oversight by LAFCos, which contained several recommendations directly related to LAFCo. One recommendation was for the Legislature to provide one-time grant funding to pay for specified LAFCo activities, particularly to incentivize LAFCos or smaller special districts to develop and implement dissolution or consolidation plans with timelines for expected outcomes.

This legislation is specifically applicable to Plumas LAFCo, as the County has 58 special districts with only a population of 19,000. The area is prime for consolidations where there are multiple same service providers within a few miles of one another. However, the County and one city that finance LAFCo face significant financial constraints, forcing LAFCo to manage on a shoestring budget. This tight budget does not allow for additional funds to consider dissolution or consolidation plans beyond what is already legally required of a LAFCo. We hope that as a result of grant funding that would be made available by *AB 1253*, that Plumas LAFCo, as well as other LAFCos in similar situations, will be able to make significant advancements in promoting consolidations and improving efficiency of services.

By establishing this one-time grant funding, *AB* 1253 provides an additional tool for LAFCos to address known service and governance concerns in disadvantaged communities by conducting detailed studies and potentially implementing greater efficiencies in delivering local services based on local circumstances and conditions. For these reasons, Plumas LAFCo is pleased to support *AB* 1253.

Thank you for authoring this important piece of legislation. Please feel free to contact me should you have any questions about Plumas LAFCo's position.

Sincerely yours,

Tom Cooley Chair, Plumas Local Agency Formation Commission

Cc: Senator Robert Hertzberg, co-author Senator Anna Caballero, co-author Pamela Miller, Executive Director, CALAFCO





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AB-1253 Local agency formation commissions: grant program. (2019-2020)





Date Published: 02/22/2019 04:00 AM

CALIFORNIA LEGISLATURE - 2019-2020 REGULAR SESSION

ASSEMBLY BILL

No. 1253

Introduced by Assembly Member Robert Rivas (Coauthors: Senators Caballero and Hertzberg)

February 21, 2019

An act to add and repeal Section 75131 of the Public Resources Code, relating to local government.

LEGISLATIVE COUNSEL'S DIGEST

AB 1253, as introduced, Robert Rivas. Local agency formation commissions: grant program.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for special districts, as specified. The act requires a local agency formation commission in each county to encourage the orderly formation and development of local agencies based upon local conditions and circumstances, among other things.

Existing law also establishes the Strategic Growth Council in state government and assigns to the council certain duties, including providing, funding, and distributing data and information to local governments and regional agencies that will assist in the development and planning of sustainable communities.

This bill would require the Strategic Growth Council, until July 31, 2025, to establish and administer a local agency formation commissions grant program for the payment of costs associated with initiating and completing the dissolution of districts listed as inactive, the payment of costs associated with a study of the services provided within a county by a public agency to a disadvantaged community, as defined, and for other specified purposes, including the initiation of an action, as defined, that is limited to service providers serving a disadvantaged community and is based on determinations found in the study, as approved by the commission. The bill would specify application submission, reimbursement, and reporting requirements for a local agency formation commission to receive grants pursuant to the bill. The bill would require the council, after consulting with the California Association of Local Agency Formation Commissions, to develop and adopt guidelines, timelines, and application and reporting criteria for development and implementation of the program, as specified, and would exempt these guidelines, timelines, and criteria from the rulemaking provisions of the Administrative Procedure Act. The bill would make the grant program subject to an appropriation for the program in the annual Budget Act, and would repeal these provisions on January 1, 2026.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

