

**PLUMAS LAFCo**  
**REGULAR MEETING AGENDA**

**MONDAY June 14, 2021**

**10:00 AM**

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE

520 Main Street  
QUINCY, CALIFORNIA

**Website: [www.plumaslafco.org](http://www.plumaslafco.org)**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, Plumas Local Agency Formation Commission will be meeting in person in the Board of Supervisors Chambers in a manner to protect the public's health and prevent the disease from spreading locally. California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and the Governor's temporary partial exemptions to the Brown Act, and to maintain the orderly conduct of the meeting, the LAFCo Commissioners may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. *Due to the Governor's temporary, partial exemption to the Brown Act, the Boardroom will be open to the public but subject to social distancing requirements, which limit the number of people that may enter to 25 percent of room capacity. Those that wish to attend the Board meeting, will be required to wear a face covering, as required by the local Public Health Officer order.* The public may also participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it Live at <http://plumascoca.suiteonemedia.com/web/Home.aspx>

ZOOM Participation

*You may use your computer or smart device to watch the video conference by downloading the Zoom ICloud Conference app or on the Zoom website, or you may dial in with your phone for audio only. See below for instructions on how to join.*

The LAFCO meeting is accessible for public comment via live streaming at:  
<https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09>

or by phone at:

Phone Number 1-669-900-9128

Meeting ID: 948 7586 7850

Passcode: 261352

If you have any problems joining the meeting, please call LAFCo at (530)283-7069.

This meeting is being agendized to allow staff and the public to participate via teleconference or other electronic means pursuant to the Governor's Executive Orders N-25-20 & N-29-20 and dated March 12 & 17, 2020. These Executive Orders authorize local legislative bodies to hold a public meeting via teleconference and to make public meetings accessible telephonically to all members of the public and staff in effort to observe social distancing recommendations in effect for the entire country.

**(All meeting materials are available on LAFCo's Website: [www.plumaslafco.org](http://www.plumaslafco.org))**

Commissioners:

Bill Powers, City Member, Chair  
Sharon Thrall, County Member, Vice Chair  
Tom Cooley, City Member  
Kevin Goss, County Member  
Matthew Haesche, Public Member  
Terry Swofford, Public Member Alt.  
Jeff Engel, County Member Alt.  
Pat Morton, City Member Alt.

Staff:

Jennifer Stephenson, Executive Officer  
John Benoit, Deputy Executive Officer  
Cheryl Kolb, Clerk  
P. Scott Browne, Counsel

**MEETING - CONVENES AT 10:00 A.M.**

**1. CALL TO ORDER: Pledge of Allegiance and Roll Call**

**2. Approval of Agenda (additions or deletions)**

**3. Correspondence:**

**4. CONSENT ITEM (S)**

*a) Approval of the April 12, 2021 LAFCo minutes*

**5. Public Comment**

*Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.*

**6. Authorize payment of Claims for April 2021 and May 2021.**

*a) Authorize payment of claims April 2021 and May 2021.*

## **PUBLIC HEARINGS and ACTION ITEMS:**

### **7. Public Hearing regarding the Final 2021-2022 LAFCo Budget**

- a) *Review Executive Officer's report.*
- b) *Consider suspension of Commissioner meeting stipends for one year in Resolution 2021-0003.*
- c) *Conduct public hearing and consider LAFCo Resolution 2021-0004 adopting a Final LAFCo Budget for Fiscal Year 2021-2022.*

### **8. Update Regarding Cemetery District Reorganization**

- a) *Executive Officer's Update*
- b) *Discussion*

### **9. Consider CALAFCO Award Nominations**

- a) *Provide direction to staff on any desired nominations*

### **10. Executive Officer's Report**

- a) *QFPD MSR Status*
- b) *HBCSD Annexation Status*
- c) *Update on PFCWCD status*
- d) *CALAFCO Leg Committee*
- e) *CALAFCO U*

### **11. Commissioner Reports**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCo, and legislative matters.*

### **12. Adjourn to next regular meeting.**

**LAFCo's next regular meeting to take place 10:00 am on August 16, 2021**

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority**  
**Government Code Section 56325.1**

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Plumas LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the Plumas County Planning Department office at 555 Main Street, Quincy, CA. and at the LAFCo Webpage [www.plumaslafco.org](http://www.plumaslafco.org)

Contact LAFCo Staff LAFCo staff may be contacted at 530-283-7069 or by mail at LAFCo of Plumas County, 5050 Laguna Blvd #112-711, Elk Grove, CA 95758 or by email at [jennifer@pcateam.com](mailto:jennifer@pcateam.com) or by fax at 888-501-0395.

**PLUMAS LAFCo**

**REGULAR MEETING MINUTES**

**MONDAY April 12, 2021**

**10:00 AM**

**BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE**

520 Main Street  
QUINCY, CALIFORNIA

**Website: [www.plumaslafco.org](http://www.plumaslafco.org)**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, Plumas Local Agency Formation Commission will be meeting in person in the Board of Supervisors Chambers in a manner to protect the public's health and prevent the disease from spreading locally. California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and the Governor's temporary partial exemptions to the Brown Act, and to maintain the orderly conduct of the meeting, the LAFCo Commissioners may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. *Due to the Governor's temporary, partial exemption to the Brown Act, the Boardroom will be open to the public but subject to social distancing requirements, which limit the number of people that may enter to 25 percent of room capacity. Those that wish to attend the Board meeting, will be required to wear a face covering, as required by the local Public Health Officer order.* The public may also participate as follows:

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<https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09>

or by phone at:

Phone Number 1-669-900-9128

Meeting ID: 948 7586 7850

Passcode: 261352

If you have any problems joining the meeting, please call LAFCo at (530)283-7069.

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Commissioners:

Bill Powers, City Member, Chair  
Sharon Thrall, County Member, Vice Chair  
Tom Cooley, City Member  
Kevin Goss, County Member  
Matthew Haesche, Public Member  
Terry Swofford, Public Member Alt.  
Jeff Engel, County Member Alt.  
Pat Morton, City Member Alt.

Staff:

Jennifer Stephenson, Executive Officer  
John Benoit, Deputy Executive Officer  
Cheryl Kolb, Clerk  
P. Scott Browne, Counsel

**MEETING - CONVENES AT 10:00 A.M.**

**1. CALL TO ORDER: Pledge of Allegiance and Roll Call**

**Roll Call.**

**Present:** Bill Powers, City Member, Chair, Sharon Thrall, County Member (called in), Vice Chair, Tom Cooley, City Member, Kevin Goss (called in late), Matthew Haesche, Public Member, Terry Swofford, Public Member Alt. (Not voting), Pat Morton, City Member Alt. (Not voting).

**Absent:** Jeff Engel, County Member Alt.

**2. Approval of Agenda (additions or deletions)**

**Motion:** Approve Agenda as provided, **Action:** Approve, Moved by Tom Cooley, City Member, Seconded by Matthew Haesche, Public Member.

**Motion passed unanimously.**

**3. Correspondence:**

a) *Letter to Grizzly Lake CSD*

**4. CONSENT ITEM (S)**

a) *Approval of the February 8, 2021 LAFCo minutes*

**Motion:** Approve February 8, 2021 Minutes as provided, **Action:** Approve, **Moved by** Matthew Haesche, Public Member, **Seconded by** Sharon Thrall, County Member, Vice Chair.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Bill Powers, City Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Vice Chair, Tom Cooley, City Member.

