

PLUMAS LAFCO

REGULAR MEETING MINUTES

MONDAY April 8, 2019

10:00 AM

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE

520 Main Street
QUINCY, CALIFORNIA

Website: www.plumaslafco.org


Commissioners:

Tom Cooley, City Member, Chair
Michael Sanchez, County Member, Vice Chair
Bill Powers, City Member
Sharon Thrall, County Member
Vacant, Public Member
Terry Swofford, Public Member Alt.
Kevin Goss, County Member Alt.
Pat Morton, City Member Alt.

Staff:

Jennifer Stephenson, Executive Officer
John Benoit, Deputy Executive Officer
Cheryl Kolb, Clerk
P. Scott Browne, Counsel

MEETING - CONVENES AT 10:00 A.M.

1. **CALL TO ORDER: Pledge of Allegiance and Roll Call**
Roll Call.
Present: Chair Tom Cooley, Vice Chair Michael Sanchez, Co. Member Sharon Thrall, City Member Alt. Pat Morton, Public Member Alt. Terry Swofford.
2. **Approval of Agenda (additions or deletions)**
3.  **Correspondence:**
 - a) *Call for legislative action by CALAFCO to support AB 1253 (grant funding for LAFCos).*
 - b) *Call for legislative action by CALAFCO to support AB 213 (inhabited annexation funding restoration)*
 - c) *Consent for letters of support discussed under action item #10 in the agenda.*
4. **CONSENT ITEM (S)**

- a) Approval of the February 8th, 2019 LAFCo minutes
Motion: Approval of the February 8th, 2019 LAFCo minutes, **Action:** Approve, **Moved by** Co. Member Sharon Thrall, **Seconded by** Vice Chair Michael Sanchez.
Motion passed unanimously.

5.  **Public Comment**

*Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.
None offered.*

6.  **Authorize payment of Claims for February 2019 and March 2019**

- a) Authorize payment of claims for February 2019 and March 2019.
Motion: Authorize payment of claims for February 2019 and March 2019, **Action:** Approve, **Moved by** Public Member Alt. Terry Swofford, **Seconded by** City Member Alt. Pat Morton.
Motion passed unanimously.

PUBLIC HEARINGS and ACTION ITEMS:

7.  **Public Hearing regarding the Spheres of Influence for the Cemetery districts**

- a) Receive Executive Officer's report for the Sphere of Influence report and Sphere of Influence updates for Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts.
- b) Conduct Public Hearing and Consider Resolution 2019-0001, approving Sphere of Influence Updates for Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte, and Taylorsville Cemetery Districts.
Motion: Approve Resolution 2019-0001 approving Sphere of Influence Updates for Chester, Crescent Mills, Cromberg, Greenville, Meadow Valley, Mohawk Valley, Portola, Quincy LaPorte and Taylorsville Cemetery Districts,
Action: Approve, **Moved by** Public Member Alt. Terry Swofford, **Seconded by** Co. Member Sharon Thrall.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Chair Tom Cooley, City Member Alt. Pat Morton, Co. Member Sharon Thrall, Public Member Alt. Terry Swofford, Vice Chair Michael Sanchez.

8.  **Public Hearing regarding the Proposed 2019-2020 LAFCo Budget.**

- a) Review Executive Officer's report.
- b) Provide direction to staff regarding CalPERS payment options.
- c) Consider and provide direction to staff whether interest revenue remain in the reserve fund.
- d) Provide direction to staff regarding continuation of suspension of Commission stipend.
- e) Conduct public hearing and consider LAFCo Resolution 2019-0002 adopting a proposed LAFCo Budget for Fiscal Year 2018-2019.

Motion: Resolution 2019-0002 adopting a proposed LAFCo Budget for Fiscal Year 2019-2020. CalPERS payment options to be discussed further along with Commissioner stipends. Interest revenue to remain in the reserve fund,

Action: Approve, **Moved by** Vice Chair Michael Sanchez, **Seconded by** Co. Member Sharon Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Chair Tom Cooley, City Member Alt. Pat Morton, Co. Member Sharon Thrall, Public Member Alt. Terry Swofford, Vice Chair Michael Sanchez.

9.  **Discuss next actions to fill Public Member vacancy**

- a) Announcement posted in all papers and was run on February 13, 2019. Deadline to indicate interest was March 22nd. We have not received any interest to date. Provide direction to staff on next steps.

10.  **Consider Letters of Support for Legislation**

- a) Consider letters of support for AB 1253 and AB 213
Motion: Jennifer Stephenson to prepare letters of support for both AB 1253 and AB 213, **Action:** Approve, **Moved by** City Member Alt. Pat Morton, **Seconded by** Public Member Alt. Terry Swofford.
 Motion passed unanimously.

11.  **Executive Officer's Report**

- a) 700 Forms were required by April 1, 2019. File with County Clerk's office.
- b) Update from CALAFCO Legislation Committee
- c) Application status of Indian Valley Healthcare District and Plumas Hospital District (File 2018-0002)
- d) Application status of CHP facility (File 2019-0001)

11.  **Commissioner Reports**

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

None

12. **Adjourn to next regular meeting.**

LAFCo's next regular meeting to take place 10:00 am on June 10th, 2019

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Plumas LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the Plumas County Planning Department office at 555 Main Street, Quincy, CA. and at the LAFCo Webpage www.plumaslafco.org

Contact LAFCO Staff LAFCO staff may be contacted at 530-283-7069 or by mail at LAFCo of Plumas County, 5050 Laguna Blvd #112-711, Elk Grove, CA 95758 or by email at jennifer@pcateam.com or by fax at 888-501-0395.