

PLUMAS LAFCo

REGULAR MEETING AGENDA

MONDAY August 14, 2023

10:00 AM

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE

520 Main Street
QUINCY, CALIFORNIA

Website: www.plumaslafco.org

ZOOM Participation

You may also use your computer or smart device to watch the video conference and make comments by downloading the Zoom ICloud Conference app or on the Zoom website, or you may dial in with your phone for audio only. See below for instructions on how to join.

The LAFCO meeting is accessible for public comment via live streaming at:

<https://us02web.zoom.us/j/84740785845?pwd=VjAvVmhRY3ZZL2d6aHVuYt0TkpmZ09>

or by phone at:

Phone Number 1-669-900-9128

Meeting ID: 847 4078 5845

Passcode: 239354

If you have any problems joining the meeting, please call LAFCo at (530)283-7069.

This meeting is being agendized to allow staff and the public to participate via teleconference or other electronic means pursuant to the Governor's Executive Orders N-25-20 & N-29-20 and dated March 12 & 17, 2020 and Pumas LAFCo Resolutions 2021-0006 and 2021-0007. These Executive Orders authorize local legislative bodies to hold a public meeting via teleconference and to make public meetings accessible telephonically to all members of the public and staff in effort to observe social distancing recommendations in effect for the entire country.

(All meeting materials are available on LAFCo's Website: www.plumaslafco.org)

Commissioners:

Bill Powers, City Member, Chair
Pat Morton, City Member
Kevin Goss, County Member, Vice Chair
Tom McGowan, County Member
Matthew Haesche, Public Member
Jim Murphy, City Member Alt.
Jeff Engel, County Member Alt.
Phil Oels, Public Member Alt.

Staff:

Jennifer Stephenson, Executive Officer
Cheryl Kolb, Clerk
P. Scott Browne, Counsel

MEETING - CONVENES AT 10:00 A.M.

- 1. CALL TO ORDER: Pledge of Allegiance and Roll Call**
- 2. Approval of Agenda (additions or deletions)**
- 3. Public Comment**

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

4. CONSENT ITEM (S)

a) Approve minutes for June 12, 2023, June 26, 2023, and July 17, 2023 meeting.

5. Authorize payment of Claims for June 2023 and July 2023

a) Authorize payment of claims June 2023 and July 2023.

6. Correspondence:

- a) Cure and correct letter regarding LAFCO July 17, 2023 meeting*
- b) Letter from members of the public regarding GLCSD concerns with attachments*
- c) Memo from LAFCO staff to Plumas County Board of Supervisors regarding EPRFPD*

PUBLIC HEARINGS and ACTION ITEMS:

7. Consider Cancellation of CalPERS Contract

- a) *Review valuation report from CalPERS with CalPERS representative.*
- b) *Consider Resolution 2023-0006 and Agreement to Terminate the Contract (Attachment A).*

8. What is LAFCO, a Municipal Service Review, and a Sphere of Influence?

- a) *Receive Executive Officer presentation.*

9. Potential Bylaw Amendment Regarding Meeting Location

- a) Provide direction to staff.

DISCUSSION ITEMS (*no action to be taken*):

10. Executive Officer's Report

- a) *AVCSD District Education Opportunity*
- b) *GLCSD MSR Schedule*
- c) *Cemetery District Reorganization*
- d) *Conference*
- e) *Leg. Committee Report*

11. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCo, and legislative matters.

12. Adjourn to next regular meeting.

LAFCo's next regular meeting to take place 10:00 am on October 16, 2023

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Accessibility

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Disclosure & Disqualification Requirements

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PLUMAS LAFCo

REGULAR MEETING MINUTES

MONDAY June 12, 2023

10:00 AM

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE

520 Main Street
QUINCY, CALIFORNIA

Website: www.plumaslafco.org

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Matthew Haesche, Public Member
Jim Murphy, City Member Alt.
Jeff Engel, County Member Alt.
Phil Oels, Public Member Alt.

Staff:

Jennifer Stephenson, Executive Officer
Cheryl Kolb, Clerk
P. Scott Browne, Counsel

MEETING - CONVENES AT 10:00 A.M.

1. CALL TO ORDER: Pledge of Allegiance and Roll Call

Meeting was called to order by Chair Powers at 10:05 a.m.

Present: City Member Pat Morton, County Member Kevin Goss, County Member Tom McGowan, Public Member Matthew Haesche and City Member Bill Powers.

Absent: City Member Alt. Jim Murphy, County Member Alt. Jeff Engel and Public Member Alt. Phil Oels.

2. Approval of Agenda (additions or deletions)

Jennifer Stephenson noted that an amended agenda had been posted on the website on Friday. Approval of the amended agenda moved by Kevin Goss. Seconded by Matthew Haesche. Unanimous approval; motion carried.

3. Correspondence:

- a) *LAFCO Cure and Correct Letter to Grizzly Lake CSD and Response – Grizzly Lake CSD will have a meeting on June 14, 2023, and appoint a new board member at that time.*
- b) *Letter from members of the public regarding separation of Crocker and Delleker systems under 2 special districts – Jennifer Stephenson notes this would be a LAFCo process.*
- c) *Letter from Pat Guillory, General Manager, Grizzly Lake Community Services District – Submitted.*
- d) *Request for Action by CALAFCO to support AB 1753 (omnibus bill) – Jennifer Stephenson already sent a letter in favor due to the short deadline.*

4. CONSENT ITEM (S)

- a) *Approve minutes for April 17, 2023 meeting.*
Moved by Kevin Goss, seconded by Matthew Haesche. Unanimously approved; motion carried.

5. Public Comment

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No public comments.

6. Authorize payment of Claims for April 2023 and May 2023

- a) *Authorize payment of claims April 2023 and May 2023.
Moved by Kevin Goss, seconded by Matthew Haesche. Motion approved by a 5-0 vote.*

PUBLIC HEARINGS and ACTION ITEMS:

7. Public Hearing regarding the Final 2023-2024 LAFCo Budget

- a) *Review Executive Officer's report. – Jennifer Stephenson states that CalPERS came back with a "Buy out" amount of ~\$98,000. This amount could change due to interest rates.*
- b) *Conduct public hearing and consider LAFCo Resolution 2023-0003 adopting a Final LAFCo Budget for Fiscal Year 2023-2024.
No public comments.
Kevin Goss moved to approve Resolution 2023-0003 adopting a Final LAFCo Budget for Fiscal Year 2023-2024. Matthew Haesche seconded. Motion approved by a 5-0 vote.*

8. Consider Amendment to Contract for EO Services

- a) *Review and consider Executive Officer contract amendment.
Kevin Goss moved to approve the Executive Officer contract amendment; Tom McGowan seconded. Motion approved by a 5-0 vote.*

9. Consider Cancellation of CalPERS Contract

- a) *Review valuation report from CalPERS.*
- b) *Provide direction to staff whether to proceed with contract cancellation process and invite CalPERS representative to virtually attend next regular meeting in August.
Jennifer Stephenson directed to invite a CalPERS representative to attend the next regular meeting in August.*

10. Consider Request by IVCSD and CMFPD for Reduced Application Fees

- a) *Review letter from IVCSD and CMFPD.*
- b) *Consider reducing or eliminating application fees for annexation/dissolution application by Crescent Mills FPD and Indian Valley CSD.
Kevin Goss moved to accept \$2,500 for application fees for the annexation/dissolution application. Tom McGowan seconded. Motion approved by a 5-0 vote.*

11. Public Hearing to Consider Formation of Beckwourth Peak Fire Protection District and Reorganization of Applicant Agencies

- a) *Receive EO report.*
- b) *Open public hearing. – Larry Douglas and Cary Curtis provided comments.*
- c) *Continue public hearing to special meeting on June 26, 2023 @ 10am.*

12. CALAFCO Conference

- a) *Nominate a County Member or a District Member for the CALAFCO Board of Directors. No nominations at this time.*
- b) *Determine attendance at the CALAFCO Annual Conference in Monterey Oct. 18-20. Kevin Goss and Tom McGowan to attend.*
- c) *Requests for session topics. Jennifer Stephenson is on the planning committee for the conference. Tom McGowan requested topics to include consolidation processes.*
- d) *Designate voting delegate and alternate to represent and vote on behalf of LAFCo at the Conference. Kevin Goss will be the voting delegate; Tom McGowan as the alternate.*
- e) *Authorize the expenditure of funds to attend the CALAFCO Annual Conference. Kevin Goss moved to approve the expenditure; Matthew Haesche seconded. Unanimously approved.*
- f) *Consider nominations for CALAFCO Annual Achievement Awards. The Commission nominated Tom Cooley to posthumously receive the Mike Gotch Excellence in Public Service Award.*

DISCUSSION ITEMS (no action to be taken):

13. Executive Officer's Report

- a) *GLCSD MSR – data being collected now; hoping to have a draft report at the August meeting.*
- b) *Cemetery District Reorganization – Meadow Valley/Quincy/LaPorte cemetery district reorganization still in process. The problem lies with the legal description; the County has a legal description that was changed in the '80's, but the BOE does not.*
- c) *EPRFPD MSR and SOI – No update.*
- d) *CPUD Annexation Application – possible special meeting July 17, 2023 – CPUD is annexing parcels owned by Seneca Healthcare District. LAFCo is currently waiting for an economic impact report and tax sharing agreement from County Counsel.*
- e) *Leg. Committee Report – no update.*

14. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCo, and legislative matters.

Bill Powers gave a brief update on the asphalt plant discussions and noted the General Plan hadn't been updated in 20 years.

15. Adjourn to next regular meeting.

Meeting adjourned at 11:24 a.m.

LAFCo's next special meeting to take place 10:00 am on June 26, 2023

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PLUMAS LAFCo
SPECIAL MEETING MINUTES

MONDAY June 26, 2023

10:00 AM

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE

520 Main Street
QUINCY, CALIFORNIA

Website: www.plumaslafco.org

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Tom McGowan, County Member
Matthew Haesche, Public Member
Jim Murphy, City Member Alt.
Jeff Engel, County Member Alt.
Phil Oels, Public Member Alt.

Staff:

Jennifer Stephenson, Executive Officer
Cheryl Kolb, Clerk
P. Scott Browne, Counsel

MEETING - CONVENES AT 10:00 A.M.

1. CALL TO ORDER: Pledge of Allegiance and Roll Call

Meeting was called to order at 10:04 a.m. and pledge of allegiance led by Chair Bill Powers.

PRESENT: City Member Pat Morton, County Member Kevin Goss, County Member Tom McGowan, Public Member Matthew Haesche and City Member Alt. Jim Murphy.

ABSENT: County Member Alt. Jeff Engle and Public Member Alt. Phil Oels.

2. Approval of Agenda (additions or deletions)

Jennifer Stephenson requested item 7 be moved up as the next item and add as item 2b) Letter received from Eastern Plumas Rural Fire Protection District to the agenda.

Motion to approve the amended agenda made by County Member Tom McGowan, seconded by Public Member Matthew Haesche. Unanimous approval; motion carried.

3. Correspondence:

- a) *Letter from Larry Douglas regarding agenda item #6.
Item added for consideration under item 6 on the agenda.*

4. CONSENT ITEM (S)

None.

5. Public Comment

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Larry Douglas spoke of concerns with the management of Lake Davis. Leslie Chrysler suggested the LAFCo Commission reduce public comments to 3 minutes instead of 5 minutes. Jon Kennedy asked the Commission to limit public comment to items under the jurisdiction of LAFCo.

PUBLIC HEARINGS and ACTION ITEMS:

6. Public Hearing to Consider Formation of Beckwourth Peak Fire Protection District and Reorganization of Applicant Agencies

- a) *Public Hearing opened on June 12, 2023.*
b) *Receive EO report.*
c) *Receive public comment.*
Larry Douglas, Leslie Chrysler and Jon Kennedy all provided comments.
d) *Close Public Hearing*
e) *Consider Resolution 2023-0004 approving formation of the Beckwourth Peak Fire Protection District and reorganization of applicant agencies.*

Motion made to approve Resolution 2023-0004 approving formation of the Beckwourth Peak Fire Protection District and reorganization of applicant agencies made by County Member Tom McGowan, seconded by County Member Kevin Goss. Unanimous approval; motion carried.