**5. Public Comment**

*Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.*

*None.*

**6. Authorize payment of Claims for February 2021 and March 2021.**

a) *Authorize payment of claims February 2021 and March 2021.*

**Motion:** *Approve payment of claims for February 2021 and March 2021, Action: Approve, Moved by Tom Cooley, City Member, Seconded by Matthew Haesche, Public Member.*

**Vote:** *Motion carried by unanimous roll call vote (summary: Yes = 4).*

**Yes:** *Bill Powers, City Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Vice Chair, Tom Cooley, City Member.*

## PUBLIC HEARINGS and ACTION ITEMS:

### 7. Public Hearing regarding the Proposed 2021-2022 LAFCo Budget

- a) *Review Executive Officer's report.*
- b) *Provide direction to staff regarding Proposed Workplan.*
- c) *Provide direction to staff regarding possible continuation of suspension of Commission stipend.*
- d) *Conduct public hearing and consider LAFCo Resolution 2021-0001 adopting a proposed LAFCo Budget for Fiscal Year 2021-2022.*

**Motion:** Approve Resolution 2021-0001 adopting the proposed LAFCo budget for Fiscal Year 2021-2022., **Action:** Approve, **Moved by** Matthew Haesche, Public Member, **Seconded by** Tom Cooley, City Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Bill Powers, City Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Vice Chair, Tom Cooley, City Member.

### 8. Update Regarding Cemetery District Reorganization

- a) *Executive Officer's Update*
- b) *Discussion*  
*John Schmidt from Meadow Valley Cemetery District, Jerry Fillipi from Meadow Valley Cemetery District, Chandra West from Quincy/LaPorte Cemetery District and Steve King from Quincy/LaPorte Cemetery District provided discussion and information.*

### 9. Public Hearing regarding the Feather River Resource Conservation District Municipal Service Review

- a) *Receive service review report*
- b) *Conduct Public Hearing*
- c) *Discussion*
- d) *Consider Resolution 2021-0002 adopting the service review for the FRRCD*  
**Motion:** Approve Resolution 2021-0002 adopting the service review for the FRRCD,  
**Action:** Approve, **Moved by** Sharon Thrall, County Member, Vice Chair, **Seconded by** Matthew Haesche, Public Member.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).  
**Yes:** Bill Powers, City Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Vice Chair, Tom Cooley, City Member and Kevin Goss, County Member.

### 10. Selection or Reappointment of Public Member and Public Member Alternate for a Term ending May 5, 2025.

- a) *Determination of Method of Selection of Public Members: Appointment of an Interview Committee or Interview of Public Members by the full Commission and possible action.*
- b) *Schedule interview and selection for June 14, 2021 meeting*  
**Motion:** Re-appoint Matthew Haesche as the Public Member and Re-appoint Terry Swofford as the Public Member Alt., **Action:** Approve, **Moved by** Sharon Thrall, County Member, Vice Chair, **Seconded by** Kevin Goss, County Member.  
**Vote:** Motion passed (**summary:** Yes = 3, No = 0, Abstain = 1).



**Yes:** Bill Powers, City Member, Chair, Sharon Thrall, County Member, Vice Chair, Tom Cooley, City Member and Kevin Goss, County Member.

**Abstain:** Matthew Haesche, Public Member.

**11. Executive Officer's Report**

- a) Form 700 were to be submitted by April 1, 2021
- b) CALAFCO Leg Committee
- c) CALAFCO U

**11. Commissioner Reports**

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**12. Adjourn to next regular meeting.**

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**Chair:**  
Bill Powers

**Commissioners:**  
Sherrie Thrall, Vice Chair  
Kevin Goss, County  
Matthew Haesche, Pub  
Tom Cooley, City  
Jeff Engel, County Alt  
Pat Morton, Alt  
T. Swofford, Pub Alt  
**Executive Officer:**  
Jennifer Stephenson

**Clerk:**  
Cheryl Kolb



**LAFCo**

Agenda Item #6

*The Local Agency Formation  
Commission Serving Plumas County*

**Claim Authorization Form  
April 2021 and May 2021 Expenses**

The Local Agency Formation Commission of Plumas County hereby authorizes the payment of the following claims from the 2020-2021 budget:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
Apr. 9, 2021	AT&T (Mar. 21)	\$ 56.70
Apr. 18, 2021	Health Care-Gullixson Apr. 21	\$ 631.63
May 1, 2021	Staff Svcs Apr. 2021	\$ 6,345.73
May 9, 2021	AT&T (Apr. 20)	\$ 56.48
May 13, 2021	Commissioner Travel Apr. 21)	\$ 136.86
May 15, 2021	Health Care-Gullixson May 21	\$ 631.63
May 15, 2021	Commissioner Per Diems Apr. 21	\$ 200.00
Jun. 1, 2021	Staff Svcs May 2021	\$ 4,555.47
TOTAL Apr & May 2021 (FY 20-21) - LAFCo expenses:		\$ 12,614.50

**DATED:** June 14, 2021

**APPROVED:** June 14, 2021

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

**Attest:**

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer

Plumas LAFCO FY 20-21 Bookkeeping

Item	Insurance	Office	Copies	Communications	Postage	Memberships	Legal Svcs	Ex. OFF. Svcs	Clerk	Publications	Travel	Mileage	MSR/SOIs
Account Number	SDRMA	Expense									Commission		
Total Budgeted	\$ 2,398.00	\$ 300.00	\$ 800.00	\$ 900.00	\$ 300.00	\$ 1,767.00	\$2,000.00	\$ 43,000.00	\$ 1,120.00	\$ 1,000.00	\$ 3,000.00	\$ 1,500.00	\$ 24,000.00
SDRMA Insurance 20-21	(\$2,900)												
CALAFCO Membership						\$ (1,267.00)							
AT&T (Jul 20)				\$ (55.82)									
Healthcare Gullixson July 20													
Healthcare Gullixson Aug 20													
CalPERS Unfunded Liability (20-21)													
Staff Services (Jul 20)		\$ (14.99)	\$ (95.00)	\$ (27.98)	\$ (6.60)			\$ (3,500.00)	\$ (35.00)				\$ (1,665.00)
AT&T (Aug 20)				\$ (55.82)									
Healthcare Gullixson Sep 20													
Commissioner Per Diems (Aug 20)													
Staff Services (Aug 20)		\$ (14.99)		\$ (27.98)				\$ (3,500.00)	\$ (120.00)				\$ (720.00)
Benoit Staff Services		\$ (33.90)											\$ (100.00)
AT&T (Sep 20)				\$ (55.82)									
Healthcare Gullixson Oct 20													
CSDA Membership						\$ (500.00)							
Staff Services (Sept. 20)		\$ (14.99)		\$ (27.98)				\$ (3,500.00)					\$ (555.00)
AT&T (Oct 20)				\$ (55.88)									
Healthcare Gullixson Nov 20													
Staff Services (Oct. 20)		\$ (14.99)	\$ (130.00)	\$ (27.98)	\$ (5.40)			\$ (3,500.00)	\$ (172.50)				\$ (765.00)
AT&T (Nov 20)				\$ (55.94)									
Commissioner Per Diems (Oct 20)													
SDRMA Refund	\$ 500.00												
AT&T (Dec 20)				\$ (55.94)									
Staff Services (Nov. 20)		\$ (14.99)		\$ (27.98)				\$ (3,500.00)					\$ (247.50)
Healthcare Gullixson Dec 20													
Staff Services (Dec. 20)		\$ (14.99)	\$ (36.20)	\$ (27.98)	\$ (4.20)			\$ (3,500.00)	\$ (172.50)				\$ (202.50)
County Staff Services (July-Jan21)													
AT&T (Jan. 21)				\$ (56.64)									
Healthcare Gullixson Jan 21													
Commissioner Per Diems (Dec 20)													
Staff Services (Jan. 21)		\$ (14.99)		\$ (27.98)				\$ (3,500.00)					\$ (427.50)
Staff Services (Feb. 21)		\$ (142.29)	\$ (41.63)	\$ (27.98)	\$ (14.80)			\$ (3,500.00)	\$ (172.50)				\$ (2,913.75)
Commissioner Per Diems (Feb 21)													
AT&T (Feb. 21)				\$ (56.25)									
Healthcare Gullixson Feb 21													
Healthcare Gullixson Mar 21													
Staff Services (Mar. 21)		\$ (14.99)		\$ (27.98)				\$ (3,500.00)					\$ (528.75)
Legal Counsel (Mar 21)							\$ (420.00)						
Mountain Messenger (Mar 21)										\$ (167.63)			
AT&T (Mar. 21)				\$ (56.70)									
Healthcare Gullixson Apr 21													
Healthcare Gullixson May 21													
AT&T (Apr 21)				\$ (56.48)									
Commissioner Travel (Apr 21)												\$ (136.86)	
Commissioner Per Diems (Apr 21)													
Staff Services (Apr. 21)		\$ (14.99)	\$ (108.06)	\$ (27.98)	\$ (2.20)			\$ (3,500.00)	\$ (172.50)				\$ (2,430.00)
Staff Services (May 21)		\$ (14.99)		\$ (27.98)				\$ (3,500.00)					\$ (607.50)
TOTAL EXPENDED	(\$2,400)	(\$326.09)	(\$410.89)	(\$869.07)	(\$33.20)	(\$1,767)	(\$420)	(\$38,500)	(\$845)	(\$168)	\$0	(\$137)	(\$11,163)
TOTAL REMAINING	\$ (2.00)	\$ (26.09)	\$ 389.11	\$ 30.93	\$ 266.80	\$ -	\$ 1,580.00	\$ 4,500.00	\$ 275.00	\$ 832.37	\$ 3,000.00	\$ 1,363.14	\$ 12,837.50