- (2) Program funds provided to participating local agency formation commissions shall be used to supplement, and not supplant, existing funding and staffing levels.
- (3) Program funds provided to participating local agency formation commissions shall not be used to conduct a service review of municipal services pursuant to Section 56430 of the Government Code.
- (4) All local agency formation commissions shall be eligible to participate in the program.
- (5) The council shall, after consulting with the California Association of Local Agency Formation Commissions (CALAFCO), adopt guidelines, timelines, and application and reporting criteria for development and implementation of the program to serve the purposes of this section and mutually meet the needs of the council and the CALAFCO.
- (6) The council, in granting funds pursuant to the program, shall give preference to a local agency formation commission whose decisions are consistent with the goals of the sustainable communities strategy adopted pursuant to Section 65080 of the Government Code.
- (b) The council shall award grants to local agency formation commissions for any of the following purposes:
- (1) The payment of costs associated with initiati@Incentivize service providers to work with the local agency formation commission to develop and implement reorganization plans with timelines for expected outcomes.
- (c) (1) In order to obtain a grant award pursuant to paragraph (1) of subdivision (b), a local agency formation commission shall submit to the council an application for reimbursement of the costs of the dissolution proceedings, in the form and manner specified by the council. At a minimum, the application shall include all of the following:
- (A) The notification provided to the commission by the Controller of the inactive district(s) and the requirement to initiate dissolution proceedings.
- (B) A full budget accounting for costs of the dissolution.
- (C) All reports and documents pertaining to the final dissolution action.
- (2) The council shall review the application for reimbursement and, provided all documentation is in order, issue reimbursement to the local agency formation commission within 60 days of receipt of the application.
- (d) (1) In order to obtain a grant award pursuant to paragraph (2) of subdivision (b) for purposes of conducting a study, a local agency formation commission shall submit to the council an application, in the form and manner specified by the council. At a minimum, the application shall include all of the following:
- (A) A resolution adopted by the commission authorizing submission of the grant application and a commitment to review and consider the recommendations and potential actions contained in the study.
- (B) A full budget accounting for estimated costs of the study to be performed.
- (C) A full explanation of the reason for the study.

- (D) The most recent completed municipal service review or study in which determinations were made by the local agency formation commission indicating the agency to be studied is a candidate for a change of organization or reorganization.
- (E) An identification of the disadvantaged community that is expected to benefit from the study.
- (2) The council shall review the applications submitted pursuant to paragraph (1), select the program participants based on criteria that furthers the purposes of this section, and notify the participants of their selection within two months of receiving the application. Funds shall be issued by the council to the local agency formation commission within 60 days of notification.
- (3) A local agency formation commission that receives a grant pursuant to paragraph (2) of subdivision (b) shall commence the study within 30 days of receipt of funding and shall complete the study within two years of commencing the study. Upon completion of the study, the local agency formation commission shall do all of the following:
- (A) Submit to the council a final report within 30 days of the completion of the study and the commission's adoption of a resolution making determinations. The report shall be in the form and manner specified by the council. At a minimum, the report shall include all of the following:
- (i) The full study conducted.
- (ii) The resolution making determinations as adopted by the local agency formation commission.
- (iii) A full budget accounting report of the funds used.
- (iv) A reimbursement of any unexpended funds.
- (v) The local agency formation commission's plan for future action based on the study's conclusions.
- (B) Upon the request of the council, participating local agency formation commissions shall provide the council with any supplemental information necessary to substantiate the information contained in the report submitted pursuant to this subdivision.
- (4) A local agency formation commission shall repay the entire amount of the grant awarded pursuant to this subdivision to the council if the study funded pursuant to this subdivision is not completed within two years of receipt of the grant funds. The local agency formation commission shall make this repayment within 30 days from the two-year anniversary of receipt of the grant funds.
- (e) (1) A local agency formation commission that elects to apply for a grant pursuant to paragraph (3) of subdivision (b) shall submit to the council an application, in the form and manner specified by the council. At a minimum, the application shall include all of the following:
- (A) A resolution adopted by the commission authorizing submission of the application for purposes defined in the application.
- (B) Change of organization or reorganization plans with timelines for expected outcomes.
- (C) A full budget accounting for estimated costs of the action to be performed.
- (D) The most recent completed study in which determinations were made by the local agency formation commission indicating the agency should be reorganized or dissolved, or, if there exists a municipal services review or study with like determinations that is no more than five years old.
- (E) An identification of the disadvantaged community that is expected to benefit from the action.
- (2) The council shall review the applications submitted pursuant to paragraph (3) of subdivision (b), select the program participants based on criteria that furthers the purposes of this section, and notify the participants of their selection within two months of receiving the application. Funds shall be issued by the council to the local

agency formation commission within 60 days of notification.