DISCUSSION ITEMS *(no action to be taken)*:

7. Executive Officer's Report

a) CPUD Annexation Application – special meeting July 17, 2023

b) Letter from Eastern Plumas Rural Fire Protection District

Jennifer Stephenson handed out copies of the letter to each Commissioner.

Comments were received from Jeanne Graham, Beckwourth Peak Fire Protection District Chief Russell, Co-Chief Ed Dillard, City Manager Jon Kennedy, Leslie Chrysler, Larry Douglas and Plumas Co. CAO Debra Lucero .

8. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCo, and legislative matters.

None.

9. Adjourn to next special meeting.

Meeting adjourned at 10:56 a.m.

LAFCo's next special meeting to take place 10:00 am on July 17, 2023

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PLUMAS LAFCo
SPECIAL MEETING MINUTES

MONDAY July 17, 2023

10:00 AM

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE

520 Main Street
QUINCY, CALIFORNIA

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Jeff Engel, County Member Alt.
Phil Oels, Public Member Alt.

Staff:

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Cheryl Kolb, Clerk
P. Scott Browne, Counsel

MEETING - CONVENES AT 10:00 A.M.

1. CALL TO ORDER: Pledge of Allegiance and Roll Call

The meeting was called to order at 10:01 a.m. by Chair Bill Powers.

Present: City Member Jim Murphy, County Member Kevin Goss, County Member Tom McGowan, Public Member Matthew Haesche and City Member Bill Powers. Also present: City Member Alt. Pat Morton.

Absent: County Member Alt. Jeff Engel and Public Member Alt. Phil Oels.

Chair Bill Powers led the Pledge of Allegiance.

2. Approval of Agenda (additions or deletions)

Kevin Goss moved to approve the agenda as written. Seconded by Jim Murphy.

Unanimous approval; motion carried.

3. Correspondence:

a) Letter from GLCSD resident re: recent incident and concerns

Jennifer Stephenson received a letter from a resident in Grizzly Lake CSD's area. A copy of the letter was provided to the Commission.

4. CONSENT ITEM (S)

None

5. Public Comment

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Pat Guillory, General Manager at Grizzly Lake CSD, called in via Zoom and states she contacted the property owner that sent the correspondence referred to in item 3a above.

An unidentified member of the public called in via Zoom and provided comments.

PUBLIC HEARINGS and ACTION ITEMS:

6. Public Hearing to Consider Annexation of Seneca HCD Parcels to Chester PUD

a) Receive EO report.

b) Open Public Hearing.

c) Receive public comment.

Shawn McKenzie, CEO of Seneca Healthcare District, provided comments.

d) Close Public Hearing

e) Consider Resolution 2023-0005 approving Annexation of Seneca HCD parcels to Chester PUD.

Tom McGowan moved to adopt Resolution 2023-0005 approving Annexation of Seneca HCD parcels to Chester PUD. Kevin Goss seconded. Roll call vote taken, unanimous approval; motion carried.

DISCUSSION ITEMS (*no action to be taken*):

7. Status of EPRFPD's services

a) Update and discussion

EPRFPD not currently providing services. Discussion had regarding EPRFPD's current Board. Several comments provided by various members of the public.

8. Executive Officer's Report

a) Beckwourth Peak FPD

Item to be placed on November ballot

b) County Payroll

The County is transitioning to a new payroll service. Option given to stay with the County for payroll services or use new company. Jennifer directed to stay with County services.

9. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCo, and legislative matters.

None

10. Adjourn to next special meeting.

Meeting adjourned at 10:38 a.m.

LAFCo's next regular meeting to take place 10:00 am on August 14, 2023

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Cheryl Kolb



LAFCo

*The Local Agency Formation
Commission Serving Plumas County*

**Claim Authorization Form
June 2023 and July 2023 Expenses**

The Local Agency Formation Commission of Plumas County hereby authorizes the payment of the following claims from the 2022-2023 budget:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
June 3, 2023	Health Care-Gullixson June 23	\$ 758.81
July 5, 2023	Planning Staff Svcs Jan – Jun 2023	\$ 420.65
July 7, 2023	Staff Svcs June 2023	\$ 12,394.23
July 8, 2023	Per Diem (June 12 and June 26, 2023 Meetings)	\$ 965.03
July 8, 2023	Commission Meeting Mileage	\$ 407.07

TOTAL June 2023 (FY 22-23) - LAFCo expenses: \$ 14,945.79

The Local Agency Formation Commission of Plumas County hereby authorizes the payment of the following claims from the 2023-2024 budget:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
July 2, 2023	Health Care-Gullixson July 23	\$ 758.81
July 31, 2023	CALAFCO Membership	\$ 1,424.00
August 1, 2023	Per Diem (July 17, 2023 Meeting)	\$ 542.00
August 1, 2023	Commission Meeting Mileage	\$ 225.23
August 1, 2023	SDRMA Insurance	\$ 2,807.81
August 2, 2023	Staff Svcs July 2023	\$ 7,767.93

TOTAL July 2023 (FY 23-24) - LAFCo expenses: \$ 13,525.86

DATED: August 14, 2023

APPROVED: August 14, 2023

Bill Power, Chair Plumas LAFCo

Attest:

Jennifer Stephenson, Executive Officer

Invoice #PLUMAS-2023-7
Policy Consulting Associates, LLC
39774 Via Careza
Murrieta, CA 92563
(310) 936-2639
EIN #: 27-2523069

Date: August 2, 2023

Plumas LAFCO
520 Main St
Quincy, CA 96971

Staff Services

	Hours	Rate	Amount
Jennifer Stephenson, Executive Officer		\$4,060	\$4,060.00
Cheryl Kolb, Clerk (Minutes and agenda mailing)		\$170.00	\$170.00
Cheryl Kolb, Clerk (Records digitization)	0.50	\$35	\$17.50
Dennis Miller, GIS - Mapping for Cemetery Reorg	0.00	\$70	\$0.00
Subtotal			\$4,247.50

Projects: Applications, MSRs and SOI Updates

	Hours	Rate	Amount
Jennifer Stephenson, Application/Projects (2023-1, 2023-2)	35.50	\$ 90.00	\$3,195.00
Jennifer Stephenson, MSR and SOI Updates - Cemeteries, GLCSD	0.00	\$ 90.00	\$0.00
Oxana Wolfson Analyst	0.00	\$ 80.00	\$0.00
Jill Hetland, Research Assistant	0.00	\$ 45.00	\$0.00
Cheryl Kolb, Applications/Projects, MSRs	4.75	\$ 57.00	\$270.75
Subtotal			\$3,465.75

Reimbursements

Reproduction Costs	\$0.00
Postage	\$0.00
Phone and Communications	\$16.48
Office Supplies - Toner	\$38.20
Mileage	\$0.00
Transportation and Travel	\$0.00
Subtotal	\$54.68

Amount Due	\$7,767.93
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Please remit invoices to Policy Consulting Associates, LLC



Jennifer Stephenson, Principal

8/2/23

Date

Invoice #PLUMAS-2023-6
Policy Consulting Associates, LLC
39774 Via Careza
Murrieta, CA 92563
(310) 936-2639
EIN #: 27-2523069

Date: July 7, 2023

Plumas LAFCO
520 Main St
Quincy, CA 96971

Staff Services

	Hours	Rate	Amount
Jennifer Stephenson, Executive Officer		\$3,750	\$3,750.00
Cheryl Kolb, Clerk (Minutes and agenda mailing)		\$120.00	\$240.00
Cheryl Kolb, Clerk (Records digitization)	10.75	\$35	\$376.25
Dennis Miller, GIS - Mapping for Cemetery Reorg	0.00	\$70	\$0.00
Subtotal			\$4,366.25

Projects: Applications, MSRs and SOI Updates

	Hours	Rate	Amount
Jennifer Stephenson, Application/Projects (2023-1, 2023-2)	77.25	\$ 90.00	\$6,952.50
Jennifer Stephenson, MSR and SOI Updates - Cemeteries, GLCSD	4.50	\$ 90.00	\$405.00
Oxana Wolfson Analyst	0.00	\$ 80.00	\$0.00
Jill Hetland, Research Assistant	0.00	\$ 45.00	\$0.00
Cheryl Kolb, Applications/Projects, MSRs	2.00	\$ 57.00	\$114.00
Subtotal			\$7,471.50

Reimbursements

Reproduction Costs	\$0.00
Postage	\$0.00
Phone and Communications	\$16.48
Office Supplies	\$540.00
Mileage	\$0.00
Transportation and Travel	\$0.00
Subtotal	\$556.48

Amount Due	\$12,394.23
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Please remit invoices to Policy Consulting Associates, LLC

Jennifer Stephenson

Jennifer Stephenson, Principal

7/7/23

Date

Plumas County Planning & Building Services**INVOICE**

555 Main Street
Quincy, CA 95971

(530) 283-7011

NAME:

Plumas LAFCo
555 Main Street
Quincy, CA 95971

INVOICE NUMBER PLNG 6-22/23-13

INVOICE DATE July 5, 2023

Sales Tax Rate:

0.00%

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Staff Support & Photocopies 1/1/2023 - 6/30/23		
259	Photocopies	\$0.15	\$38.85
5.75	Staff Support Heidi Wightman	\$66.40	\$381.80
		SUBTOTAL	420.65
		TAX	0.00
		SHIPPING	0.00
			\$420.65

DIRECT ALL INQUIRIES TO:
Heidi Wightman
(530) 283-7007
email: heidiwightman@countyofplumas.com

MAKE ALL CHECKS PAYABLE TO:
Plumas County Planning Department
Attn: Heidi Wightman
555 Main Street
Quincy, CA 95971

PAY THIS AMOUNT

TIME TRACKING SHEET
LAFCo
1/1/23 - 6/30/23

Date	Task	# of Hours
1/1/23 - 1/31/23	Claims	1.00
2/1/23 - 2/28/23	Claims	0.50
2/6/23	List of expenses emailed to Jennifer	0.75
3/1/23 - 3/31/23	Claims	0.25
3/30/23	List of expenses emailed to Jennifer	0.75
4/1/23 - 4/30/23	Claims	0.75
4/21/23	Deposit	0.25
5/1/23 - 5/31/23	Claims	0.25
6/1/23 - 6/30/23	Claims	0.75
6/6/2023	List of expenses emailed to Jennifer	0.25
6/26/2023	Filing Notice of Exemption	0.25
Total Hours		5.75

LAFCo Copies 1/1/23 - 6/30/23		
MONTH	B/W	COLOR
January	9	1
February	84	3
March	20	1
April	28	2
May	37	5
June	66	3
Total		259

From: Dropbox no-reply@dropbox.com
Subject: Dropbox Business account renewed
Date: June 15, 2023 at 7:50 AM
To: jennifer@pcateam.com



Hi Jennifer,

Thanks for renewing your Dropbox Business account! This email serves as your receipt.

Team: Plumas LAFCO

Transaction ID: Q11RQGYLRZXB

Amount: \$540

Licenses: 3

Account space: 5120 GB

A detailed summary of your account's transactions with Dropbox can be found on [your billing page](#).

If you have any questions, please let us know. You can find our contact information in your [admin help page](#).

Regards,

- The Dropbox Team

© 2023 Dropbox

CALAFCO

CALAFCO Membership Invoice

1020 12th Street, Suite 222
Sacramento, CA 95814

Date	Invoice #
7/1/2023	2023-31

Bill To
Plumas LAFCo 5050 Laguna Blvd, Syte 112-711 Elk Grove, CA 95758

Renewal Month	Due Date	Joined Date
July	7/31/2023	

Description	Amount
2023-24 LAFCo Member Dues	1,424.00

Total	\$1,424.00
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Thank you for helping to make
CALAFCO even better!