Item	Commiss	File Management	County	Health	CalPERS	Agency	TOTAL
Account Number	Stipends		Contract	Insurance	Unfunded	Training	BUDGET
<b>Total Budgeted</b>	<b>\$1,200.00</b>	<b>\$ 3,700.00</b>	<b>\$ 1,300.00</b>	<b>\$ 8,000.00</b>	<b>\$ 6,804.00</b>	<b>\$ -</b>	<b>\$ 103,089.00</b>
SDRMA Insurance 20-21							\$ (2,900.00)
CALAFCO Membership							\$ (1,267.00)
AT&T (Jul 20)							\$ (55.82)
Healthcare Gullixson July 20				\$ (634.40)			\$ (634.40)
Healthcare Gullixson Aug 20				\$ (634.19)			\$ (634.19)
CalPERS Unfunded Liability (20-21)					\$ (6,804.00)		\$ (6,804.00)
Staff Services (Jul 20)							\$ (5,344.57)
AT&T (Aug 20)							\$ (55.82)
Healthcare Gullixson Sep 20				\$ (634.19)			\$ (634.19)
Commissioner Per Diems (Aug 20)	\$ (200.00)						\$ (200.00)
Staff Services (Aug 20)							\$ (4,382.97)
Benoit Staff Services							\$ (133.90)
AT&T (Sep 20)							\$ (55.82)
Healthcare Gullixson Oct 20				\$ (634.19)			\$ (634.19)
CSDA Membership							\$ (500.00)
Staff Services (Sept. 20)							\$ (4,097.97)
AT&T (Oct 20)							\$ (55.88)
Healthcare Gullixson Nov 20				\$ (634.19)			\$ (634.19)
Staff Services (Oct. 20)		\$ (8.75)					\$ (4,624.62)
AT&T (Nov 20)							\$ (55.94)
Commissioner Per Diems (Oct 20)	\$ (200.00)						\$ (200.00)
SDRMA Refund							\$ 500.00
AT&T (Dec 20)							\$ (55.94)
Staff Services (Nov. 20)							\$ (3,790.47)
Healthcare Gullixson Dec 20				\$ (631.63)			\$ (631.63)
Staff Services (Dec. 20)							\$ (3,958.37)
County Staff Services (July-Jan21)			\$ (268.10)				\$ (268.10)
AT&T (Jan. 21)							\$ (56.64)
Healthcare Gullixson Jan 21				\$ (631.63)			\$ (631.63)
Commissioner Per Diems (Dec 20)	\$ (200.00)						\$ (200.00)
Staff Services (Jan. 21)							\$ (3,970.47)
Staff Services (Feb. 21)							\$ (6,812.95)
Commissioner Per Diems (Feb 21)	\$ (200.00)						\$ (200.00)
AT&T (Feb. 21)							\$ (56.25)
Healthcare Gullixson Feb 21				\$ (631.63)			\$ (631.63)
Healthcare Gullixson Mar 21				\$ (631.63)			\$ (631.63)
Staff Services (Mar. 21)							\$ (4,071.72)
Legal Counsel (Mar 21)							\$ (420.00)
Mountain Messenger (Mar 21)							\$ (167.63)
AT&T (Mar. 21)							\$ (56.70)
Healthcare Gullixson Apr 21				\$ (631.63)			\$ (631.63)
Healthcare Gullixson May 21				\$ (631.63)			\$ (631.63)
AT&T (Apr 21)							\$ (56.48)
Commissioner Travel (Apr 21)							\$ (136.86)
Commissioner Per Diems (Apr 21)	\$ (200.00)						\$ (200.00)
Staff Services (Apr. 21)							\$ (6,255.73)
Staff Services (May 21)							\$ (4,150.47)
							\$ -
TOTAL EXPENDED	(\$1,000)	(\$9)	(\$268)	(\$6,961)	(\$6,804)	\$0	(\$72,080)
TOTAL REMAINING	\$ 200.00	\$ 3,691.25	\$ 1,031.90	\$ 1,039.06	\$ -	\$ -	\$ 31,008.97

**Invoice #PLUMAS-2021-5**  
***Policy Consulting Associates, LLC***  
39774 Via Careza  
Murrieta, CA 92563  
(310) 936-2639  
EIN #: 27-2523069

Date: June 2, 2021

Plumas LAFCO  
520 Main St  
Quincy, CA 96971

**Staff Services**

	Hours	Rate	Amount
Jennifer Stephenson, Executive Officer		\$3,500	\$3,500.00
Cheryl Kolb, Clerk (Minutes and agenda mailing)		\$172.50	\$0.00
Cheryl Kolb, Clerk (Records digitization)	0.00	\$35	\$0.00
Dennis Miller, GIS	0.00	\$60	\$0.00
<b>Subtotal</b>			<b>\$3,500.00</b>

**Projects: Applications, MSRs and SOI Updates**

	Hours	Rate	Amount
Jennifer Stephenson, Applications/Projects (File 2021-01)	4.50	\$ 90.00	\$405.00
Jennifer Stephenson, MSR and SOI Updates - Cemeteries/Quincy FPD/FCD	6.75	\$ 90.00	\$607.50
Jennifer Stephenson, Applications/Projects	0.00	\$ 90.00	\$0.00
Oxana Wolfson Analyst	0.00	\$ 80.00	\$0.00
Jill Hetland, Research Assistant	0.00	\$ 45.00	\$0.00
Cheryl Kolb, Applications/Projects	0.00	\$ 35.00	\$0.00
<b>Subtotal</b>			<b>\$1,012.50</b>

**Reimbursements**

Reproduction Costs	\$0.00
Postage	\$0.00
Phone and Communications	\$27.98
Office Supplies (Zoom Pro and external hard drive)	\$14.99
Mileage	\$0.00
Transportation and Travel	\$0.00
<b>Subtotal</b>	<b>\$42.97</b>