- (3) A local agency formation commission that receives funds pursuant to paragraph (3) of subdivision (b) shall commence action within 30 days of receipt of funding.
- (4) A local agency formation commission that receives funds pursuant to paragraph (3) of subdivision (b) shall hold a public hearing to consider the action described in paragraph (2) of subdivision (a) of Section 56375, except the dissolution of a special district that is listed by the Controller as inactive pursuant to Section 56879 of the Government Code. If the action is approved by a local agency formation commission, that local agency formation commission shall order the change of organization or reorganization subject to Section 57075 of the Government Code, except that the level of protest necessary to require an election for confirmation by the registered voters residing within the affected territory shall be determined by the corresponding percentage of registered voters or land owners required to qualify a recall on the ballot pursuant to subdivision (a) or (d), as appropriate, of Section 11221 of the Elections Code. The calculation of registered voters shall be made pursuant to subdivision (b) of that section. Upon completion of the change of organization or reorganization, the local agency formation commission that receives funds pursuant to paragraph (3) of subdivision (b) shall do both of the following:
- (A) Submit to the council a final report within 30 days of the final action. The report shall be in the form and manner specified by the council. At a minimum, the report shall include all of the following:
- (i) The final action taken by the local agency formation commission.
- (ii) If proceedings were terminated as a result of protest, all necessary information pertinent to support that fact.
- (iii) All reports and documents pertaining to the final action or protest action.
- (iv) A full budget accounting report of the funds used.
- (v) The reimbursement of any unexpended funds.
- (B) Upon the request of the council, the participating local agency formation commission shall provide the council with any supplemental information necessary to substantiate the information contained in the report submitted pursuant to this subdivision.
- (f) The Legislature finds and declares that there is a compelling public interest in allowing the council to implement and administer this section as expeditiously as possible, and to thereby accelerate local agency formation commission efforts. The guidelines, timelines, and application and reporting criteria adopted by the council for purposes of this section shall be exempt from the rulemaking provisions of the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code) for the purpose of carrying out the duties enumerated in this section.
- (g) For the purposes of this section, the following terms shall apply:
- (1) "Disadvantaged community" means a community with an annual median household income that is less than 80 percent of the statewide annual median household income.
- (2) "Local agency formation commission" means a local agency formation commission that operates in a county pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Division 3 (commencing with Section 56000) of Title 5 of the Government Code).
- (h) This section shall not be interpreted to effect the independence or discretion exercised by a local agency formation commission in carrying out an action pursuant to this section.
- (i) This section shall become inoperative on July 31, 2025, and, as of January 1, 2026, is repealed.

Chair:
Tom Cooley
Commissioners:
Michael Sanchez
Sherrie Thrall
Bill Powers
Pat Morton, Alt.
Kevin Goss, Alt.
Terry Swofford, Alt
Executive Officer:
Jennifer Stephenson
Clerk:
Cheryl Kolb



Plumas LAFCo

The Local Agency Formation Commission Serving Plumas County

April 8, 2019

The Honorable Eloise Gómez Reyes California State Assembly State Capital Room 2175 Sacramento, CA 95814

Subject: Support of AB 213

Dear Assembly Member Reyes:

The Plumas Local Agency Formation Commission (LAFCo) is pleased to support **Assembly Bill 213.** This bill would restore funding to approximately 140 cities that had annexed inhabited territory in reliance on previous financial incentives, then suffered significant fiscal harm when those funds were swept away due to the passage SB 89 (2011). The bill also offers similar incentives to support future annexations of inhabited territory to improve services to affected residents consistent with state LAFCo policies.