CALAFCO Federal Tax ID 94-3312376

Phone #	Fax #	E-mail	Web Site
(916) 442-6536	(916) 442-6535	jtickler@calafco.org	www.calafco.org

Property/Liability Package Program Invoice



Program Year 2023-24

Plumas County Local Agency Formation Commission

5050 Laguna Boulevard, Suite 112-711
Elk Grove, California 95758

Invoice Date: 06/20/2023
Invoice Number: 74214
Member Number: 7158

Property, Boiler/Machinery, Pollution, Cyber <i>Coverage for 0 reported item(s) valued at (including contents): \$0</i>	\$0.00
Mobile/Contractors Equipment <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
General Liability*, Errors & Omissions, Employee & Public Officials Dishonesty <i>Certificates: 0 Non-Member Certificate(s)</i>	2,982.75
Auto Liability (includes \$50 charge for non-owned auto coverage) <i>Coverage for 0 reported item(s) valued at: \$0</i>	50.00
Auto Comp / Collision <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
Trailers <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00

Gross Package Contribution	\$3,032.75
Earned CIP Credits (6)	-149.94
Longevity Distribution Credit	0.00
MemberPlus Online RQ Bonus	-75.00
Other Discounts	0.00
Subtotal	\$2,807.81
5% Multi-Program Discount	\$0.00

Total Contribution Amount Due by 30 Days

\$2,807.81

**Current Limit of Liability is \$2.5M for G/L, A/L and E&O (excluding outside excess liability limits)*

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

Remit Payment to:

Special District Risk Management Authority
P.O. Box 15677, Sacramento, California 95852

For invoice questions contact the SDRMA Finance Department at accounting@sdrma.org or 800.537.7790

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 916.231.4141 or 800.537.7790 | Fax 916.231.4111
www.sdrma.org

Plumas LAFCO FY 23-24 Bookkeeping

Item	Insurance	Office	Copies	Communications	Postage	Memberships	Legal Svcs	Ex. OFF. Svcs	Clerk	Publications	Travel	Mileage	MSR/SOIs
<i>Account Number</i>	<i>SDRMA</i>	<i>Expense</i>									<i>Commission</i>		
Total Budgeted	\$3,506.50	\$ 750.00	\$ 400.00	\$ 200.00	\$ 150.00	\$1,924.00	\$3,000.00	\$ 48,720.00	\$ 1,300.00	\$ 500.00	\$ 5,000.00	\$ 1,500.00	\$ 23,400.00
SDRMA Insurance 23-24	(\$2,808)												
CALAFCO Membership 23-24						\$ (1,424.00)							
Healthcare Gullixson July 23													
Staff Services (Jul 23)		\$ (38.20)		\$ (16.48)				\$ (4,060.00)	\$ (170.00)				\$ (3,465.75)
Commission stipend (Jul 23)													
Commission mileage (Jul 23)												\$ (225.23)	
TOTAL EXPENDED	(\$2,808)	(\$38.20)	\$0.00	(\$16.48)	\$0.00	(\$1,424)	\$0	(\$4,060)	(\$170.00)	\$0	\$0	(\$225)	(\$3,466)
TOTAL REMAINING	\$ 698.69	\$ 711.80	\$ 400.00	\$ 183.52	\$ 150.00	\$ 500.00	\$ 3,000.00	\$ 44,660.00	\$ 1,130.00	\$ 500.00	\$ 5,000.00	\$ 1,274.77	\$ 19,934.25

Item	Commiss	File Management	County	Health	CalPERS	Agency	TOTAL	RESERVE	Contingency
Account Number	Stipends		Contract	Insurance	Unfunded	Training	BUDGET	\$74,233.64	4451
Total Budgeted	\$ 5,167.20	\$ 3,000.00	\$ 1,000.00	\$ 2,276.43	\$ 92,900.00	\$ -	\$ 194,694.13	(\$40,000.00)	\$ 3,000.00
SDRMA Insurance 23-24							\$ (2,807.81)		
CALAFCO Membership 23-24							\$ (1,424.00)		
Healthcare Gullixson July 23				\$ (758.81)			\$ (758.81)		
Staff Services (Jul 23)		\$ (17.50)					\$ (7,767.93)		
Commission stipend (Jul 23)	\$ (542.08)						\$ (542.08)		
Commission mileage (Jul 23)									
							\$ -		
TOTAL EXPENDED	(\$542.08)	(\$18)	\$0.00	(\$758.81)	\$0	\$0	(\$13,300.63)	\$ -	\$ -
TOTAL REMAINING	\$ 4,625.12	\$ 2,982.50	\$ 1,000.00	\$ 1,517.62	\$ 92,900.00	\$ -	\$ 181,393.50	\$34,233.64	\$ 3,000.00

Item	Insurance	Office	Copies	Communications	Postage	Memberships	Legal Svcs	Ex. OFF. Svcs	Clerk	Publications	Travel	Mileage	MSR/SOIs
Account Number	SDRMA	Expense									Commission		
Total Budgeted	\$3,699.00	\$ 750.00	\$ 400.00	\$ 500.00	\$ 150.00	\$1,815.00	\$2,000.00	\$ 45,000.00	\$ 1,120.00	\$ 800.00	\$ 5,000.00	\$ 1,500.00	\$ 25,000.00
SDRMA Insurance 22-23	(\$2,825)												
CALAFCO Membership 22-23						\$ (1,315.00)							
Healthcare Gullixson July 22													
CalPERS Unfunded Liability (22-23)													
Staff Services (Jul 22)				\$ (15.33)				\$ (3,750.00)					\$ (585.00)
Healthcare Gullixson Aug 22													
Healthcare Gullixson Sept 22													
Commissioner Mileage Aug												\$ (42.25)	
CalPERS GASB													
Commissioner Stipends Aug													
CALAFCO Conference Registration											\$ (1,475.00)		
Staff Services (Aug 22)				\$ (15.33)				\$ (3,750.00)	\$ (242.50)		\$ (307.50)		\$ (607.50)
Staff Services (Sept 22)		\$ (49.23)						\$ (3,750.00)	\$ (87.50)				\$ (2,137.50)
Staff Services (Oct 22)				\$ (15.33)				\$ (3,750.00)	\$ (286.25)		\$ (261.41)	\$ (39.38)	\$ (1,395.00)
Staff Services (Nov 22)		\$ (83.72)		\$ (15.33)	\$ (75.20)			\$ (3,750.00)					\$ (1,620.00)
CSDA Membership						\$ (500.00)							
Healthcare Gullixson Oct 22													
Healthcare Gullixson Nov 22													
Conference Reimbursements											\$ (2,015.57)		
Commissioner Stipends Oct													
Commissioner Mileage Oct												\$ (82.00)	
BOE Filing Fees													
Staff Services (Dec 22)				\$ (15.33)				\$ (3,750.00)	\$ (120.00)				\$ (1,575.00)
Staff Services (Jan 23)	\$ (587.50)		\$ (64.53)	\$ (15.33)				\$ (3,750.00)					\$ (1,890.00)
Healthcare Gullixson Dec 22													
Healthcare Gullixson Jan 23													
Commissioner Stipends Dec													
Commissioner Mileage Dec												\$ (116.75)	
Healthcare Gullixson Feb 23													
Healthcare Gullixson Mar 23													
Commissioner Stipends Feb													
Legal February 23							\$ (450.00)						
County Contract Services													
Staff Services (Feb 23)				\$ (15.33)	\$ (25.44)			\$ (3,750.00)	\$ (120.00)		\$ (566.49)		\$ (1,215.00)
Staff Services (Mar 23)				\$ (16.48)	\$ (45.84)			\$ (3,750.00)	\$ (87.50)				\$ (2,565.00)
Staff Services (Apr 23)				\$ (16.48)				\$ (3,750.00)	\$ (190.00)		\$ (374.03)	\$ (615.78)	\$ (517.50)
Staff Services (May 23)				\$ (16.48)				\$ (3,750.00)					\$ (643.50)
Healthcare Gullixson Apr 23													
Healthcare Gullixson May 23													
Reserve Transfer													
Commissioner Stipends Apr 23													
Healthcare Gullixson June 23													
County Contract Services													
Staff Services (Jun 23)		\$ (540.00)		\$ (16.48)				\$ (3,750.00)	\$ (240.00)				\$ (1,829.00)
Commissioner Stipends Jun 23													
Commissioner Mileage Jun 23												\$ (407.07)	
TOTAL EXPENDED	(\$3,412)	(\$672.95)	(\$64.53)	(\$173.23)	(\$146.48)	(\$1,815)	(\$450)	(\$45,000)	(\$1,373.75)	\$0	(\$5,000)	(\$1,303)	(\$16,580)
TOTAL REMAINING	\$ 286.58	\$ 77.05	\$ 335.47	\$ 326.77	\$ 3.52	\$ -	\$ 1,550.00	\$ -	\$ (253.75)	\$ 800.00	\$ -	\$ 196.77	\$ 8,420.00

Item	Commiss	File Management	County	Health	CalPERS	Agency	TOTAL	RESERVE	Contingency
Account Number	Stipends		Contract	Insurance	Unfunded	Training	BUDGET	\$63,987.13	4451
Total Budgeted	\$ 7,167.00	\$ 3,000.00	\$ 1,000.00	\$ 8,500.00	\$ 527.00	\$ -	\$ 107,928.00	\$10,000.00	\$ 5,000.00
SDRMA Insurance 22-23							\$ (2,824.92)		
CALAFCO Membership 22-23							\$ (1,315.00)		
Healthcare Gullixson July 22				\$ (690.01)			\$ (690.01)		
CalPERS Unfunded Liability (22-23)					\$ (656.00)		\$ (656.00)		
Staff Services (Jul 22)							\$ (4,350.33)		
Healthcare Gullixson Aug 22				\$ (690.01)			\$ (690.01)		
Healthcare Gullixson Sept 22				\$ (690.01)			\$ (690.01)		
Commissioner Mileage Aug							\$ (42.25)		
CalPERS GASB					\$ (350.00)		\$ (350.00)		
Commissioner Stipends Aug	\$ (500.00)						\$ (500.00)		
CALAFCO Conference Registration							\$ (1,475.00)		
Staff Services (Aug 22)							\$ (4,922.83)		
Staff Services (Sept 22)							\$ (6,024.23)		
Staff Services (Oct 22)							\$ (8,042.37)		
Staff Services (Nov 22)							\$ (6,388.01)		
CSDA Membership							\$ (500.00)		
Healthcare Gullixson Oct 22				\$ (690.01)			\$ (690.01)		
Healthcare Gullixson Nov 22				\$ (690.01)			\$ (690.01)		
Conference Reimbursements							\$ (2,015.57)		
Commissioner Stipends Oct	\$ (791.80)						\$ (791.80)		
Commissioner Mileage Oct							\$ (82.00)		
BOE Filing Fees							\$ (4,100.00)		
Staff Services (Dec 22)		\$ (35.00)					\$ (5,495.33)		
Staff Services (Jan 23)							\$ (6,307.36)		
Healthcare Gullixson Dec 22				\$ (690.01)			\$ (690.01)		
Healthcare Gullixson Jan 23				\$ (758.81)			\$ (758.81)		
Commissioner Stipends Dec	\$ (791.80)						\$ (791.80)		
Commissioner Mileage Dec							\$ (116.75)		
Healthcare Gullixson Feb 23				\$ (758.81)			\$ (758.81)		
Healthcare Gullixson Mar 23				\$ (758.81)			\$ (758.81)		
Commissioner Stipends Feb	\$ (430.61)						\$ (430.61)		
Legal February 23							\$ (450.00)		
County Contract Services			\$ (490.95)				\$ (490.95)		
Staff Services (Feb 23)		\$ (122.50)					\$ (5,814.76)		
Staff Services (Mar 23)							\$ (6,464.82)		
Staff Services (Apr 23)							\$ (5,463.79)		\$ (1,062.61)
Staff Services (May 23)		\$ (595.00)					\$ (5,004.98)		
Healthcare Gullixson Apr 23				\$ (758.81)			\$ (758.81)		
Healthcare Gullixson May 23				\$ (758.81)			\$ (758.81)		
Reserve Transfer							\$ -	\$ (10,000.00)	
Commissioner Stipends Apr 23	\$ (791.80)						\$ (791.80)		
Healthcare Gullixson June 23				\$ (758.81)			\$ (758.81)		
County Contract Services			\$ (420.65)				\$ (420.65)		
Staff Services (Jun 23)		\$ (376.25)					\$ (6,751.73)		
Commissioner Stipends Jun 23	\$ (965.03)						\$ (965.03)		
Commissioner Mileage Jun 23							\$ (407.07)		
							\$ -		
							\$ -		
TOTAL EXPENDED	(\$4,271.04)	(\$1,129)	(\$911.60)	(\$8,692.92)	(\$1,006)	\$0	(\$99,240.66)	\$ (10,000.00)	\$ (1,062.61)
TOTAL REMAINING	\$ 2,895.96	\$ 1,871.25	\$ 88.40	\$ (192.92)	\$ (479.00)	\$ -	\$ 8,687.34	\$73,987.13	\$ 3,937.39

Ashlee Sims

PO BOX 1413
Portola, CA
(5300-616-9239
ashleesims200@gmail.com

July 18, 2023

Attention: Plumas County LAFCo

Notice of Cure and Correct: Violation of Public Comment Procedures and
Ralph M. Brown Act

I am writing to inform you that the Plumas County Local Agency Formation
Commission (LAFCo) has violated the Ralph M. Brown Act and the public's
right to comment on an agenda item during a public meeting on July 17,
2023.