<b>Amount Due</b>	<b>\$4,555.47</b>
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***Please remit invoices to Policy Consulting Associates, LLC***

*Jennifer Stephenson*

Jennifer Stephenson, Principal

6/2/21

Date

Jennifer Stephenson May 2021 Timesheet			
Date	Hours	Description	Special Project
5/1/21			
5/2/21			
5/3/21			
5/4/21	2	LESSG Meeting	
5/5/21			
5/6/21			
5/7/21			
5/8/21			
5/9/21			
5/10/21	1.5	Follow up re: Flood Control District	
5/11/21	2.5	Follow up re: HBCSD Annexation File 2021-1	X
5/12/21	1	Info request by County Counsel office, follow up re: CALAFCO U participation	
5/13/21	0.5	Review of maps for OASA for Beckwourth FPD	
5/14/21			
5/15/21	3	Compiling of Flood Control District data	X
5/16/21			
5/17/21			
5/18/21			
5/19/21	1.5	Correspondance re: Chester ambulance annexation	
5/20/21			
5/21/21			
5/22/21	3.75	FRRCD SOI Update	X
5/23/21			
5/24/21			
5/25/21	2	LESSG meeting	
5/26/21	0.75	Coordination re CALAFCO U	
5/27/21	1	Communication with State Controllers Office	
5/28/21			
5/29/21			
5/30/21	2	Preparing HBCSD file and application materials File 2021-1	X
5/31/21			

**Invoice #PLUMAS-2021-4**  
***Policy Consulting Associates, LLC***  
39774 Via Careza  
Murrieta, CA 92563  
(310) 936-2639  
EIN #: 27-2523069

Date: April 30, 2021

Plumas LAFCO  
520 Main St  
Quincy, CA 96971

**Staff Services**

	Hours	Rate	Amount
Jennifer Stephenson, Executive Officer		\$3,500	\$3,500.00
Cheryl Kolb, Clerk (Minutes and agenda mailing)		\$172.50	\$172.50
Cheryl Kolb, Clerk (Records digitization)	0.00	\$35	\$0.00
Dennis Miller, GIS	0.00	\$60	\$0.00
<b>Subtotal</b>			<b>\$3,672.50</b>

**Projects: Applications, MSRs and SOI Updates**

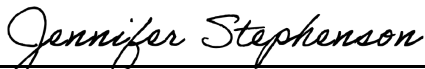
	Hours	Rate	Amount
Jennifer Stephenson, Applications/Projects (File 2021-01)	1.00	\$ 90.00	\$90.00
Jennifer Stephenson, MSR and SOI Updates - Cemeteries/Quincy FPD/FCD	22.50	\$ 90.00	\$2,025.00
Jennifer Stephenson, Applications/Projects (FRRCD MSR)	4.50	\$ 90.00	\$405.00
Oxana Wolfson Analyst	0.00	\$ 80.00	\$0.00
Jill Hetland, Research Assistant - FRRCD	0.00	\$ 45.00	\$0.00
Cheryl Kolb, Applications/Projects	0.00	\$ 35.00	\$0.00
<b>Subtotal</b>			<b>\$2,520.00</b>

**Reimbursements**

Reproduction Costs	\$108.06
Postage	\$2.20
Phone and Communications	\$27.98
Office Supplies (Zoom Pro and external hard drive)	\$14.99
Mileage	\$0.00
Transportation and Travel	\$0.00
<b>Subtotal</b>	<b>\$153.23</b>

<b>Amount Due</b>	<b>\$6,345.73</b>
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*Please remit invoices to Policy Consulting Associates, LLC*



Jennifer Stephenson, Principal

4/30/21

Date



### Jennifer Stephenson April 2021 Timesheet

Date	Hours	Description	Special Project
4/1/21	7.5	Compiling agenda packet	
4/2/21	5	Compiling agenda packet	
4/3/21	4.75	Compiling and distribution of agenda packet	
4/4/21	2.75	Coordination re: zoom in chambers	
4/5/21	1	Assistance to County re: Cem district discussion	X
4/6/21			
4/7/21			
4/8/21			
4/9/21			
4/10/21			
4/11/21	2.5	Meeting prep	
4/12/21	5.5	Commission meeting, prep and follow up	
4/13/21	0.5	Participation in BOS meeting re: cem districts	X
4/14/21	6	Extracting QFPD MSR for update, highlighting requests to FPD	X
4/15/21	1.5	Meeting follow up	
4/16/21	3.75	Review of LESSG RFP	
4/17/21			
4/18/21			
4/19/21	4.5	FRRCD SOI Update	X
4/20/21			
4/21/21	3.75	Research re: divestiture of city powers	
4/22/21			
4/23/21	1	Follow up and discussion with County re: File 2021-1	X
4/24/21			
4/25/21	7.75	Updates to QFPD MSR	X
4/26/21			
4/27/21			
4/28/21			
4/29/21	7.25	Updates to QFPD MSR	X
4/30/21			

**Plumas LAFCo**  
**EXECUTIVE OFFICER'S REPORT**

**MEETING DATE:** June 14, 2021

**TO:** LAFCO Commissioners

**FROM:** Jennifer Stephenson, Executive Officer

**SUBJECT:** FINAL Budget for the 2021-2022 Fiscal Year

**EXECUTIVE OFFICER'S RECOMMENDATION:** Review the proposed FINAL budget for the 2021-2022 Fiscal Year, amend as necessary, adopt the FINAL budget, and adopt the attached resolution (Resolution 2021-0004) approving the FINAL budget.

Attached is the proposed FINAL budget for Plumas LAFCO. The overall goal of this budget is to conduct LAFCO business in a proactive and sustainable manner involving the community while meeting the overall requirements of the Cortese-Knox-Hertzberg Act in the most economical manner.

The Budget Justification report prepared for the April 12, 2021 meeting discusses the justification for various expenditure items in the Proposed Budget. The Proposed FINAL budget is generally the same as the April 2020 adopted Proposed Budget, with the following exceptions:

- SDRMA provided a finalized amount due of \$2,648, which is an increase from the previously estimated amount of \$2,488.
- Fortunately, the roll-over fund balance is anticipated to be greater than originally projected, and will be approximately \$18,000.
- As a result of these adjustments, contributions by the City and County will be nominally lower at \$47,199.53 each, compared to the \$48,119.67 originally proposed.

**SUMMARY OF EXPENSES:**

Commissioner Stipends In past years, \$4,800 has been budgeted for this item. This figure assumes up to six meetings of the Commission during the fiscal year. For FY 17-18, the Commission voted to suspend the stipend for the year and place those funds in the reserve fund. The Commission voted to continue this suspension in FY 18-19 and FY 19-20, and again in FY 20-21 continued this suspension for only the County and City Commission members and reinstating the stipend for the Public Member and Public Member Alternate positions. Based on the proposed budget, which includes the reinstated stipends, the County and City will benefit from a reduced cost share even with the stipends in place. Should the Commission choose to continue to suspend the

stipend for the County and City members, then the allocated payments by the City and County would be reduced by \$1,800 each.

Liability Insurance SDRMA is raising rates by 4%. In total, \$2,488 is budgeted for this item. This covers liability for the Commission and Staff.

Memberships The Commission recommended in its proposed budget \$1,754.00 for CALAFCO and CSDA dues to reflect the decrease in dues.

Office Expense -Printing The budget allocated for printing purposes of special reports and agenda packets is \$800.

Office Expense – Postage The budget allocated for mailing of special reports, agenda packets, and communications with agencies is \$300.

Communications This item is funded for \$1,100.00 to cover costs of communications including zoom, phone, fax, long distance, and a (800) line.