The VLF gap created by SB 89, one of the 2011 budget bills, created a financial disincentive for future city incorporations and annexations of inhabited territory. Further, it created severe fiscal penalties for those communities which chose to annex inhabited territories, particularly unincorporated islands. In several previous legislative acts the Legislature had directed LAFCos to work with cities to annex unincorporated inhabited islands. The loss of financial incentive for these inhabited annexations has made it difficult for LAFCos to follow this legislative directive.

Reinstating revenues for annexations is consistent with statewide LAFCo legislative policies of providing communities with local governance and efficient service delivery options, including the ability to annex. The inability to do so creates a tremendous detriment to the creation of logical development boundaries and to the prevention of urban sprawl. Because *AB 213* reinstates a critical funding component to cities who previously annexed inhabited territory and did so relying on this financing, and to those cities who annex inhabited territory in the future, Plumas LAFCo supports this bill.

Thank you for carrying this important legislation. Please do not hesitate to contact me with any questions you may have on our position.

Sincerely,

Tom Cooley Chair, Plumas Local Agency Formation Commission

Cc: Pamela Miller, Executive Director, CALAFCO
Dan Carrigg, Deputy Executive Director and Legislative Director, League of CA Cities





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AB-213 Local government finance: property tax revenue allocations: vehicle license fee adjustments. (2019-2020)



Date Published: 01/15/2019 09:00 PM

CALIFORNIA LEGISLATURE - 2019-2020 REGULAR SESSION

ASSEMBLY BILL

No. 213

Introduced by Assembly Member Reyes (Principal coauthors: Assembly Members Chu, Obernolte, Rodriguez, and Waldron)

January 15, 2019

An act to amend Section 97.70 of the Revenue and Taxation Code, relating to local government finance.

LEGISLATIVE COUNSEL'S DIGEST

AB 213, as introduced, Reyes. Local government finance: property tax revenue allocations: vehicle license fee adjustments.

Existing property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures, and generally provides that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

Existing property tax law also requires that, for purposes of determining property tax revenue allocations in each county for the 1992-93 and 1993-94 fiscal years, the amounts of property tax revenue deemed allocated in the prior fiscal year to the county, cities, and special districts be reduced in accordance with certain formulas. It requires that the revenues not allocated to the county, cities, and special districts as a result of these reductions be transferred to the Educational Revenue Augmentation Fund in that county for allocation to school districts, community college districts, and the county office of education.

Beginning with the 2004-05 fiscal year and for each fiscal year thereafter, existing law requires that each city, county, and city and county receive additional property tax revenues in the form of a vehicle license fee adjustment amount, as defined, from a Vehicle License Fee Property Tax Compensation Fund that exists in each county treasury. Existing law requires that these additional allocations be funded from ad valorem property tax revenues otherwise required to be allocated to educational entities. Existing law, for the 2006–07 fiscal year, and for each fiscal year thereafter, requires the vehicle license fee adjustment amount to be the sum of the vehicle license fee adjustment amount for the prior fiscal year, if specified provisions did not apply, and the product of that sum and the percentage change from the prior fiscal year in the gross taxable valuation within the jurisdiction of the entity. Existing law establishes a separate vehicle license fee adjustment amount for a city that was incorporated after January 1, 2004, or on or before January 1, 2012.

This bill, for the 2019–20 fiscal year, would instead require the vehicle license fee adjustment amount to be the sum of the vehicle license fee adjustment amount in the 2018–19 fiscal year, the product of that sum and the percentage change in gross taxable assessed valuation within the jurisdiction of that entity between the 2018–19 fiscal year to the 2018–19 fiscal year, and the product of the amount of specified motor vehicle license fee revenues that the Controller allocated to the applicable city in July 2010 and 1.17. This bill, for the 2020–21 fiscal year, and for each fiscal year thereafter, would require the vehicle license fee adjustment amount to be the sum of the vehicle license fee adjustment amount for the prior fiscal year and the product of the amount as so described and the percentage change from the prior fiscal year in gross taxable assessed valuation within the jurisdiction of the entity.