According to the Ralph M. Brown Act, LAFCo is required to provide a
reasonable opportunity for members of the public to directly address the
Commission on items on its agenda. The commission is also required to
allow the public to directly address the commission on any item it is
considering before it makes a decision on that item.

During the public meeting, the commission failed to provide a reasonable
opportunity for members of the public to directly address the commission on
two items on the agenda. This violation of the Ralph M. Brown Act limits the
public's right to comment on an agenda item and restricts their ability to
participate in local government decision-making.

In order to cure this violation and correct the action, the LAFCo should:

1. Allow the public to directly address the commission on the item in question
during a subsequent public meeting.
2. Provide adequate notice to the public of their opportunity to directly
address the commission on the item in question.
3. Make any necessary changes to the item as a result of public comment.

I trust that Plumas County LAFCo will take immediate action to cure and
correct this violation of the Ralph M. Brown Act and the public's right to
comment on all agenda items immediately.

Respectfully,
Ashlee Sims

July 22, 2023

RE: GLCSD Concerns

To the Powers that Be:

We are writing to express concerns pertaining to the GLCSD and others associated with the business operation of GLCSD. There are a number of wrongdoings performed by the staff of GLCSD which has numerous financial and legal ramifications. Personnel at GLCSD and Board Chairman, Larry Terrell has also perjured themselves against board members and community members. GLCSD Board Chairman, Larry Terrell, has been aware of malicious behavior and has neglected to take action to remedy unacceptable behavior that has been brought to his attention. There are various infractions and low quality record keeping visible via public record that begs to be addressed and improvements made to ensure accuracy and transparency. It appears there is no accountability for any wrongdoing, nor is improvement sought in GLCSD daily operations.

1. **FINANCIALS**

- A. Per Vivian Maritza (current bookkeeper): when she took over there was \$100,000 reserve. What is current reserve? If no reserve, what were funds used for? Per Vivian, she stated July 12th that 11 checks totaling \$30,110 was stopped by the bank. Actually 5 drafts totaling \$15,308.72 was returned as Bill Pay Fraud.
- B. Vague items listed, not itemized, unknown people getting paid without detail listed.
- C. Board members, Linda Van Dalen and Darla Thompson not paid but deceased Board member, Brennan Finch is being paid even though he passed away in February. Vendor list of payments for April, May and June are paying Mr. Finch.
- D. Pat Guillory stated to Linda and Darla that Larry Terrill signs blank checks leaving manager to pay whatever they chose to pay.
- E. There needs to be a monthly itemized accounting of GLCSD financials. Financials are never posted on the website, only actual to budget and profit and loss.

2. **MISMANAGEMENT OF MONEY**

- A. Mismanagement of time (see attached Policy Title: Asset Protection and Fraud in the Workplace. Policy #5030)
- B. Management and employees took time to attend meetings to criticize the community, Board Members and County Supervisor.
- C. Employees were allowed to take company vehicles home to and from work using company gas as well as going to the store to buy beer as was witnessed by a Delleker resident.
- D. Monthly statements for June there is no record of daily work and over time has been paid without detail.
- E. Where is the increase in rate being spent? No detail of the increased income.

3. FRUSTRATIONS

A. GLCSD Management and Staff's behavior is without consequences.

1. Letter to Plumas News calling residents "uneducated idiots."
2. Letter to LAFCO.
3. Harassment during public comments at Board Meeting by Larry Terrell and Pat Guillroy.
4. Behavior toward community-see attachment of customer Brian Leany's letter.
5. Behavior during public comments during County Board of Supervisors meeting.
6. Paperwork to DA with regards to embezzlement case was never turned in resulting in case being dropped. Per DA, Pat and Vivian failed to turn in requested documents and stated that Pat and Vivian were picking and choosing and were uncooperative witnesses.
7. Board not notified of items for discussion such as consolidation of GLCSD and City of Portola.
8. Former Board member terminated illegally and Board Chairman was sent a letter from LAFCO which Chairman stated he was not going to do anything about the illegal termination. This Board member has been trying to get restitution for the past 3 years. LAFCO should have taken this matter further. We believe that LAFCO should reinstate Sharon Castaneda.
9. Larry Terrell, Chairman of the Board, committing Brown Act violations during public comments and Board meetings.

In closing, it is time for LAFCO and the Board of Supervisors to resolve these issues immediately. Not only is the GLCSD not being operated properly, but current employees have destroyed the relationship between GLCSD and the community.

Respectively,

Jeanne Collins, Sharon Castaneda, Patricia Patterson, Linda Van Dahlen, Darla Thompson, Charlotte Willis

Jeanne Collins
Sharon Castaneda
Patricia Patterson
Linda Van Dahlen
Charlotte D. Willis

July 8, 2023

Grizzly Lake Community Services District
Board of Directors Chair
119 Delleker Drive
Portola, CA 96122

Dear Board of Directors:

In accordance with **Policy No. 5030, Asset Protection and Fraud in the Workplace**, Grizzly Lake Community Services District, (DISTRICT), was investigated after a series of events led to the presence of suspicious and irregular activity observed during the months of June through October 2019. This report is provided as required by the policy. The conclusion of this investigation is that the district experienced direct financial losses in the amount of \$44,128.57 due to:

- Cash Embezzlement
- Payroll Fraud
- Employee Advances
- Employee Benefits
- Theft and use of District Gas credit cards
- Amazon credit card charges
- Resume Builder credit card charges
- Nonpayment and non-reporting of employee wages and taxes
- Fraudulent reporting of W2's
- Theft of small tools & supplies
- Personal charges made on District accounts with vendors.

In addition to the investigation related to the financial losses, an investigation was also conducted into the concerning behaviors and unethical decisions made by a board member. The board member's neglect of duty to the district, stepping away from board decisions for the sake of helping a perpetrator, the attempt to hinder, obstruct and stop the investigation may be construed as aiding and abetting a perpetrator(s) after the fact.

The above activities fall under several violations of California Penal Codes, federal IRS Treasury codes and California revenue laws. The district's board policy no. 2070 – Basis of Authority was also violated.

The following investigative report will provide:

- Background Information
- Series of Events that led the presence of Irregular Activities from May 2019 through October 2019
- Detail of each of the irregularities
- Recommendations that will reduce risk to the district.

Please note: For the purposes of the size of this report, the corresponding evidence related to the numerically calculated financial losses, is not attached. Details and calculations supporting the losses have been put together into a binder. This binder is in the care of the General Manager at the District office.

Respectfully submitted,

Vivian Maritza

Accountant

Grizzly Lake Community Services District

POLICY TITLE: Asset Protection and Fraud in the Workplace

POLICY NUMBER: 5030

5030.1 This policy is to clarify acts that are considered to be fraudulent, the steps that are to be taken when fraud or other related dishonest activities are suspected and to provide procedures to follow in accounting for missing funds, restitution and recoveries.

5030.2 The Grizzly Lake CSD is committed to protecting its assets against the risk of loss or misuse. Accordingly, it is the policy of the GLCSD to identify and promptly investigate any possibility of fraudulent or related dishonest activities against the GLCSD and, when appropriate, to pursue legal remedies available under the law.

5030.3 Fraud and other similar irregularities include, but are not limited to:

1. Claim for reimbursement of expenses that are not job-related or authorized;
2. Forgery, falsification or unauthorized alteration of documents or records (including, but not limited to checks, promissory notes, time sheets, independent contractor agreements, purchase orders or budgets);
3. Misappropriation of District assets (including, but not limited to funds, securities, supplies, furniture or equipment);
4. Inappropriate use of District resources (including, but not limited to labor, time and materials);
5. Improprieties in the handling or reporting of money transactions;
6. Authorizing or receiving payment for goods not received or services not performed;
7. Computer related activity involving unauthorized alteration, destruction, forgery or manipulation of data or misappropriation of District owned software;
8. Misrepresentation of information on documents;
9. Theft of equipment or goods;

Grizzly Lake Community Services District

Payroll summary by employee report

From Apr 01, 2023 to Apr 30, 2023 for all employees from all locations

Payroll	Total	Guillory, Patricia	Holmes, Eric K	Sylvia, Daniel F	Tate, Jamar R
Hours	649.83h	160h	152.25h	164.25h	173.33h
Regular Pay	257h	-	116.75h	140.25h	-
Vacation Pay	44h	-	28h	16h	-
Overtime Pay	10.5h	-	5.5h	5h	-
Lunch Break Penalty	5h	-	2h	3h	-
Salary	333.33h	160h	-	-	173.33h
Gross	\$12,890.88	\$4,375.53	\$3,113.38	\$4,176.97	\$1,225.00
Regular Pay	\$5,483.56	-	\$2,168.05	\$3,315.51	-
Holiday Pay	\$0.00	\$0.00	\$0.00	\$0.00	-
Vacation Pay	\$898.20	\$0.00	\$519.96	\$378.24	-
Paid time off	\$0.00	-	\$0.00	-	-
Sick Pay	\$0.00	\$0.00	-	\$0.00	-
Overtime Pay	\$330.53	-	\$153.23	\$177.30	-
Daily On Call	\$420.00	-	\$210.00	\$210.00	-
22 Allowance Refund	\$75.00	\$25.00	\$25.00	\$25.00	\$0.00
Phone Reimbursement	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Lunch Break Penalty	\$108.06	-	\$37.14	\$70.92	-
Salary	\$5,320.00	\$4,120.00	-	-	\$1,200.00
HRA	\$230.53	\$230.53	-	-	-
Call-back Pay	\$0.00	-	\$0.00	\$0.00	-
Show up Pay	\$0.00	-	\$0.00	\$0.00	-
Pretax deductions	\$0.00	\$0.00	\$0.00	\$0.00	-
SDRMA Ancillary	\$0.00	\$0.00	\$0.00	\$0.00	-
SDRMA Family	\$0.00	\$0.00	-	-	-
Adjusted gross	\$12,890.88	\$4,375.53	\$3,113.38	\$4,176.97	\$1,225.00
Other pay	-	-	-	-	-
Employee taxes & deductions	-\$2,129.16	-\$784.08	-\$506.73	-\$735.75	-\$102.60
Employee taxes	-\$2,129.16	-\$784.08	-\$506.73	-\$735.75	-\$102.60
Federal Income Tax	-\$801.60	-\$311.16	-\$200.64	-\$289.80	\$0.00
Social Security	-\$752.70	-\$255.44	-\$178.46	-\$244.40	-\$74.40
Medicare	-\$176.04	-\$59.74	-\$41.74	-\$57.16	-\$17.40
CA Income Tax	-\$289.55	-\$120.66	-\$59.98	-\$108.91	\$0.00
CA State Disability Ins	-\$109.27	-\$37.08	-\$25.91	-\$35.48	-\$10.80
Aftertax deductions	\$0.00	\$0.00	\$0.00	\$0.00	-
SDRMA	\$0.00	\$0.00	\$0.00	\$0.00	-
State of California FTB	\$0.00	-	-	\$0.00	-
Net pay	\$10,761.72	\$3,591.45	\$2,606.65	\$3,441.22	\$1,122.40
Employer taxes & contributions	\$1,004.34	\$315.18	\$220.20	\$301.56	\$167.40
Employer taxes	\$1,004.34	\$315.18	\$220.20	\$301.56	\$167.40
Social Security Employer	\$752.70	\$255.44	\$178.46	\$244.40	\$74.40
Medicare Employer	\$176.04	\$59.74	\$41.74	\$57.16	\$17.40
CA ETT	\$1.20	\$0.00	\$0.00	\$0.00	\$1.20
CA SUI Employer	\$74.40	\$0.00	\$0.00	\$0.00	\$74.40
Total payroll cost	\$13,895.22	\$4,690.71	\$3,333.58	\$4,478.53	\$1,392.40