Office Expense – Board Room Rental/Office Supplies This item covers office supply purchases. \$600 has been budgeted for this item in the upcoming fiscal year to account for the increase in costs associated with a cloud storage system for digital archives.

Legal Services The Commission recommended in its proposed budget \$2,000 for this item, which includes miscellaneous general legal services. Legal services related to project processing will be billed to applicants.

LAFCo Staff Services The Commission recommended in its proposed budget \$42,000 for General Executive Officer services and \$1,120 for LAFCO Clerk Services for taking and transcribing meeting minutes and mailing of agenda packages.

Legal Notices/Publications The Commission recommended in its proposed budget \$800.00 for legal notices. Given the cost of increased legal advertising and the projected workload this amount remains reasonable.

Personal Mileage This item remains \$1,500.00 for mileage costs for projects and for commissioners to attend LAFCO meetings.

Transportation and Travel The Commission recommended in its proposed budget \$5,000, which should be sufficient to cover staff participation in the CALAFCO Staff Workshop and for two Commissioners and staff to attend the CALAFCO Conference. This year's Annual CALAFCO Conference is on October 6 - October 9 in Newport Beach for Commissioners.

Special Projects/MSRs These are funded at \$26,000. This amount will be used to supplement application fees for fire reorganization considered in the region of Eastern Plumas, continue assistance with cemetery district reorganization, and conduct MSRs for four agencies.

County Contract and Misc Services This item includes funds for financial management and is budgeted for \$1,000 and incidental costs.

Health Insurance – Gullixson This item is funded at \$7,800 to pay for previously authorized costs to pay for the former Executive Officer's health insurance in retirement.

Unfunded PERS Liability This item is funded at \$177 to pay the minimum annual payment for the remaining unfunded liability after pay off of \$1,585.

File Scanning and Management Over the last two years, LAFCo staff has worked on setting up a system for file digitization. This year it is recommended that \$3,000 be budgeted to continue scanning into an electronic format and managing the LAFCo files.

Contingency The Commission recommended in its proposed budget a contingency of \$5,000.

Reserve Fund: The Commission has chosen to work on developing a reserve and adopted a reserve fund policy of \$100,000 in its Policies and Procedures in 2019. At present, the Reserve Fund balance is \$54,751.49. The Final Budget allocates \$10,000 towards the reserve fund.

#### SUMMARY OF ANTICIPATED REVENUE

\$5,000 of Anticipated Fee Deposits for LAFCO project processing is included in this budget.

#### CARRYOVER

This year it was thought LAFCO would expend most of its entire budget. However, due to savings resulting from the pandemic and limited activity and travel, the carryover is higher than anticipated. Therefore, there will be an anticipated carryover of \$18,000, all of which is to be re-budgeted in FY 21-22 to lessen the burden on the financing agencies.

#### CITY/COUNTY SHARE OF THE COSTS OF LAFCO

The City/County Share of LAFCO is \$47,199.53 for the City and \$47,199.53 for the County.

**Recommendation:**

- a. Review, discuss, and consider the 2021-2022 Final Budget. A budget justification report for FY 2021-2022 was prepared by staff prior to the adopted proposed budget.
- b. Review, discuss, and consider necessity of continuing suspension of stipend and if supported adopt LAFCO Resolution 2021-0003 continuing suspension of the County and City Commissioner stipends.
- c. Adopt LAFCO Resolution 2021-0004 approving a final budget.

**Attachments:**

Resolution 2021-0003, Suspending County and City Commissioner stipends  
Resolution 2021-0004, Adopting the FINAL 2021-2022 LAFCO Budget

OBJECT LEVEL/ACCOUNT	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022	
	FINAL BUDGET	FINAL BUDGET	AS OF 4/6/2021	PROPOSED BUDGET	
<b>EXPENDITURES*</b>					<b>NOTES</b>
Commissioner Stipends	\$1,200.00	\$1,200.00	\$800.00	\$4,800.00	Assumed continued suspension of commissioner stipends, and funds allocated to special projects and reorganizations.
Liability Insurance	\$1,380.00	\$2,398.00	\$2,398.00	\$2,648.06	Updated based on invoice from \$2,488.33 in Proposed Budget.
Memberships	\$1,576.00	\$1,767.00	\$1,767.00	\$1,754.00	Due to decline in Plumas population, CALAFCO dues have reduced from \$1267 to \$1254, \$500 CSDA membership.
Office Expense – Printing	\$800.00	\$800.00	\$302.83	\$800.00	A majority attributed to agenda packet printing. Budget based on proposed Work Plan with associated printing costs. Also, several applications are expected this year, which will result in larger agenda packets and increased printing costs.
Postage	\$300.00	\$300.00	\$31.00	\$300.00	Same as printing.
Communications	\$900.00	\$900.00	\$699.93	\$1,100.00	Phone, fax, long distance. Anticipate continuing Zoom services at \$14.99 per month, which were accounted to office expenses this year.
Office expenses/Board Room rental/general	\$300.00	\$300.00	\$296.11	\$600.00	Researching Cloud Backup services to put archives and current records online. Approximate cost \$25.00 per month for 2 users. Plus \$300 for other office supplies.
Professional Svcs. – Legal Counsel	\$2,000.00	\$2,000.00	\$420.00	\$2,000.00	
Professional Svcs. – LAFCo Staff	\$43,000.00	\$43,000.00	\$31,500.00	\$42,000.00	\$3500 per month. No anticipated Deputy EO time.
LAFCo Clerk Costs	\$1,035.00	\$1,120.00	\$673.00	\$1,120.00	\$120 per meeting, plus \$400 for clerk services such as mailing agenda.
Publications/Legal Notices	\$1,300.00	\$1,000.00	\$168.00	\$800.00	While some portion is related to projects with associated fee deposits, it is good to have some extra for unanticipated costs such as in FY18-19. Additionally, there will be associated costs should LAFCO initiate reorganizations. However, without local newspapers in print, publication costs have greatly reduced.
Personal Mileage - Commissioners	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	It is anticipated that meetings will go back to in person where Commissioners will be driving.
Transportation & Travel (Special)	\$2,500.00	\$3,000.00	\$0.00	\$5,000.00	Conference for 2 Commissioners and 1 staff, Staff workshop for staff
MSR/SOI Updates/Special Projects	\$16,000.00	\$24,000.00	\$8,125.00	\$26,000.00	Work plan - Supplement fire reorganization efforts, conduct MSRs for GLCSD, EPRPD, CMFPD, and IVCSO, continued support of cemetery district reorganization.
County Contract and Misc. Services	\$1,300.00	\$1,300.00	\$268.10	\$1,000.00	For accounting with County. Depends on amount of time spent, which could fluctuate, but has consistently been below \$1,000.
Health Insurance-Gullixson	\$7,903.00	\$8,000.00	\$5,698.00	\$7,800.00	Payments continued to go down from \$634.40 to \$631.63 this year. Future changes are unpredictable. Recommend slight decrease from last years budget.
PERS Unfunded Liability	\$59,192.00	\$6,804.00	\$6,804.00	\$177.00	Adjusted balance after lump sum payoff is \$1,585. Annual payment in FY 21-22 = \$177.
LAFCo File Management - Scanning	\$3,700.00	\$3,700.00	\$9.00	\$3,000.00	
Agency Training	\$5,000.00	\$0.00	\$0.00	\$0.00	
<b>Total Services &amp; Supplies</b>	<b>\$150,886.00</b>	<b>\$103,089.00</b>	<b>\$59,959.97</b>	<b>\$102,399.06</b>	
<b>RESERVE FUND</b>	<b>\$0.00</b>	<b>\$7,000.00</b>	<b>\$7,000.00</b>	<b>\$10,000.00</b>	Adopted policy in Bylaws to maintain a \$100,000 reserve fund. Current balance is \$53,751.49
<b>CONTINGENCY</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	Concerns regarding current LAFCo computer.
<b>TOTAL LAFCO BUDGET</b>	<b>\$155,886.00</b>	<b>\$115,089.00</b>		<b>\$117,399.06</b>	
<b>REVENUES AND DEPOSITS</b>					
Anticipated Cash Balance as of July 1st	-\$10,000.00	-\$14,000.00	\$43,128.00	-\$18,000.00	Actual cash balance may be greater due to overpayment by County, which will be credited to County's apportionment for FY21-22.
ANTIC FEE DEPOSIT LIABILITIES	-\$5,000.00	-\$5,000.00	-\$5,975.00	-\$5,000.00	While many applications are anticipated. The specific number in this FY cannot be predicted. Additionally, generally doesn't fund operations, just covers costs associated with applications.
Interest	\$0.00	\$0.00	\$250.04	\$0.00	Interest is directed to Reserve Fund. Does not contribute to operating budget. County is continuing to have issue posting interest to Reserve Account.
City Share – LAFCO Cost	\$70,443.00	\$48,044.50		\$47,199.53	
County Share – LAFCO Cost	\$70,443.00	\$48,044.50		\$47,199.53	
<b>Total Due from Other Gov'ts.</b>	<b>\$140,886.00</b>	<b>\$96,089.00</b>		<b>\$94,399.06</b>	

