

PLUMAS LAFCO MEETING MINUTES

MONDAY, February 26, 2018
PLUMAS COUNTY BOARD OF SUPERVISORS CHAMBERS

1. CALL TO ORDER - 10:10 a.m.

Present: Bill Powers, Dave Loschiavo and Sharon Thrall
Also Present: Michael Sanchez, Pat Morton and John Benoit
Absent: Tom Cooley, Kevin Goss and Terry Swofford

2. Approval of Agenda

Agenda approved as written.

3. Correspondence

John Benoit received a letter from Special Districts Risk Management Authority notifying Plumas LAFCo of an anticipated 6% increase in insurance rates next year.

4. CONSENT ITEM(S)

- a. Commissioner Powers moved to approve the December 11th, 2017 minutes as printed. Alternate Morton seconded. Unanimous approval; motion carried.

5. Public Comment

Chair Thrall opened the floor to public comment. No public comment offered. Public comment period closed.

6. Authorize payment of Claims for December 2017 and January 2018

Commissioner Powers moved to approve the payment of claims for December 2017 and January 2018. Alternate Morton seconded. Unanimous approval; motion carried.

PUBLIC HEARING:

7. Public Hearing regarding the Sphere of Influence for the C-road CSD, Clio PUD, Gold Mountain CSD, Grizzly Ranch CSD, Plumas-Eureka CSD and the Whitehawk Ranch CSD.

Benoit noted the population data needs to be corrected, Eastern Plumas Fire Protection District is in negotiation with Gold Mountain CSD and in contract with C-road for three years. The City of Portola has an agreement with Eastern Plumas Fire Protection District for 60 days – the Sphere of Influence will remain the same. Eastern Plumas Fire Protection District will submit corrections on C-road to John Benoit. Further discussion tabled to next meeting pending changes.

ACTION ITEMS:

8. Mid-year budget review.

John Benoit presented the budget review for 2017-2018 and noted that Plumas LAFCo needs to watch for an increase in PERS for next year's budget.

9. General discussion and establishment of work priorities for the upcoming Fiscal Year 2018-2019.

John Benoit provided a chart of MSR and SOI projects and the dates each were completed. Items of note: Eastern Plumas Health Care and Sierra Valley Hospital will be filing for a Change of Organization. East Quincy CSD and Quincy CSD have merged and created the American Valley CSD. Walker Ranch may add new and different services. Two changes to be made to the chart as provided: Central Plumas Recreation District and East Plumas Park and Recreation District SOI's were completed August 14, 2017.

10. Authorize Staff to attend the Annual Calafco Staff Workshop in Marin County – April 11-13, 2018.

Jennifer Stephenson will not be attending and John Benoit may or may not attend. Benoit noted Plumas LAFCo needs to factor in travel expenses for next year's budget.

11. Appoint Ad Hoc Budget Committee for FY 2018-2019.

Chair Thrall appointed Alternate Sanchez. Commissioner Loschiavo volunteered. Suggested budget to be presented at the April meeting.

12. Consider Agreement for Services with Policy Consulting Associates and minute order appointing a new Executive Officer for Plumas LAFCo.

Jennifer Stephenson with Policy Consulting Associates has been offered the position of new Executive Officer. Alternate Sanchez moved to approve of new appointment and contract as offered. Commissioner Powers seconded. Unanimous approval; motion carried.

13. Consider Contract Amendment with John Benoit for miscellaneous LAFCo Staff Services.

Contract amendment drafted to pay LAFCo Clerk at the rate of \$35.00 per hour for additional duties outside of the meetings; limited to approved budget. Alternate Sanchez moved to approve contract amendment; Commissioner Powers seconded. Unanimous approval; motion carried.

14. Executive Officers Report:

John Benoit presented information on the following items:

- a) 700 Forms.
- b) East Quincy Services District and Quincy CSD consolidation

- c) CSDA Ethics Training, Legislative Update and Network Discussion
- d) AB-979 Special District Representation on LAFCo's

15. Adjourn to next regular meeting to take place on April 9, 2018

The next regular meeting will take place on April 9, 2018 at 10:00 a.m. at the Plumas County Board of Supervisors Chambers. Meeting adjourned at 11:09 a.m.