Grizzly Lake Community Services District

Transaction List by Vendor

April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Aqua Sierra Controls, Inc.						
04/06/2023	Bill Payment (Check)	1882	Yes	G00620	US Bank Operating - 5020	-2,087.09
Barbara Sokolov						
04/01/2023	Bill		Yes		2000 Accounts Payable	25.00
Brendan Finch						
04/24/2023	Bill		Yes		2000 Accounts Payable	25.00
CA EDD						
04/17/2023	Tax Payment		Yes	Tax Payment for Period: 03/01/2023-03/31/2023	US Bank Operating - 5020	-654.09
California Department of Tax & Fee Administration						
04/01/2023	Bill		Yes	094-020132	2000 Accounts Payable	339.79
Caterpillar Financial Services Corporation						
04/01/2023	Bill		Yes		2000 Accounts Payable	616.13
04/06/2023	Bill Payment (Check)		Yes		US Bank Operating - 5020	-616.13
DOWL						
04/13/2023	Check	1887	Yes		US Bank Operating - 5020	-
04/26/2023	Check	1890	Yes		US Bank Operating - 5020	43,913.00
Hunt & Sons, Inc						
04/26/2023	Check	1891	Yes		US Bank Operating - 5020	-1,515.74
IRS						
04/17/2023	Tax Payment		Yes	Tax Payment for Period: 03/01/2023-03/31/2023	US Bank Operating - 5020	-4,121.92
Jefferson Supply Company						
04/26/2023	Check	1892	Yes		US Bank Operating - 5020	-2,509.93
Larry Terrill						
04/19/2023	Bill		Yes		2000 Accounts Payable	25.00
Laura Ross						
04/04/2023	Check	1881	Yes	Notary Services for 12 properties	US Bank Operating - 5020	-180.00
Plumas-Sierra Rural Electric Cooperative						
04/01/2023	Bill Payment (Check)	Feb 2023	Yes			0.00
04/25/2023	Expense		Yes		US Bank Operating - 5020	-91.42
04/25/2023	Expense		Yes		US Bank Operating - 5020	-743.97
QuickBooks Payments						
04/02/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-1.31
04/03/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type:	US Bank Operating -	-5.36

Thursday, May 4, 2023 02:55 PM GMT-07:00

1/2

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/04/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-4.16
04/05/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-5.36
04/09/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-5.53
04/10/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-4.00
04/12/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-2.10
04/14/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-2.95
04/17/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-6.13
04/19/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-1.97
04/20/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-4.00
04/23/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-38.18
04/24/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-1.97
04/25/2023	Expense		Yes	Daily. System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: US Bank Operating - 5020	5020	-7.74
SDRMA						
04/06/2023	Bill Payment (Check)	1883	Yes	Member07592	US Bank Operating - 5020	-8,291.26
Silver State						
04/26/2023	Check	1893	Yes		US Bank Operating - 5020	-3,015.00
Thatcher Company of Nevada, Inc						
04/26/2023	Check	1894	Yes		US Bank Operating - 5020	-5,201.78
Vivian Maritza						
04/10/2023	Bill Payment (Check)		Yes		US Bank Operating - 5020	-2,935.00

Grizzly Lake Community Services District

Payroll summary by employee report

From May 01, 2023 to May 31, 2023 for all employees from all locations

Payroll	Total	Guillory, Patricia	Holmes, Eric K	Sylvia, Daniel F	Tate, Jamar R
Hours	649.83h	160h	161h	155.5h	173.33h
Regular Pay	286h	-	143.5h	142.5h	-
Vacation Pay	36.75h	32h	4.75h	-	-
Sick Pay	10h	-	5h	5h	-
Overtime Pay	13.75h	-	6.75h	7h	-
Lunch Break Penalty	2h	-	1h	1h	-
Salary	301.33h	128h	-	-	173.33h
Gross	\$12,906.78	\$4,375.53	\$3,287.49	\$4,018.76	\$1,225.00
Regular Pay	\$6,033.50	-	\$2,664.80	\$3,368.70	-
Holiday Pay	\$0.00	\$0.00	\$0.00	\$0.00	-
Vacation Pay	\$912.21	\$824.00	\$88.21	\$0.00	-
Paid time off	\$0.00	-	\$0.00	-	-
Sick Pay	\$211.05	\$0.00	\$92.85	\$118.20	-
Overtime Pay	\$436.28	-	\$188.06	\$248.22	-
Daily On Call	\$420.00	-	\$210.00	\$210.00	-
22 Allowance Refund	\$100.00	\$25.00	\$25.00	\$25.00	\$25.00
Phone Reimbursement	\$25.00	\$0.00	\$0.00	\$25.00	\$0.00
Lunch Break Penalty	\$42.21	-	\$18.57	\$23.64	-
Salary	\$4,496.00	\$3,296.00	-	-	\$1,200.00
HRA	\$230.53	\$230.53	-	-	-
Call-back Pay	\$0.00	-	\$0.00	\$0.00	-
Show up Pay	\$0.00	-	\$0.00	\$0.00	-
Pretax deductions	\$0.00	\$0.00	\$0.00	\$0.00	-
SDRMA Ancillary	\$0.00	\$0.00	\$0.00	\$0.00	-
SDRMA Family	\$0.00	\$0.00	-	-	-
Adjusted gross	\$12,906.78	\$4,375.53	\$3,287.49	\$4,018.76	\$1,225.00
Other pay	-	-	-	-	-
Employee taxes & deductions	-\$2,123.10	-\$784.08	-\$550.40	-\$686.02	-\$102.60
Employee taxes	-\$2,123.10	-\$784.08	-\$550.40	-\$686.02	-\$102.60
Federal Income Tax	-\$800.52	-\$311.16	-\$227.53	-\$267.83	\$0.00
Social Security	-\$752.15	-\$255.44	-\$189.26	-\$233.05	-\$74.40
Medicare	-\$175.90	-\$59.74	-\$44.26	-\$54.50	-\$17.40
CA Income Tax	-\$285.35	-\$120.66	-\$67.88	-\$96.81	\$0.00
CA State Disability Ins	-\$109.18	-\$37.08	-\$27.47	-\$33.83	-\$10.80
Aftertax deductions	\$0.00	\$0.00	\$0.00	\$0.00	-
SDRMA	\$0.00	\$0.00	\$0.00	\$0.00	-
State of California FTB	\$0.00	-	-	\$0.00	-
Net pay	\$10,783.68	\$3,591.45	\$2,737.09	\$3,332.74	\$1,122.40
Employer taxes & contributions	\$1,003.65	\$315.18	\$233.52	\$287.55	\$167.40
Employer taxes	\$1,003.65	\$315.18	\$233.52	\$287.55	\$167.40
Social Security Employer	\$752.15	\$255.44	\$189.26	\$233.05	\$74.40
Medicare Employer	\$175.90	\$59.74	\$44.26	\$54.50	\$17.40
CA EIT	\$1.20	\$0.00	\$0.00	\$0.00	\$1.20
CA SUI Employer	\$74.40	\$0.00	\$0.00	\$0.00	\$74.40
Total payroll cost	\$13,910.43	\$4,690.71	\$3,521.01	\$4,306.31	\$1,392.40

Grizzly Lake Community Services District

Transaction List by Vendor

May 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Barbara Sokolov						
05/01/2023	Bill		Yes		2000 Accounts Payable	25.00
05/09/2023	Check		Yes		1011 Plumas Bank - 250	-25.00
Brendan Finch						
05/29/2023	Bill		Yes		2000 Accounts Payable	25.00
CA EDD						
05/01/2023	Tax Payment		Yes	Tax Payment for Period: 01/01/2023-03/31/2023	US Bank Operating - 5020	1,549.80
05/12/2023	Tax Payment		Yes	Tax Payment for Period: 04/01/2023-04/30/2023	US Bank Operating - 5020	-398.82
Caterpillar Financial Services Corporation						
05/01/2023	Bill		Yes		2000 Accounts Payable	616.13
Darla Thompson (v)						
05/09/2023	Check		Yes		1011 Plumas Bank - 250	-25.00
Hunt & Sons, Inc						
05/31/2023	Bill		Yes	Inv 139982 Inv 103237	2000 Accounts Payable	716.15
IRS						
05/12/2023	Tax Payment		Yes	Tax Payment for Period: 04/01/2023-04/30/2023	US Bank Operating - 5020	2,659.08
Ken Grady Company Inc.						
05/03/2023	Bill	5582	Yes		2000 Accounts Payable	300.59
Larry Terrill						
05/09/2023	Check		Yes	Voided	US Bank Operating - 5020	0.00
05/17/2023	Bill		Yes		2000 Accounts Payable	25.00
Linda VanDahlen						
05/09/2023	Check		Yes		1011 Plumas Bank - 250	-25.00
Nicole Barnes						
05/09/2023	Check		Yes		1011 Plumas Bank - 250	-25.00
Plumas-Sierra Rural Electric Cooperative						
05/24/2023	Expense		Yes		US Bank Operating - 5020	-91.42
05/24/2023	Expense		Yes		US Bank Operating - 5020	-606.63
QuickBooks Payments						
05/01/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-1.63
05/02/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-3.93
05/04/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-6.55

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/05/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-2.83
05/07/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-1.94
05/08/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-1.31
05/16/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-1.43
05/18/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-2.50
05/21/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-1.31
05/22/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-43.13
05/24/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-1.97
05/25/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-3.93
05/28/2023	Expense		Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-1.36
Silver State						
05/26/2023	Bill	May 2023	Yes		2000 Accounts Payable	7,426.00
Western Nevada						
05/26/2023	Journal Entry	121	Yes	Western Supply has not issued check written in Dec 2022		
05/26/2023	Check		Yes	Invoice 19566918	US Bank Operating - 5020	-341.61
				Replacement check - vendor never received Dec payment Check 1791		