**Resolution 2021-0003**  
**Plumas Local Agency Formation Commission**

*A Resolution of the Plumas Local Agency Formation Commission suspending County and City Commissioner Stipends for Fiscal Year 2021-2021*

RESOLVED, by the Plumas Local Agency Formation Commission, that

WHEREAS, the Commission's Bylaws state members and alternates will be reimbursed, consistent with an amount as determined from time to time by the Commission, for reasonable and necessary expenses incurred for meeting attendance; and

WHEREAS, each member and alternate member in attendance at any Commission meeting shall receive a \$100.00 stipend per meeting as established by Resolution 2001-0007 adopted on October 22, 2001; and

WHEREAS, as stated in Resolution 2001-0007 each member shall receive the mileage rate as established by the Internal Revenue Service for attendance at LAFCo meetings.

WHEREAS, the Commission voted to suspend the meeting stipends for Fiscal Year 2017-2018 as established by Resolution 2017-0003 and continued that suspension for 2018-2019 in Resolution 2018-0003, 2019-2020 in Resolution 2019-0003, and 2020-2021 in Resolution 2020-2007.

WHEREAS, in order to promote involvement by the public in the Public Member and Alternate Public Member positions, the Commission desires to continue stipends for these positions.

NOW, THEREFORE, the Plumas Local Agency Formation Commission DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

1. Meeting stipends for Plumas LAFCo County and City Commissioners and Alternates shall continue to be suspended for Fiscal Year 2021-2022.
2. All Commissioners and Alternates shall be reimbursed for mileage to and from LAFCo meetings in the amount established by the Internal Revenue Service consistent with LAFCo Resolution 2001-0007.

The foregoing resolution was offered at a Regular Meeting of the PLUMAS LOCAL AGENCY FORMATION COMMISSION on the 14th day of June, 2021 and adopted by the following vote of the Commission:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Bill Powers, Chair  
Plumas Local Agency Formation Commission

ATTEST:

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Jennifer Stephenson, Executive Officer  
PLUMAS LOCAL AGENCY FORMATION COMMISSION,



**Resolution 2021-0004**  
**of the**  
**PLUMAS Local Agency Formation Commission**

*Resolution of the Plumas Local Agency Formation Commission*

*Adopting a Final Budget for 2021-2022*

WHEREAS, Plumas LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1<sup>st</sup> and a final budget by June 15<sup>th</sup>; and,

WHEREAS, the Commission has prepared a final budget for public review; and,

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of both the proposed and final budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2021-2022 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Final Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000;

NOW THEREFORE, the Plumas Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Plumas LAFCO hereby adopts the attached Exhibit "A" final 2021-2022 budget.
2. Directs the Executive Officer to transmit the final budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.
3. The Commission hereby requests the Auditor to collect the funds in accordance with Government Code Section 56381 (c). In the event of non-payment of LAFCO funds by any agency subject to LAFCO's apportionment, the Commission hereby requests and authorizes the Auditor to collect the funds from property tax revenues or any other revenue source and deposit the funds into the LAFCO account.

PASSED AND ADOPTED by the Plumas Local Agency Formation Commission at a regular meeting of said Commission held on June 14, 2021 by the following roll call vote:

AYES: -

NOES: -

ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 14th day of June 2021.

---

Bill Powers, Chair  
Plumas LAFCO

Attest:

---

Jennifer Stephenson, Executive Officer  
Plumas LAFCO

**Date:** May 24, 2021

**To:** CALAFCO Members  
LAFCo Commissioners and Staff  
Other Interested Organizations

**From:** CALAFCO Achievement Awards Committee

**Subject: 2021 CALAFCO Achievement Award Nominations**



On behalf of the Association, we are pleased to announce the newly updated CALAFCO Achievement Awards program and the opening of the nomination period. During the past year while the Committee and program were in hiatus due to the pandemic, the program underwent a comprehensive review and update. On April 30, 2021, the Board of Directors unanimously approved and adopted the program.

Each year, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at the Annual Conference Achievement Awards Ceremony. This year's ceremony will be on October 7 at the Hyatt Regency Newport Beach John Wayne Airport, during the awards banquet.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go ***above and beyond*** in their work to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition based on the criteria outlined. *Please carefully review the nomination instructions and the criteria for each category. Incomplete nominations will not be considered by the Committee, nor will nominations that do not adhere to the submittal guidelines.*

*For this year only*, the nomination period covers the 2020 and 2021 timeframe. This is because there were no awards last year. This will be a one-time only expansion of the timeframe. ***SPECIFICALLY, THAT IS JULY 1, 2019 THROUGH JUNE 30, 2020. Please ensure your nomination highlights achievements only during this timeframe.***

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization.
2. Each nomination must meet the specific award category criteria for consideration. The Committee will not consider any nomination for an award for any category other than the one for which it was submitted. Duplicate nominations *will not be considered by the Committee.*
3. Nominations ***must be submitted with a completed nomination form.*** Please use a separate form for each nomination. The form is your opportunity to highlight the most important points of your nomination.
4. Nomination Executive Summaries must be *limited to no more than 250 words in length.* Nomination Summaries must be *limited to no more than 1,000 words or 2 pages in length maximum.* You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount *will not be considered by the Committee.*

5. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. *Limit supporting documentation to no more than 3 pages.* If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount *will not be considered by the Committee.*
6. All nomination materials must be submitted at one time and must be received by the deadline. No late nominations will be accepted – no exceptions. Electronic submittals are required and must be submitted as pdf document, using the fillable pdf document provided.
7. **Nominations and supporting materials must be received no later than 3:00 p.m., Friday, August 13, 2021.** Send nominations via e-mail to:

Stephen Lucas, CALAFCO Executive Officer  
[slucas@buttecounty.net](mailto:slucas@buttecounty.net)

**AND**

Christine Crawford, CALAFCO Deputy Executive Officer  
[christine.crawford@yolocounty.org](mailto:christine.crawford@yolocounty.org)

*Please contact Steve Lucas, CALAFCO Executive Officer, at [slucas@buttecounty.net](mailto:slucas@buttecounty.net) or (530) 538-7784 with any questions.*