By imposing additional duties upon local tax officials with respect to the allocation of ad valorem property tax revenues, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 97.70 of the Revenue and Taxation Code is amended to read:

- **97.70.** Notwithstanding any other law, for the 2004–05 fiscal year and for each fiscal year thereafter, all of the following apply:
- (a) (1) (A) The auditor shall reduce the total amount of ad valorem property tax revenue that is otherwise required to be allocated to a county's Educational Revenue Augmentation Fund by the countywide vehicle license fee adjustment amount.
- (B) If, for the fiscal year, after complying with Section 97.68 there is not enough ad valorem property tax revenue that is otherwise required to be allocated to a county Educational Revenue Augmentation Fund for the auditor to complete the allocation reduction required by subparagraph (A), the auditor shall additionally reduce the total amount of ad valorem property tax revenue that is otherwise required to be allocated to all school districts and community college districts in the county for that fiscal year by an amount equal to the difference between the countywide vehicle license fee adjustment amount and the amount of ad valorem property tax revenue that is otherwise required to be allocated to the county Educational Revenue Augmentation Fund for that fiscal year. This reduction for each school district and community college district in the county shall be the percentage share of the total reduction that is equal to the proportion that the total amount of ad valorem property tax revenue that is otherwise required to be allocated to the school district or community college district bears to the total amount of ad valorem property tax revenue that is otherwise required to be allocated to all school districts and community college districts in a county. For purposes of this subparagraph, "school districts" and "community college districts" do not include any districts that are excess tax school entities, as defined in Section 95.

- (2) The countywide vehicle license fee adjustment amount shall be allocated to the Vehicle License Fee Property Tax Compensation Fund that shall be established in the treasury of each county.
- (b) (1) The auditor shall allocate moneys in the Vehicle License Fee Property Tax Compensation Fund according to the following:
- (A) Each city in the county shall receive its vehicle license fee adjustment amount.
- (B) Each county and city and county shall receive its vehicle license fee adjustment amount.
- (2) The auditor shall allocate one-half of the amount specified in paragraph (1) on or before January 31 of each fiscal year, and the other one-half on or before May 31 of each fiscal year.
- (c) For purposes of this section, all of the following apply:
- (1) "Vehicle license fee adjustment amount" for a particular city, county, or a city and county means, subject to an adjustment under paragraph (2) and Section 97.71, all of the following:
- (A) For the 2004-05 fiscal year, an amount equal to the difference between the following two amounts:
- (i) The estimated total amount of revenue that would have been deposited to the credit of the Motor Vehicle License Fee Account in the Transportation Tax Fund, including any amounts that would have been certified to the Controller by the auditor of the County of Ventura under subdivision (j) of Section 98.02, as that section read on January 1, 2004, for distribution under the law as it read on January 1, 2004, to the county, city and county, or city for the 2004–05 fiscal year if the fee otherwise due under the Vehicle License Fee Law (Part 5 (commencing with Section 10701) of Division 2) was 2 percent of the market value of a vehicle, as specified in Sections 10752 and 10752.1 as those sections read on January 1, 2004.
- (ii) The estimated total amount of revenue that is required to be distributed from the Motor Vehicle License Fee Account in the Transportation Tax Fund to the county, city and county, and each city in the county for the 2004–05 fiscal year under Section 11005, as that section read on the operative date of the act that amended this clause.
- (B) (i) Subject to an adjustment under clause (ii), for the 2005–06 fiscal year, the sum of the following two amounts:
- (I) The difference between the following two amounts:
- (ia) The actual total amount of revenue that would have been deposited to the credit of the Motor Vehicle License Fee Account in the Transportation Tax Fund, including any amounts that would have been certified to the Controller by the auditor of the County of Ventura under subdivision (j) of Section 98.02, as that section read on January 1, 2004, for distribution under the law as it read on January 1, 2004, to the county, city and county, or city for the 2004–05 fiscal year if the fee otherwise due under the Vehicle License Fee Law (Part 5 (commencing with Section 10701) of Division 2) was 2 percent of the market value of a vehicle, as specified in Sections 10752 and 10752.1 as those sections read on January 1, 2004.
- (ib) The actual total amount of revenue that was distributed from the Motor Vehicle License Fee Account in the Transportation Tax Fund to the county, city and county, and each city in the county for the 2004–05 fiscal year under Section 11005, as that section read on the operative date of the act that amended this subsubclause.
- (II) The product of the following two amounts:
- (ia) The amount described in subclause (I).
- (ib) The percentage change from the prior fiscal year to the current fiscal year in gross taxable assessed valuation within the jurisdiction of the entity, as reflected in the equalized assessment roll for those fiscal years. For the first fiscal year for which a change in a city's jurisdictional boundaries first applies, the percentage change in gross taxable assessed valuation from the prior fiscal year to the current fiscal year shall be calculated solely on the basis of the city's previous jurisdictional boundaries, without regard to the change