Grizzly Lake Community Services District

Payroll summary by employee report

From Jun 01, 2023 to Jun 30, 2023 for all employees from all locations

Payroll	Total	Guillory, Patricia	Holmes, Eric K	Sylvia, Daniel F	Tate, Jamar R
Hours	629.33h	160h	149.25h	146.75h	173.33h
Regular Pay	243.75h	-	127.5h	116.25h	-
Holiday Pay	24h	8h	8h	8h	-
Vacation Pay	8h	-	-	8h	-
Sick Pay	8h	-	4h	4h	-
Overtime Pay	14.25h	-	6.75h	7.5h	-
Lunch Break Penalty	6h	-	3h	3h	-
Salary	325.33h	152h	-	-	173.33h
Gross	\$12,958.61	\$4,375.53	\$3,287.49	\$4,070.59	\$1,225.00
Regular Pay	\$5,115.83	-	\$2,367.68	\$2,748.15	-
Holiday Pay	\$543.68	\$206.00	\$148.56	\$189.12	-
Vacation Pay	\$189.12	\$0.00	\$0.00	\$189.12	-
Paid time off	\$0.00	-	\$0.00	-	-
Sick Pay	\$168.84	\$0.00	\$74.28	\$94.56	-
Overtime Pay	\$454.01	-	\$188.06	\$265.95	-
Daily On Call	\$420.00	-	\$210.00	\$210.00	-
22 Allowance Refund	\$75.00	\$25.00	\$25.00	\$25.00	\$0.00
Phone Reimbursement	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Lunch Break Penalty	\$126.63	-	\$55.71	\$70.92	-
Salary	\$5,114.00	\$3,914.00	-	-	\$1,200.00
HRA	\$230.53	\$230.53	-	-	-
Call-back Pay	\$0.00	-	\$0.00	\$0.00	-
Show up Pay	\$495.97	-	\$218.20	\$277.77	-
Pretax deductions	\$0.00	\$0.00	\$0.00	\$0.00	-
SDRMA Ancillary	\$0.00	\$0.00	\$0.00	\$0.00	-
SDRMA Family	\$0.00	\$0.00	-	-	-
Adjusted gross	\$12,958.61	\$4,375.53	\$3,287.49	\$4,070.59	\$1,225.00
Other pay	-	-	-	-	-
Employee taxes & deductions	-\$2,143.83	-\$784.08	-\$550.29	-\$706.86	-\$102.60
Employee taxes	-\$2,143.83	-\$784.08	-\$550.29	-\$706.86	-\$102.60
Federal Income Tax	-\$809.73	-\$311.16	-\$221.53	-\$277.04	\$0.00
Social Security	-\$756.89	-\$255.44	-\$139.25	-\$237.80	-\$74.40
Medicare	-\$177.02	-\$59.74	-\$44.26	-\$55.62	-\$17.40
CA Income Tax	-\$290.32	-\$120.66	-\$67.78	-\$101.88	\$0.00
CA State Disability Ins	-\$109.87	-\$37.08	-\$27.47	-\$34.52	-\$10.80
Aftertax deductions	\$0.00	\$0.00	\$0.00	\$0.00	-
SDRMA	\$0.00	\$0.00	\$0.00	\$0.00	-
State of California FTB	\$0.00	-	-	\$0.00	-
Net pay	\$10,814.78	\$3,591.45	\$2,737.20	\$3,363.73	\$1,122.40
Employer taxes & contributions	\$996.91	\$315.18	\$233.51	\$293.42	\$154.80
Employer taxes	\$996.91	\$315.18	\$233.51	\$293.42	\$154.80
Social Security Employer	\$756.89	\$255.44	\$139.25	\$237.80	\$74.40
Medicare Employer	\$177.02	\$59.74	\$44.26	\$55.62	\$17.40
CA ETT	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00
CA SUI Employer	\$62.00	\$0.00	\$0.00	\$0.00	\$62.00
Total payroll cost	\$13,955.52	\$4,690.71	\$3,521.00	\$4,364.01	\$1,379.80

Grizzly Lake Community Services District

Transaction List By Vendor
June 2023

VENDOR NAME	TRANSACTION DATE	TRANSACTION TYPE	TRANSACTION NUMBER	POSTING	MEMO	ACCOUNT NAME	AMOUNT
Caterpillar Financial Services Corporation							
Caterpillar Financial Services Corporation	06/01/2023	Bill	--	Yes	--	Accounts Payable	\$515.13
Caterpillar Financial Services Corporation	06/07/2023	Bill Payment (Check)	--	Yes	--	US Bank Operating - 5020	-\$616.13
Total for Caterpillar Financial Services Corporation							\$0.00
Barbara Sokolov							
Barbara Sokolov	06/01/2023	Bill	--	Yes	--	Accounts Payable	\$25.00
Total for Barbara Sokolov							\$25.00
Laura Ross							
Laura Ross	06/01/2023	Check	1899	Yes	--	US Bank Operating - 5020	-\$15.00
Total for Laura Ross							-\$15.00
Plumas County Recorder							
Plumas County Recorder	06/01/2023	Check	1990	Yes	--	US Bank Operating - 5020	-\$25.00
Total for Plumas County Recorder							-\$25.00
QuickBooks Payments							
QuickBooks Payments	06/02/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$17.60
QuickBooks Payments	06/05/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$1.62
QuickBooks Payments	06/06/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$2.62
QuickBooks Payments	06/07/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$1.31
QuickBooks Payments	06/09/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$1.31
QuickBooks Payments	06/11/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$2.08
QuickBooks Payments	06/12/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$1.00
QuickBooks Payments	06/13/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$3.28
QuickBooks Payments	06/14/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$1.31
QuickBooks Payments	06/15/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$1.31
QuickBooks Payments	06/19/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$0.66
QuickBooks Payments	06/21/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$1.31
QuickBooks Payments	06/22/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$47.29
QuickBooks Payments	06/23/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$1.97
QuickBooks Payments	06/25/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$1.31
QuickBooks Payments	06/27/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$4.21
QuickBooks Payments	06/30/2023	Expense	--	Yes	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	US Bank Operating - 5020	-\$6.00
Total for QuickBooks Payments							-\$96.39
Concepcion Romero							
Concepcion Romero	06/05/2023	Check	1901	Yes	--	US Bank Operating - 5020	-\$300.00
Concepcion Romero	06/21/2023	Check	1913	Yes	--	US Bank Operating - 5020	-\$150.00
Total for Concepcion Romero							-\$450.00
Coates Tire Center (v)							
Coates Tire Center (v)	06/05/2023	Bill	7190030507	Yes	--	Accounts Payable	\$179.50
Coates Tire Center (v)	06/29/2023	Bill Payment (Check)	1918	Yes	71900114	US Bank Operating - 5020	-\$179.50
Total for Coates Tire Center (v)							\$0.00
Cashman Equipment							
Cashman Equipment	06/05/2023	Bill	--	Yes	SKIDSTEER	Accounts Payable	\$75.20
Cashman Equipment	06/23/2023	Check	1917	Yes	--	US Bank Operating - 5020	-\$1,335.97
Total for Cashman Equipment							\$1,260.77
USPS							
USPS	06/05/2023	Expense	--	Yes	--	US Bank Operating - 5020	-\$126.00
Total for USPS							-\$126.00
Hunt & Sons, Inc							
Hunt & Sons, Inc	06/05/2023	Bill Payment (Check)	1905	Yes	--	US Bank Operating - 5020	-\$1,225.63
Total for Hunt & Sons, Inc							\$1,225.63
Silver State							
Silver State	06/05/2023	Bill Payment (Check)	1908	Yes	--	US Bank Operating - 5020	-\$4,375.00
Silver State	06/23/2023	Bill Payment (Check)	1916	Yes	--	US Bank Operating - 5020	-\$4,619.00
Total for Silver State							\$9,194.00
Intermountain Disposal Inc							
Intermountain Disposal Inc	06/05/2023	Bill Payment (Check)	1906	Yes	--	US Bank Operating - 5020	-\$419.07
Intermountain Disposal Inc	06/29/2023	Check	1920	Yes	230021	US Bank Operating - 5020	-\$47.23

VENDOR NAME	TRANSACTION DATE	TRANSACTION TYPE	TRANSACTION NUMBER	POSTING	MEMO	ACCOUNT NAME	AMOUNT
							-\$466.30
Total for Intermountain Disposal Inc							
Ken Grady Company Inc.					--	US Bank Operating - 5020	-\$300.59
Ken Grady Company Inc.	06/05/2023	Bill Payment (Check)	1937	Yes			-\$300.59
Total for Ken Grady Company Inc.							
Plumas Sanitation, Inc					--	US Bank Operating - 5020	-
Plumas Sanitation, Inc	06/07/2023	Bill Payment (Check)	1912	Yes			\$1,250.00
Total for Plumas Sanitation, Inc							
Plumas Ace Hardware					April & May 2023	US Bank Operating - 5020	-
Plumas Ace Hardware	06/07/2023	Check	1911	Yes			\$1,353.17
Total for Plumas Ace Hardware							
Liberty Utilities - California Pacific Electric Co					--	US Bank Operating - 5020	-\$221.60
Liberty Utilities - California Pacific Electric Co	06/12/2023	Expense	--	Yes			-
Liberty Utilities - California Pacific Electric Co	06/12/2023	Expense	--	Yes			\$1,262.50
Liberty Utilities - California Pacific Electric Co	06/12/2023	Expense	--	Yes			-\$91.72
Liberty Utilities - California Pacific Electric Co	06/12/2023	Expense	--	Yes			-\$431.89
Total for Liberty Utilities - California Pacific Electric Co							
Tactacam Reveal					--	US Bank Operating - 5020	-\$49.00
Tactacam Reveal	06/12/2023	Expense	--	Yes			-\$49.00
Total for Tactacam Reveal							
Western Nevada					--	US Bank Operating - 5020	-\$341.61
Western Nevada	06/12/2023	Bill Payment (Check)	--	Yes			-\$341.61
Total for Western Nevada							
IRS						US Bank Operating - 5020	-
IRS	06/13/2023	Tax Payment	--	Yes	Tax Payment for Period: 05/01/2023-05/31/2023		\$2,656.62
Total for IRS							
CA EDD						US Bank Operating - 5020	-\$394.53
CA EDD	06/13/2023	Tax Payment	--	Yes	Tax Payment for Period: 05/01/2023-05/31/2023		-\$394.53
Total for CA EDD							
Larry Terrill					--	Accounts Payable	\$25.00
Larry Terrill	06/21/2023	Bill	--	Yes			\$25.00
Total for Larry Terrill							
Plumas-Sierra Rural Electric Cooperative					--	US Bank Operating - 5020	-\$524.90
Plumas-Sierra Rural Electric Cooperative	06/22/2023	Expense	--	Yes			-\$91.42
Plumas-Sierra Rural Electric Cooperative	06/22/2023	Expense	--	Yes			-\$616.32
Total for Plumas-Sierra Rural Electric Cooperative							
Brendan Finch					--	Accounts Payable	\$25.00
Brendan Finch	06/25/2023	Bill	--	Yes			\$25.00
Total for Brendan Finch							
Jefferson Supply Company					--	US Bank Operating - 5020	-\$580.61
Jefferson Supply Company	06/29/2023	Check	1921	Yes			-\$580.61
Total for Jefferson Supply Company							
Current Electric & Alarm Inc					--	US Bank Operating - 5020	-\$135.00
Current Electric & Alarm Inc	06/29/2023	Check	1919	Yes			-\$135.00
Total for Current Electric & Alarm Inc							
Leonards Market					--	US Bank Operating - 5020	-\$14.43
Leonards Market	06/29/2023	Check	1922	Yes			-\$14.43
Total for Leonards Market							
Mario Lugo					--	US Bank Operating - 5020	-\$150.00
Mario Lugo	06/29/2023	Check	1923	Yes			-\$150.00
Total for Mario Lugo							

Letter from Brian Leany

July 7, 2023

Grizzly :Lake Comunità Services District
119 Delleker Dr.
Portola, CA 96122

To the Board:

My home is located at 352 Bella Vista Dr. and I wanted to recount the series of events that recently occurred to my family as a result of actions by your agency. My wife, our one year-old daughter, two minor sons and myself arrived at our home on the afternoon of 7/1 to find that our water had been disconnected. Because we have a one year old daughter we felt that a lack of water was an emergent issue, especially given the current and predicted heat for that weekend. We thus called the emergency service number and spoke with Danny. Danny went into a long explanation about the work that had been done as well as very specific detail about past actions dating back years. However, because we believed this to be an urgent issue I interrupted him and directly asked when water would be restored, only to be provided further explanation and summarily told that the water would not be restored until Monday 7/3, and that work would begin the morning of that day. I reminded him that I had an infant, and that I felt it warranted urgent service, the conversation became heated, but I ultimately informed him that

I was called shortly thereafter by Pat Guillory, who informed me that she was the General Manager and asked what was happening. I informed her about what happened with Danny, as well as informed her that I had an infant daughter in the home that required access to running water. She began interrogating me about why I hadn't gone out to the street and talked to her guys working there, how long I had been at the house, her belief that my family was not occupying the house, and several other questions, none of which appeared to be an attempt to resolve the lack of water for our family, but rather attempts to justify shutting off our water without proper notice. I asked her if a notice was mailed to our address of residence or posted on the property (as required by policy and law) or if she had spoken with anyone of the individuals that have been at the house on a daily basis. She again began interrogating me about my presence in the home, how I used the home etc., but never offered an apology nor discussed when the issue would be resolved, stating only that she didn't blame Danny for his actions, suggesting I somehow deserved

what happened because I was upset that I could not access water for my family and she was not resolving the issue.

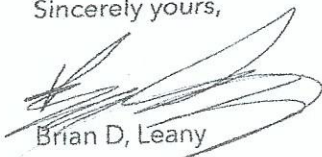
I was next called by Larry Terrill, who identified himself as the Chairman of the Board of Directors, who also asked what was occurring. I again informed him about what had happened, the fact that my water was turned off without notice, that I had an infant daughter in the home, and that I was told water would be disconnected for the duration of the weekend, with work to restore it beginning on Monday morning 7/3. He informed me that he had been told phone calls were attempted, and went unanswered. I asked if a written notice was sent to my address of residence or posted on the property seven days prior to the shut-off as required by policy and law, to which he stated "so sue me". I again asked if he believed that the process they followed and the current behavior of the district was consistent with policy and law, as well as asked him if he believed it was acceptable not to send out emergency services to restore water especially given that I had an infant in the home, to which he again responded "so sue me".