## Members of the 2021 CALAFCO Board of Directors Awards Committee

### Board Members:

Anita Paque, Committee Chair (Calveras LAFCo, Central Region)  
 Daron McDaniel (Merced LAFCo, Central Region)  
 Jo MacKenzie (San Diego LAFCo, Southern Region)  
 Margie Mohler (Napa LAFCo, Coastal Region)  
 Josh Susman (Nevada LAFCo, Northern Region)

[apaque@calafco.org](mailto:apaque@calafco.org)  
[dmcdaniel@calaco.org](mailto:dmcdaniel@calaco.org)  
[jmackenzie@calafco.org](mailto:jmackenzie@calafco.org)  
[mmohler@calafco.org](mailto:mmohler@calafco.org)  
[jsusman@calafco.org](mailto:jsusman@calafco.org)

### Regional Officer Members:

Christine Crawford, CALAFCO Deputy Executive Officer (Central Region)  
 Steve Lucas, CALAFCO Executive Officer (Northern Region)  
 Martha Poyatos, CALAFCO Deputy Executive Officer (Coastal Region)  
 Gary Thompson, CALAFCO Deputy Executive Officer (Southern Region)

[christine.crawford@yolocounty.org](mailto:christine.crawford@yolocounty.org)  
[slucas@buttecounty.net](mailto:slucas@buttecounty.net)  
[mpoyatos@smcgov.org](mailto:mpoyatos@smcgov.org)  
[gthompson@lafco.org](mailto:gthompson@lafco.org)

### Included as attachments:

- Achievement Awards Program Summary
- 2021 Achievement Award nomination form
- Achievement Award categories, nomination and selection criteria
- Listing of prior Achievement Award recipients





## CALAFCO ACHIEVEMENT AWARDS SUMMARY OF PROGRAM CHANGES

**AS ADOPTED BY THE BOARD OF DIRECTORS ON APRIL 30, 2021**

### **Purpose of the changes**

There are several goals to updating the CALAFCO Achievement Awards program.

First, nomination criteria did not exist for any award. By adding specific nomination criteria to each award, it will be easier for those considering submittal of a nomination to have clear standards that must be met in order for any nomination to be considered. Further, the criterion creates guidelines for the author of a nomination submittal.

Next, also non-existent were selection criteria. By creating selection criteria for each award, the Awards Committee has clear guidelines by which to review and consider each nomination within a given award category. Each proposed selection criteria is customized to the nomination criteria for that award category. This clear criterion also allows nominators to understand what will be considered by the Awards Committee as the nominations for a given category are considered.

We believe both of these goals create a more transparent and comprehensive Achievement Awards program for our membership.

Additionally, the updated Awards Program does several other things. First, it spotlights achievements *above and beyond* what is expected in the normal course of business. Second, it streamlines the current Award categories. Finally, it links specific achievements back to the mission and purpose of LAFCo, thereby enhancing their value and meaning.

On April 30, 2021, the Board of Directors unanimously approved the updated program. This approval was preceded by months of comprehensive review and work by the Association's Executive Director and Regional Officers, followed by a unanimous approval and recommendation to the Board by the Awards Committee.

### **Difference of the prior program to the updated program**

In addition to the differences noted above, there are other notable differences:

- Prior program had eleven (11) total award categories whereas the updated program has eight (8).
- Eliminated *Distinguished Service Award* (already awarding longevity in *Lifetime Achievement Award*).
- Rolled *Outstanding LAFCo Clerk* into *Outstanding LAFCo Professional* and expanded to all LAFCo personnel. With the new criteria, each LAFCo personnel role shall be treated equally.
- Changed *Outstanding CALAFCO Member* to *Outstanding CALAFCO Volunteer*, thereby excluding "staff person" and expanding scope to all who volunteer for the Association, not just Board or staff.
- Added nomination criteria to *Outstanding CALAFCO Associate Member*.
- Combined the following four awards into one (with two distinct categories): *Most Effective Commission*, *Project of the Year*, *Government Leadership Award* and *Mike Gotch Courage and Innovation in Local Government Award*. These are now the *Mike Gotch Excellence in Public Service Award*.

- Criteria for this new award was taken from all four eliminated awards and tied directly to several aspects of the mission of LAFCo through the creation of the two distinct award subcategories.

### **Adopted changes to the membership and voting of the Achievement Awards Committee**

There are two other changes directly affecting the Awards Committee. One relates to the membership structure of the Awards Committee and the other is to the voting.

First, the four Regional Officers are full voting members of the Committee. These Officers enhance the perspective of the Board Committee Members through their technical expertise and “on the ground” experiences. By adding them as voting members (they were previously “advisors” to the Committee), the full voting membership is nine (9).

And finally, it is now a policy of the Committee that any voting member abstain from voting on any category in which a nomination has been submitted by/for their LAFCo or a member (staff or commissioner) of their LAFCo. With bringing the voting membership to nine, this abstention should not pose a problem in terms of not having a quorum of votes cast.

# Achievement Award Nomination Form

## **NOMINEE - Person or Agency Being Nominated**

Name:

Organization:

Address:

Phone:

E-mail:

## **NOMINATION CATEGORY** (check one – see category criteria on attached sheet)

☐ Outstanding CALAFCO Volunteer

☐ Outstanding CALAFCO Associate Member

☐ Outstanding Commissioner

☐ Outstanding LAFCo Professional

☐ Mike Gotch Excellence in Public Service (choose one category below)  
*Protection of agricultural and open space lands and prevention of sprawl*

☐ *Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*

☐ Legislator of the Year (must be approved by the full CALAFCO Board)

☐ Lifetime Achievement Award

## **NOMINATION SUBMITTED BY:**

Name:

Organization:

Address:

Phone:

E-mail:

**EXECUTIVE SUMMARY**

In no more than 250 words, summarize why this recipient is the most deserving of this award.



**NOMINATION SUMMARY**

Please indicate the reasons why this person or agency deserves to be recognized (this section must be no more than 1,000 words or 2 pages maximum).



## **CALAFCO ACHIEVEMENT AWARD CATEGORIES, NOMINATION & SELECTION CRITERIA**

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are being accepted until **3:00 p.m., Friday, August 13, 2021** in the following categories:

### **Outstanding CALAFCO Volunteer**

#### Award Summary:

Recognizes a CALAFCO volunteer who has provided exemplary service during the past year. Exemplary service is service which clearly goes above and beyond that which is asked or expected in the charge of their responsibilities. This category may include a CALAFCO Board member, regional officer, program volunteer, or any other requested volunteer.

#### Nomination criteria:

1. Nominee must have volunteered for the Association during the year in which the nomination is being made.
2. Nominee does not have to be a CALAFCO member.
3. Volunteer efforts must have demonstrated the individual going above and beyond what was asked/expected with positive and effective results.
4. Nominee can be a CALAFCO Board member, regional officer, program volunteer or any other volunteer.

#### Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee, regardless of their position or role as a volunteer. Only the contributions and outcomes shall be considered, not the individual's position.
3. The extent of the volunteerism and the overall impact to the statewide Association and membership based on that volunteerism shall be considered.
4. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

### **Outstanding CALAFCO Associate Member**

#### Award Summary:

Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos and has helped elevate the role and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement. Further, the individual or firm has a proven commitment to the Association membership through volunteering time and resources to further the cause of LAFCo and CALAFCO.

#### Nomination criteria:

1. Nominee must be a CALAFCO Associate Member in good standing with the Association.
2. Nominee shall be an Associate Member for the full year in which the nomination is being made.
3. The Associate Member nominated shall have been an Associate Member in good standing with the Association for at least one year prior to the year for which the nomination is being made.
4. As an Associate Member, the nominee may be an individual, firm or agency.
5. The nominee may be an individual within an Associate Member firm or agency.
6. Nominee shall demonstrate that through their work as an Associate Member, the role and mission of LAFCo has been upheld and furthered.
7. Nominee must have proven cooperative and collaborative approaches to situations and solutions that affect LAFCos statewide as an Associate Member.
8. Proven commitment to the Association's membership as an Associate Member by volunteering resources to the Association during the year in which the nomination is made.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. The level of volunteering time and resources to the Association shall be a consideration with all other nomination criteria.