in that city's jurisdictional boundaries. For each following fiscal year, the percentage change in gross taxable assessed valuation from the prior fiscal year to the current fiscal year shall be calculated on the basis of the city's current jurisdictional boundaries.

- (ii) The amount described in clause (i) shall be adjusted as follows:
- (I) If the amount described in subclause (I) of clause (i) for a particular city, county, or city and county is greater than the amount described in subparagraph (A) for that city, county, or city and county, the amount described in clause (i) shall be increased by an amount equal to this difference.
- (II) If the amount described in subclause (I) of clause (i) for a particular city, county, or city and county is less than the amount described in subparagraph (A) for that city, county, or city and county, the amount described in clause (i) shall be decreased by an amount equal to this difference.
- (C) For the 2006–07 fiscal year and for each until the 2018–19 fiscal year thereafter, year, inclusive, the sum of the following two amounts:
- (i) The vehicle license fee adjustment amount for the prior fiscal year, if Section 97.71 and clause (ii) of subparagraph (B) did not apply for that fiscal year, for that city, county, and city and county.
- (ii) The product of the following two amounts:
- (I) The amount described in clause (i).
- (II) The percentage change from the prior fiscal year to the current fiscal year in gross taxable assessed valuation within the jurisdiction of the entity, as reflected in the equalized assessment roll for those fiscal years. For the first fiscal year for which a change in a city's jurisdictional boundaries first applies, the percentage change in gross taxable assessed valuation from the prior fiscal year to the current fiscal year shall be calculated solely on the basis of the city's previous jurisdictional boundaries, without regard to the change in that city's jurisdictional boundaries. For each following fiscal year, the percentage change in gross taxable assessed valuation from the prior fiscal year to the current fiscal year shall be calculated on the basis of the city's current jurisdictional boundaries.
- (D) For the 2019–20 fiscal year, the sum of the following three amounts:
- (i) The vehicle license fee adjustment amount for the 2018–19 fiscal year.
- (ii) The product of the following two amounts:
- (I) The amount described in clause (i).
- (II) The percentage change from the 2018–19 fiscal year to the 2019–20 fiscal year in gross taxable assessed valuation within the jurisdiction of the entity, as reflected in the equalized assessment roll for those fiscal years.
- (iii) The product of the following two amounts:
- (I) The amount that was allocated in July 2010 by the Controller to the city pursuant to subdivision (d) of Section 11005, as that section read on July 1, 2010.
- (II) 1.17.
- (E) For the 2020–21 fiscal year, and for each fiscal year thereafter, the sum of the following two amounts:
- (i) The vehicle license fee adjustment amount for the prior fiscal year.
- (ii) The product of the following two amounts:
- (I) The vehicle license fee adjustment amount for the prior fiscal year.