I was fortunate to be provided some access to water by my neighbor and purchase bottled water at the store. On Monday, 7/3 by 10am I still had not seen anyone working to repair the water. I called Pat, and left a voicemail message reminding her that she had said work would begin that morning and that in addition to my daughter I also had to additional minor children in the home. She never responded. I called Larry and informed him of the same, to which he replied I had threatened to sue him, but conveniently committed the fact that it was he who initiated a discussion of litigation by requesting I sue him on multiple occasions. When I reminded him of this he told me I was never to call him again.

Feeling frustrated and helpless, I reviewed the State Attorney General's information regarding water services that indicated a police report should be filed if water was being withheld from your property. I also asked the Sheriff if he was willing and able to engage in a civil standby while I went to the GLCSD office to ask when my water would be restored because I was afraid from the hostility I had received in my previous interactions with their personnel. They agreed. I walked to the office and noticed they had not arrived yet, so I continued down the driveway and sat at the picnic bench located in front of the office. When the deputies arrived I began walking up to the office at which time Danny exited his car to meet one deputy and Pat came out of the office. Upon seeing me she aggressively demanded "Where did you come from you sneak? You're a sneak walking up hear to sneak up on us." I did not respond, and fortunately the deputies had intervened at that point. I was able to talk with a deputy who had spoken to Danny and informed me that water would be restored that afternoon. I was not able to talk to Pat as she insisted the deputies come into the office and listen to her. She never exited the building to talk to me, and I was informed by the deputy that they (I am unsure if he meant Pat or the water district) would not take my calls, but that they had said they would restore my water that afternoon.

There are several concerns that I have. First, it is illegal to disconnect water without proper notice, which is well-defined by state law and the district policies mirror that law. Even for non-payment a 7-day advanced written notice is required if it is not successful by telephone, and if neither written or telephonic notice is successful, a written notice must be posted on the property in a conspicuous location. Further, this was not an emergent situation that required immediate disconnection without notice, as an emergency would necessitate continued work until the issue was resolved, and the state of the water system is an issue that has existed for at least three years now. Second, my property is my property and I owe no one, least of which the community services district who is supposed too serve me as the community an explanation as to how or when I use my property. Third, I find it unacceptable that any employee that serves the public can act in the manner demonstrated by Pat and Danny,. Further, Pat is a manager and should be held to a higher standard than that of the operators and other staff. She was not only apathetic and avoidance to responsibility but hostile and accusatory, never apologizing for very clear lapses in policy and violations of rights. I must say that Danny did personally apologize as well as took additional time to locate me on my property after repairs were made to show and explain what work was done and what needed done. I am sure it was not an easy thing to do, but I have a lot of respect for his apology and complete shift in demeanor. I would only hope that this would rub off on the general manager. Fourth, I was eventually able to get in touch with Linda Van Dahlen who was the only representative of the GLCSD who immediately was apologetic, information seeking and solution oriented. I find it unacceptable that the Chairman of the Board was so distinctly apathetic and indifferent. All members should behave like Linda. Finally, I should not feel a need to involve law enforcement so that I could engage with my community services district. I feel I and my family and our community deserve better.

Sincerely yours,



Brian D, Leany

352 Bella Vista Drive

Portola, CA 96122

cc: Jeff Engel, Plumas County Board of Supervisors

Linda Van Dhalen, GLCSD Director

Memorandum

TO: Plumas County Board of Supervisors

FROM: Jennifer Stephenson, Local Agency Formation Commission Executive Officer (LAFCo)

SUBJECT: Options to Address Service and Governance Challenges Facing Eastern Plumas Rural Fire Protection District

On June 20, 2023, Eastern Plumas Rural Fire Protection District (EPRFPD) was forced to close its doors due to a lack of volunteer staff to respond to calls for service and has in essence “shut down.” On June 21, 2023, EPRFPD held an emergency meeting that failed to result in any outcome to ensure rapid and reliable response to the residents of the District such as movement towards an agreement with one of the neighboring providers—Beckwourth Fire District (BFD) or Graeagle Fire Protection District (GFPD). Instead, on June 22, 2023, a Board Member released a statement without formal agreement from the other members stating that EPRFPD was “suspending its response operations” and “invoking the Mutual Aid Agreement.” At present, BFD and GFPD have informally split EPRFPD’s response area and are responding within the area as resources allow. This structure is not a satisfactory solution to ensure residents have adequate public safety services, as both districts are traveling from facilities within their own boundaries for every call resulting in much longer response times, and neither district is obligated to respond if they have a simultaneous call for service within their own district requiring their resources. In addition, neither district is receiving compensation for its time and resources used for each call out to EPRFPD’s service area. This service structure is not sustainable and does not adequately safeguard EPRFPD’s residents, businesses, and visitors. Both BFD and GFPD have indicated hesitancy in developing a formal response agreement with EPRFPD, given alleged disfunction at the Board level.

As of July 3, 2023, with the resignation of a Board Member, EPRFPD’s Board fell below a quorum, rendering the District non-functional. In the resignation letter, the former board member cited several concerns of the Board being ineffective and not adequately addressing critical issues in a prompt manner that may have prevented the District’s closure. EPRFPD has requested that the Supervisors appoint a third member to fill the vacancy to continue operations.

In 2022, LAFCo conducted a municipal service review and sphere of influence (SOI) update on EPRFPD that identified several concerns regarding the District’s operations, financial health, and accountability. Ultimately, LAFCo adopted a provisional Zero SOI indicating the possibility of EPRFPD’s dissolution unless certain deficiencies were addressed over the next year. The concerns identified were as follows (refer to East Plumas Fire SOI Update Adopted December 12, 2022 for further detail):

1) The District struggles with ongoing accountability and transparency concerns. There is a need for thorough training of board members and staff to ensure that not only

are all Brown Act requirement adhered to, but that meetings are conducted in a smooth manner to invite public participation and volunteerism as board members and firefighters.

2) There is a lack of leadership depth and availability leading to communication and coordination concerns. There needs to be clarity as to the District's communication structure and identified public liaisons to ensure that the District remains involved in local and regional discussions that affect the EPRFPD and its constituents.

3) Retention of volunteers was reported as a significant challenge for the District, similar to neighboring fire protection providers. The District needs to design a plan aimed at focused efforts to promote additional volunteerism or another long-term plan for maintain adequate staffing levels.

4) The District struggles ensuring adequate funding sources to maintain adequate service levels. It is essential for the District to find ways to increase its funding as its recently reduced budget is not sufficient to sustainably finance rising costs into the future. A long-term financing plan is necessary to educate district board members and the public regarding the viability of EPRFPD over the next 5-10 years and ideally identify additional funding sources.

Being that the Board of Supervisors is charged with appointing the board members for EPRFPD when it either fails to act to fill a vacancy or falls below a quorum, it has a vested interest in ensuring EPRFPD is operating properly, and the governing body is functioning appropriately. Additionally, public safety of the County's residents is a paramount concern and within the jurisdiction of the Board of Supervisors to protect. While Plumas Local Agency Formation Commission (LAFCo) also has jurisdiction over special districts within the County and is charged with ensuring adequate and efficient services provided by those districts, action at the LAFCo level is not immediate and is not a short-term solution to the critical issues at hand. Any action by LAFCo would not be able to be initiated until one year after the Zero SOI was adopted, which was October 2022, and after the conclusion of the reorganization efforts of other neighboring fire agencies has occurred, which will be January 2024.

There are a few options for the Board of Supervisors to consider to address the aforementioned concerns.

- 1) Appoint a Board Member to EPRFPD to create a quorum and enable to the Board to attempt to regroup and reopen.
- 2) Appoint the Supervisors as the Board of Directors of EPRFPD thus making it a dependent special district as permitted in the Fire Protection District Law (Health and Safety Code Section 13800 et. seq.). The process by which this occurs would be agreed upon by County Counsel and LAFCo Counsel but would likely be conducted through one of two possible processes.
 - a. Internal process for the Board of Supervisors conducted through public notices and public hearings similar to the process outlined in other district principal acts.
 - b. Application to LAFCo for the reorganization of EPRFPD, transitioning from an independent to dependent district.

The benefits of transitioning EPRFPD to a dependent special district of the County include the following:

- 1) An agreement could be quickly formalized with BFD and GFPD to ensure rapid and reliable response to the area through use of EPRFPD facilities and vehicles and allowing for some kind of compensation to the responding agencies.
- 2) The public safety of the residents, businesses, and visitors will be prioritized.
- 3) Accountability and management concerns could be addressed.
- 4) Appropriate action can be taken to lessen the effects on neighboring service providers to the greatest degree possible.

While the Board of Supervisors has been hesitant in the past to make additional districts dependent, there is a very serious public safety concern in this situation and it would be for the short term only until LAFCo can determine the appropriate course of action. Several agencies have indicated support of this reorganization to defend the public interest within EPRFPD as well as neighboring areas where EPRFPD's lack of response capability also affects service levels.



California Public Employees' Retirement System
 Financial Office | Pension Contracts and Prefunding Programs Division
 P.O. Box 942703, Sacramento, CA 94229-2703
 888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

July 20, 2023

CalPERS ID #2922828258

Ms. Jennifer Stephenson
 Executive Officer
 Plumas Local Agency Formation Commission
 555 Main Street
 Quincy, CA 95971

Dear Ms. Stephenson,

On February 13, 2023, the Plumas Local Agency Formation Commission adopted a Resolution of Intention to terminate the contract with CalPERS completing the first step in the termination process. The next step required of the Plumas Local Agency Formation Commission is adoption of the enclosed Resolution and Agreement.

Section 20570 of the Government Code provides that not less than ninety days and no more than one year after the adoption of the Resolution of Intention, the governing body must adopt a resolution or ordinance terminating the contract by the affirmative vote of two-thirds of the governing body. The contract termination is effective on the date designated in the resolution or ordinance and may be effective the day following the date of adoption.

Section 20580 provides "Upon the termination of a contract, all memberships in this system existing because of that contract continue in existence to the extent that there are accumulated contributions to the credit of each such local member, but any such member may elect to withdraw his or her accumulated contributions. The status of any such member who does not withdraw his or her accumulated contributions shall be the same as if the public agency had continued as a contracting agency. The membership of any such member who elects to withdraw his or her accumulated contributions shall be terminated forthwith, and he or she shall not be entitled to any further benefit based upon service credited as an employee of the contracting agency, nor shall he or she have the right to redeposit such withdrawn contributions upon again becoming a member of this system." All membership in the System will continue to exist as long as the member does not withdraw contributions. However, benefits are frozen and calculations are based on the benefit level in effect on the date of contract termination. Members lose the right to receive a pension based on a higher payrate with the terminated agency if they should later work for a CalPERS agency or a reciprocal agency.

An actuarial valuation will be conducted to determine reserves to be held for the benefit of the retired members, members leaving contributions on deposit and for the beneficiaries who are entitled to receive benefits. Please allow approximately three to six months for the results of this study.

If there are insufficient funds to pay benefits to the members and beneficiaries, the agency will be required to pay the difference between the accumulated contributions and the actuarial equivalent required to fund the benefits. If the agency fails to pay the difference, the members' benefits would be reduced accordingly. If, however, there are more funds than are required to fund the benefits, the agency will receive a refund. No funds can be withdrawn with respect to the retired members who will continue to receive their allowances from CalPERS.

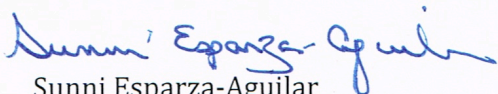
To summarize, please return the following: (Original signatures are required on all documents)

1. Resolution, original or certified copy.
2. Agreement Terminating the Contract, two original or certified copies.
3. Certification of Final Action of Governing Body, (Form CON-5T), original.

A copy of the Agreement Terminating the Contract will be returned for your records after it has been executed by CalPERS.

