

PLUMAS LAFCO

REGULAR MEETING MINUTES

MONDAY February 10, 2020

10:00 AM

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE

520 Main Street
QUINCY, CALIFORNIA

Website: www.plumaslafco.org

Commissioners:

Kevin Goss, County Member, Chair
Bill Powers, City Member, Vice Chair
Tom Cooley, City Member
Sharon Thrall, County Member
Matthew Haesche, Public Member
Terry Swofford, Public Member Alt.
Jeff Engel, County Member Alt.
Pat Morton, City Member Alt.

Staff:

Jennifer Stephenson, Executive Officer
John Benoit, Deputy Executive Officer
Cheryl Kolb, Clerk
P. Scott Browne, Counsel

MEETING - CONVENES AT 10:00 A.M.

1. **CALL TO ORDER: Pledge of Allegiance and Roll Call**
Present: Vice Chair Bill Powers, Co. Member Sharon Thrall, City Member Tom Cooley, Public Member Matthew Haesche
Absent: Chair Kevin Goss, County Member Alternate Jeff Engel
2. **Approval of Agenda (additions or deletions)**
Motion: Approval of Agenda as written, Action: Approve, Moved by Co. Member Sharon Thrall, Seconded by City Member Tom Cooley.
Motion passed unanimously.
3. **Correspondence: None**
4. **CONSENT ITEM (S)**
 - a) *Approval of the October 21st, 2019 LAFCo minutes*
5. **Public Comment**

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on

items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

None.

6. Authorize payment of Claims for October 2019, November 2019, December 2019, and January 2020.

- a) *Authorize payment of claims for October 2019, November 2019, December 2019, and January 2020.*

Motion: *Authorize payment of claims for October 2019, November 2019, December 2019 and January 2020, Action: Approve, Moved by City Member Tom Cooley, Seconded by County Member Sharon Thrall. Motion passed unanimously.*

- b) *Approve minute order transferring \$300 from contingency fund to travel fund*

Motion: *Amend and approve request to transfer \$600 instead of \$300 from contingency fund to travel fund, Action: Approve, Moved by County Member Sharon Thrall, Seconded by Public Member Matthew Haesche. Motion passed unanimously.*

PUBLIC HEARINGS and ACTION ITEMS:

7. Potential Fire Reorganization Update

- a) *Update on status*

Update provided by Pat Morton and Tom Cooley.

- b) *Approval for use of Executive Officer time in support of reorganization efforts*

Motion: *Approval of use of Executive Officer time in support of reorganization efforts, Action: Approve, Moved by County Member Sharon Thrall, Seconded by Public Member Matthew Haesche. Motion passed unanimously.*

- c) *Reinvigorate master tax sharing discussions*

8. Establish LAFCo meeting schedule for 2020

Motion: *Approval of LAFCo meeting schedule for 2020 as provided, Action: Approve, Moved by City Member Tom Cooley, Seconded by Public Member Matthew Haesche. Motion passed unanimously.*

9. Discussion regarding use of allocated district training funds

10. Approve attendance of Executive Officer at 2020 CALAFCO Staff Workshop

- a) *Approve attendance*

Motion: *Approve CALAFCO Staff Workshop attendance by Executive Director Jennifer Stephenson, Action: Approve, Moved by Public Member Matthew Haesche, Seconded by County Member Sharon Thrall. Motion passed unanimously.*

- b) *Adopt minute order approving transfer of \$700 from contingency fund to travel fund*

Motion: Adopt minute order approving transfer of \$700 from contingency fund to travel fund, **Action:** Approve, **Moved by** City Member Tom Cooley, **Seconded by** County Member Sharon Thrall.
Motion passed unanimously.

11. CALAFCO Conference Report by those in attendance

Report given by Matthew Haesche and Bill Powers.

12. Executive Officer's Report

- a) **Item added:** Ad Hoc Budget Committee Appointment.
Motion: Ad Hoc Budget Committee Appointments of Kevin Goss and Tom Cooley., **Action:** Approve, **Moved by** Co. Member Sharon Thrall, **Seconded by** City Member Tom Cooley.
Motion passed unanimously.
- b) *Form 700 Deadline – Forms due at County Clerk's office by April 2nd.*
- c) *Meadow Valley Cemetery District – Dissolving next year.*
- d) *City of Portola SOI Update Status – Process begun*
- e) *Website Update – In process*
- f) *CalPERS Payment – Waiting on payment from County for their portion of LAFCo budget.*
- g) *CALAFCO Leg Committee – Jennifer Stephenson is now a voting member.*

11. Commissioner Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters. Sharon Thrall spoke briefly about Cemetery District reorganizations and requested future agenda item. Tom Cooley spoke briefly about Plumas County Fire Chief's Association website and introduced Lauren Knox, new City Manager for the City of Portola. Bill Powers spoke about the City of Portola's portion of the LAFCo budget.

13. Adjourn to next regular meeting.

Meeting adjourned at 11:03 a.m.

LAFCo's next regular meeting to take place 10:00 am on April 13, 2020

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Plumas LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the Plumas County Planning Department office at 555 Main Street, Quincy, CA. and at the LAFCo Webpage www.plumaslafco.org

Contact LAFCO Staff LAFCO staff may be contacted at 530-283-7069 or by mail at LAFCo of Plumas County, 5050 Laguna Blvd #112-711, Elk Grove, CA 95758 or by email at jennifer@pcateam.com or by fax at 888-501-0395.