- (II) The percentage change from the prior fiscal year to the current fiscal year in gross taxable assessed valuation within the jurisdiction of the entity, as reflected in the equalized assessment role for those fiscal years.
- (2) Notwithstanding paragraph (1), "vehicle license fee adjustment amount," for a city incorporating after January 1, 2004, and on or before January 1, 2012, means the following:
- (A) For the 2017–18 fiscal year, the quotient derived from the following fraction:
- (i) The numerator is the product of the following two amounts:
- (I) The sum of the most recent vehicle license fee adjustment amounts determined for all cities in the county.
- (II) The population of the incorporating city.
- (ii) The denominator is the sum of the populations of all cities in the county.
- (B) For the 2018–19 fiscal year, and for each fiscal year thereafter, the sum of the following two amounts:
- (i) The vehicle license fee adjustment amount for the prior fiscal year.
- (ii) The product of the following two amounts:
- (I) The amount described in clause (i).
- (II) The percentage change from the prior fiscal year to the current fiscal year in gross taxable assessed valuation within the jurisdiction of the entity, as reflected in the equalized assessment roll for those fiscal years.
- (3) For the 2013–14 fiscal year, the vehicle license fee adjustment amount that is determined under subparagraph (C) of paragraph (1) for the County of Orange shall be increased by fifty-three million dollars (\$53,000,000). For the 2014–15 fiscal year and each fiscal year thereafter, the calculation of the vehicle license fee adjustment amount for the County of Orange under—subparagraph (C) subparagraphs (C), (D), and (E) of paragraph (1) shall be based on a prior fiscal year amount that reflects the full amount of this one-time increase of fifty-three million dollars (\$53,000,000).
- (4) "Countywide vehicle license fee adjustment amount" means, for any fiscal year, the total sum of the amounts described in paragraphs (1), (2), and (3) for a county or city and county, and each city in the county.
- (5) On or before June 30 of each fiscal year, the auditor shall report to the Controller the vehicle license fee adjustment amount for the county and each city in the county for that fiscal year.
- (d) For the 2005–06 fiscal year and each fiscal year thereafter, the amounts determined under subdivision (a) of Section 96.1, or any successor to that provision, shall not reflect, for a preceding fiscal year, any portion of any allocation required by this section.
- (e) For purposes of Section 15 of Article XI of the California Constitution, the allocations from a Vehicle License Fee Property Tax Compensation Fund constitute successor taxes that are otherwise required to be allocated to counties and cities, and as successor taxes, the obligation to make those transfers as required by this section shall not be extinguished nor disregarded in any manner that adversely affects the security of, or the ability of, a county or city to pay the principal and interest on any debts or obligations that were funded or secured by that city's or county's allocated share of motor vehicle license fee revenues.
- (f) This section shall not be construed to do any of the following:
- (1) Reduce any allocations of excess, additional, or remaining funds that would otherwise have been allocated to county superintendents of schools, cities, counties, and cities and counties pursuant to clause (i) of subparagraph (B) of paragraph (4) of subdivision (d) of Sections 97.2 and 97.3 or Article 4 (commencing with Section 98) had this section not been enacted. The allocations required by this section shall be adjusted to

comply with this paragraph.

- (2) Require an increased ad valorem property tax revenue allocation or increased tax increment allocation to a community redevelopment agency.
- (3) Alter the manner in which ad valorem property tax revenue growth from fiscal year to fiscal year is otherwise determined or allocated in a county.
- (4) Reduce ad valorem property tax revenue allocations required under Article 4 (commencing with Section 98).
- (g) Tax exchange or revenue sharing agreements, entered into prior to the operative date of this section, between local agencies or between local agencies and nonlocal agencies are deemed to be modified to account for the reduced vehicle license fee revenues resulting from the act that added this section. These agreements are modified in that these reduced revenues are, in kind and in lieu thereof, replaced with ad valorem property tax revenue from a Vehicle License Fee Property Tax Compensation Fund or an Educational Revenue Augmentation Fund.
- **SEC. 2.** If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.