CalPERS is committed to assisting our members and employers in all matters related to their retirement within the scope of the statutory authority available to us. Should you have any questions or concerns, please visit our website www.calpers.ca.gov, or you may contact us toll free at **888 CalPERS (888-225-7377)**.

Sincerely,



Sunni Esparza-Aguilar
Employer Representative
Retirement and Social Security Contracts Unit

Enclosures



California Public Employees' Retirement System

Actuarial Office

400 Q Street, Sacramento, CA 95811 | Phone: (916) 795-3000 | Fax: (916) 795-2744

888 CalPERS (or **888-225-7377**) | TTY: (877) 249-7442 | www.calpers.ca.gov

April 18, 2023

CalPERS ID: 2922828258

Plumas Local Agency Formation Commission
555 MAIN ST
QUINCY, CA 95971

Dear Employer,

As a result of your agency's Resolution of Intent to Terminate its CalPERS contract, a preliminary termination valuation has been performed for the Plumas Local Agency Formation Commission Classic Miscellaneous Plan. This valuation was done two different ways:

- 1. Projected Compensation:** all members currently active in a CalPERS agency have compensation increases projected *until their retirement*.
- 2. Frozen Compensation:** all members currently active in a CalPERS agency have compensation increases projected *until plan termination* and then **frozen** thereafter.

This valuation was based on the June 30, 2022 financial and membership data, the latest such data available.

Based on the June 30, 2022 data, we projected the funded position of the plan to a *preliminary* termination date of March 31, 2023. A preliminary investment return of -7.65% net of administrative expenses was used for fiscal year 2021-2022, and a 3.33% return was estimated from July 1, 2022 to March 31, 2023 based on year-to-date investment returns. Reflected in the termination is a 5% contingency load for unforeseen negative experience in accordance with CalPERS Board of Administration (board) policy. The charts on the next page summarize the results.

For information on the asset allocation adopted by the board for the Terminated Agency Pool, see the following circular letter: <https://www.calpers.ca.gov/docs/circular-letters/2011/200-058-11.pdf>

The asset allocation affects the actuarial assumptions used when calculating the actuarial liabilities of a public agency at the time of termination. The investment return and inflation assumption used for this preliminary termination valuation are also summarized in the charts on the following page.

Classic Miscellaneous Plan Results
(All projected amounts shown to nearest \$100)

		Annual Valuation	Termination Valuation (Non-frozen Compensation)	Termination Valuation (Frozen Compensation)
		As of June 30, 2022 (Preliminary)	As of March 31, 2023 (Projected)	As of March 31, 2023 (Projected)
(1)	Plan's share of Pool Assets*	\$180,364	\$174,300	\$174,300
(2)	Accrued Actuarial Liability	\$193,078	\$254,500	\$254,500
(3)	Contingency Load	\$0	\$12,700	\$12,700
(4)	Unfunded Liability/(Surplus) = (2) + (3) - (1)	\$12,714	\$92,900	\$92,900
	Investment Return Assumption	6.80%	3.70%	3.70%
	Inflation Assumption	2.30%	2.30%	2.30%

*Market Value of Assets

Please note that these amounts are estimates only and depend heavily on the assumptions used. In particular, the rate of return of assets between June 30, 2022 and the *final* termination date can have a large impact on these results. Furthermore, they do not take into account possible changes in methods or assumptions, benefit improvements, or changes in the membership data of your workforce (particularly salary increases) that occur after June 30, 2022. In addition, the results shown as of June 30, 2022 are preliminary results and may differ from the June 30, 2022 Annual Valuation Report when it is released in August 2023.

In order to terminate the contract, the agency must comply with Government Code sections 20570 and 7507, which may require that the change in accrued liability resulting from benefit changes be disclosed at a public meeting with an actuary present at least two weeks prior to adopting the change. If the agency elects to proceed with the termination, once a final termination date has been determined, we will perform the final termination actuarial valuation and calculate any additional contributions necessary to be sent to CalPERS to effectuate the termination.

If you have any questions, please contact me at (916) 795-0092.

Sincerely,



NATHAN JENSEN, ASA, MAAA
Senior Actuary, CalPERS

**RESOLUTION TO TERMINATE THE CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
COMMISSION
PLUMAS LOCAL AGENCY FORMATION COMMISSION**

WHEREAS, the Commission of the Plumas Local Agency Formation Commission entered into a contract with the Board of Administration, Public Employees' Retirement System effective July 28, 2002, providing for the participation of their employees in the Public Employees' Retirement System; and

WHEREAS, the Commission of the Plumas Local Agency Formation Commission did declare its intent to terminate said contract by executing a Resolution of Intention on February 13, 2023, to terminate the contract between said governing body and the Board of Administration of the Public Employees' Retirement System;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that an Agreement Terminating the Contract between the Commission of the Plumas Local Agency Formation Commission and the Board of Administration of the Public Employees' Retirement System is hereby authorized, a copy of said agreement being attached hereto, marked "Exhibit A" and by such reference made a part hereof as though herein set out in full.

The Presiding Officer of the Commission of the Plumas Local Agency Formation Commission is hereby authorized, empowered and directed to execute said agreement for and on behalf of said agency.

Adopted this _____ day of _____, _____.

Presiding Officer

Attest:

Clerk

**AGREEMENT TO TERMINATE THE CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
COMMISSION
PLUMAS LOCAL AGENCY FORMATION COMMISSION**

WHEREAS, the **COMMISSION** of the **PLUMAS LOCAL AGENCY FORMATION COMMISSION** and the Board of Administration, Public Employees' Retirement, entered into a contract pursuant to Sections 20460, et seq. of the Government Code, effective **July 28, 2002**, for the participation of said Public Agency in the Public Employees' Retirement System; and

WHEREAS, Section 20570 of the Government Code provides that a contract between the Board of Administration of the Public Employees' Retirement System and a contracting agency may be terminated by adoption of a resolution by the governing body of the public agency, giving notice of intention to terminate, and by the adoption, not less than 90 days and no more than one year thereafter, by the affirmative vote of two-thirds of the members of the governing body of the public agency, terminating the contract; and

WHEREAS, the **COMMISSION** of the **PLUMAS LOCAL AGENCY FORMATION COMMISSION** adopted a Resolution of Intention on **February 13, 2023**, to withdraw from the Public Employees' Retirement System effective no earlier than ninety days thereafter;

NOW, THEREFORE, BE IT AGREED between the **COMMISSION** of the **PLUMAS LOCAL AGENCY FORMATION COMMISSION** and the Board of Administration, Public Employees' Retirement System that the contract entered into effective July 28, 2002, is terminated effective _____, and obligations on and after that date of the agency and its employees who are members under the Public Employees' Retirement System, are as provided in Government Code Section 20580 which provides that the final compensation at termination shall be used in the calculation of benefits. Failure to meet such obligation on the part of the **PLUMAS LOCAL AGENCY FORMATION COMMISSION** shall be subject to the provisions of Government Code Section 20574.

Witness our hands this _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
MELODY BENAVIDES, CHIEF
PENSION CONTRACTS AND PREFUNDING
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

COMMISSION
PLUMAS LOCAL AGENCY FORMATION
COMMISSION

BY _____
PRESIDING OFFICER

Attest:



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

**CERTIFICATION
OF
FINAL ACTION OF GOVERNING BODY**

I hereby certify that the _____ of the
(governing body)

(public agency)

adopted on _____, _____, by an affirmative vote of two-thirds
(date)

of the members of said Governing Body, _____
(Ordinance/Resolution)

No. _____ approving the attached contractual agreement between the Governing
Body of said Agency and the Board of Administration of the California Public
Employees' Retirement System, a certified copy of said _____
(Ordinance or Resolution)

and Agreement to Terminate the Contract in the form furnished by said Board of
Administration being attached hereto.

Clerk/Secretary

Title

Date _____

LAFCOs, Municipal Service Reviews, and Spheres of Influence

Prepared for Plumas LAFCo
by
Policy Consulting Associates, LLC

August 14, 2023

1

What is the Local Agency Formation Commission?

- ❖ LAFCOs were created by the State Legislature in 1963 in response to rapid growth and sporadic formation of cities and special district in California following World War II.
- ❖ Legal authority and mandate are defined in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et seq.)
- ❖ LAFCOs are state-mandated quasi-judicial countywide commissions that oversee boundary changes and other service structure reorganizations of cities and special districts.
- ❖ LAFCOs have both planning and regulatory powers.

2

LAFCo's Legislative Purpose

- ❖ Promote orderly growth
- ❖ Discourage urban sprawl
- ❖ Preserve agriculture and open space
- ❖ Encourage efficient, sustainable public services
- ❖ Consider regional housing needs, adequate water, and other issues.

3

LAFCo's Legal Role

- ❖ While powers are broad, LAFCo jurisdiction is limited to actions and powers granted by statute
- ❖ Legislature has given LAFCos authority over boundary decisions and other government organization issues
- ❖ LAFCo is the Legislature's "watchdog" for local governments – one job is to monitor local government actions

4

What is a Municipal Service Review?

In order to prepare and update spheres of influence in accordance with Section 56425, the Commission shall conduct a service review of the municipal services provided in the county or other appropriate area designated by the commission.- Government Code §56430

GC Code Section 56430 requires LAFCo to make certain determinations:

- ❖ Growth and population projections for the affected area
- ❖ The Location and Characteristics of Disadvantaged Unincorporated Communities Within or Contiguous to the Agency's SOI

5

MSR Requirements (cont.)

- ❖ Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies (including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any DUCs within or contiguous to the sphere of influence)
- ❖ Financial ability of agencies to provide services
- ❖ Status of, and opportunities for, shared facilities
- ❖ Accountability for community service needs, including governmental structure and operational efficiencies
- ❖ Any other matter related to effective or efficient service delivery, as required by commission policy.

6

MSR Process

- ❖ Update of relevant data by agency staff
- ❖ Agency provides prepared documents
- ❖ Interviews
- ❖ Review and update of general sections by LAFCo staff
- ❖ Compilation of Administrative Draft
- ❖ Release of Public Review Draft
- ❖ Review period for public comments
- ❖ Presentation to LAFCo
- ❖ Release of draft final with edits based on comments received
- ❖ Public hearing and potential adoption of determinations by LAFCo

7

Agency Profile Outline

- ❖ Agency Overview
- ❖ Map of Agency
- ❖ Accountability & Governance
- ❖ Planning & Management
- ❖ Existing Demand & Growth Projections
- ❖ Financing
- ❖ Service Specific Sections
- ❖ Determinations

8

Sphere of Influence Update – Possible Outcomes

An SOI is a LAFCO-approved plan that designates an agency's probable future boundary and service area. In determining the SOI, LAFCO is required to complete an MSR and adopt determinations. An SOI does not change the existing service structure.

- ❖ Coterminous SOI
- ❖ Annexable SOI
- ❖ Detachable SOI
- ❖ Provisional SOI
- ❖ Service Specific SOI
- ❖ Zero SOI

9

SOI Update – Determinations

- ❖ Present and planned land uses in the area, including agricultural and open-space lands;
- ❖ Present and probable need for public facilities and services in the area;
- ❖ Present capacity of public facilities and adequacy of public service that the agency provides or is authorized to provide;
- ❖ Existence of any social or economic communities of interest in the area if the Commission determines these are relevant to the agency; and
- ❖ Present and probable need for water, wastewater, and structural fire protection facilities and services of any DUCs within the existing sphere of influence.

10

Plumas Local Agency Formation Commission Bylaws

**Adopted
January 11, 2010
Resolution 2010-0001**

**Amended
October 21, 2019
Resolution 2019-0009**

5.1 Regular Meetings

Regular meetings of the Commission are scheduled for the second Monday of every other month at 10:00 a.m. in the Board of Supervisor's Chambers, 520 Main Street, Quincy, California. Regular meetings are scheduled during the months of June, August, October, December, February and April. Alternate regular meeting dates are scheduled in July, September, November, January, March and May at the same time and location as regular meetings. The Commission may, at its own discretion, meet at a different time or place from time to time, provided that public notice of such time and place is given in accordance with the Ralph M. Brown Act, Government Code Section 54954 et. seq. and applicable provisions of the LAFCO Act. (Amended by Resolution 2012-0004 August 20, 2012)