**Outstanding Commissioner**

Award Summary:

Presented to an individual Commissioner for extraordinary service to his or her Commission. Extraordinary service is considered actions above and beyond those required in the course of fulfilling their statutory responsibilities as a Commissioner. It requires consistently demonstrating independent judgment on behalf of the interest of the entire county, developing innovative and collaborative solutions to local issues, and leading the commission and community by example.

Nomination criteria:

1. Nominee must be a Commissioner of a LAFCo in good standing with the Association.
2. Nominee shall be a Commissioner for the full year in which the nomination is being made.
3. Proven demonstration of consistently exercising independent judgment for the greater good of the County is required.
4. Proven leadership of the commission and the community through collaborative, innovative and creative solutions to local issues is required.
5. Proven effective results and outcomes shall be demonstrated in the nomination.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Representation type (city-county-district-public) shall not be a consideration nor shall be the size or geographic area of the LAFCo on which the Commissioner serves.
4. The overall impact of the leadership of the Commissioner shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

**Outstanding LAFCo Professional**

Award Summary:

Recognizes an Executive Officer, Staff Analyst, Clerk, Legal Counsel or any other LAFCo staff person for exemplary service during the past year. Exemplary service is considered actions which clearly go above and beyond that which is asked, expected, or required in the charge of their LAFCo responsibilities.

Nomination criteria:

1. Nominee must be a staff person of a LAFCo in good standing with the Association.
2. Nominee shall be a staff person for the full year in which the nomination is being made.
3. As a staff person, the nominee can be either an employee of the LAFCo or a contractor providing employee-type services to the LAFCo.
4. Efforts must be demonstrated that the individual has consistently gone above and beyond or outside the scope of their role or job responsibilities, with proven results that otherwise would not have occurred.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Position within a LAFCo shall not be a consideration, nor shall be the size or geographic area of the LAFCo.
4. The overall impact of the LAFCo professional to their LAFCo and the greater community shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

## **Lifetime Achievement Award**

### Award Summary:

Recognizes any individual who has made extraordinary contributions to the statewide LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and demonstrated support in developing and implementing innovative and creative ways to support the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least twenty (20) years.

### Nomination criteria:

1. Nomination must be received from a member LAFCo or Associate Member in good standing with the Association.
2. A minimum of 20 years direct involvement with the LAFCo community is required for consideration.
3. During that time, nominee shall have a proven positive impact and effect on the support and evolution of LAFCos statewide.
4. This includes advocacy of LAFCos statewide through legislation, developing creative and innovative solutions to LAFCo issues that serve beyond their LAFCo to the greater good, and collaborative stakeholder approaches to issues and opportunities to further the cause and mission of LAFCo.

### Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Preference may be given to nominees who also have proven experience volunteering for CALAFCO through a regional officer role, serving on committees, serving on the CALAFCO Board, or any other method of volunteering for the Association that serves to promote and support the mission and work of LAFCos throughout the state.

## **Legislator of the Year**

### Award Summary:

Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals that have a statewide effect. The recipient shall have demonstrated clear support and effort to further the cause and ability of LAFCos to fulfill their statutory mission. Selected by CALAFCO Board by super majority.

### Nomination criteria:

1. Nominee shall be a California State legislator during the full year in which the nomination was made.
2. Nominee must have demonstrated extraordinary leadership in the Legislature on behalf of LAFCos statewide, with efforts resulting in a positive impact for all LAFCos.

### Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. All Legislator of the Year nominations shall be forwarded by the Achievement Awards Committee to the Board for consideration.
3. Selection of the recipient of this award shall be done with a super majority approval of the Board (present at the time of the vote).

## **Mike Gotch Excellence in Public Service Award**

Awarded to an individual, group or agency for actions that rise above expected or common functions or actions that are LAFCo-related; *and* reduce or eliminate common institutional roadblocks; *and* result in a truly extraordinary public service outcome. Individuals, a LAFCo, or collaborative effort among multiple LAFCOs or a LAFCo with other entities are eligible. Other entities shall be decision-making bodies at the local, regional or state level. This award has two distinct categories, each focusing on specific areas of the LAFCo mission.

### **Mike Gotch Excellence in Public Service Award categories:**

1. *Protection of agricultural and open space lands and prevention of sprawl*
2. *Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*

#### Mike Gotch Excellence in Public Service Award categories:

##### **Protection of agricultural and open space lands and prevention of sprawl**

Includes the development and implementation of programs or other actions associated with agriculture, water, flood control, parks and recreation, habitat conservation plans and public lands. Demonstrates the recipient has identified, encouraged and ensured the preservation of agricultural and open space lands. Proven actions that encourage cities, counties and special districts to direct development away from all types of agricultural lands, including prime agricultural lands and open space lands. Includes demonstrated consideration given in decisions to Regional Transportation Plans, including sustainable communities strategies and other growth plans to ensure reliable services, orderly growth, and sustainable communities.

##### **Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services**

Includes the development and implementation of innovative support and systems within internal LAFCo operations in the support of local agencies. Actions produce systemic and sustainable improvements and innovation of local government. Proven facilitation of constructive discussions with local and regional agencies and proactive outreach to local and regional agencies as well as local stakeholders and communities to identify issues and solutions and demonstrated action as a coordinating agency in offering and supporting unique local solutions to meet local challenges. Successful demonstration of development of capacities and abilities of local agencies. Provide tools and resources to local agencies to address aging infrastructure, fiscal challenges and the maintenance of existing services. Demonstrated action to streamline the provision of local services with proven results that services are consistent or have been improved as a result, with little to no increased cost to the consumer. Focused efforts and proven results to ensure delivery of services to all communities, especially disadvantaged communities.

#### Nomination criteria:

1. Clear demonstration that the actions rise above expected or common functions or actions.
2. The actions reduced or eliminated common institutional roadblocks.
3. The actions clearly proven a truly extraordinary public service outcome that is systemic and sustainable.
4. Identified unique circumstances and factors leading to the solution/project.
5. The innovative steps taken by the LAFCo or entity/entities/individual to solve the problem, overcome the situation, or to take action.
6. Clear description of the results/outcomes of the work and the short- and long-term effects.
7. How this work can be promoted as a LAFCo best practice.
8. Clear demonstration how this nomination meets all criteria.

#### Selection Criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee within each category. The size or geographic area of the LAFCo within a given category shall not be a consideration.
3. The overall impact of the actions and outcomes to the greater community being served shall be considered.
4. The level of impact based on the required nomination criteria shall be considered.



## **PREVIOUS CALAFCO ACHIEVEMENT AWARD RECIPIENTS**

### **2019**

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Distinguished Service Award	<b>Charley Wilson</b> , Orange LAFCo
Most Effective Commission	<b>Contra Costa LAFCo</b>
Outstanding Commissioner	<b>Jim DeMartini</b> , Stanislaus LAFCo
Outstanding LAFCo Professional	<b>David Church</b> , San Luis Obispo LAFCo
Project of the Year	<b>Orange LAFCo</b> , for <i>San Juan Capistrano Utilities MSR</i>
Government Leadership Award	<b>CA State Water Resources Control Board, Los Angeles County and Los Angeles LAFCo</b> , for <i>Sativa Water District Butte LAFCo</i>
Mike Gotch Courage & Innovation in Local Government Leadership Award	
Legislator of the Year	<b>Assembly Member Mike Gipson</b>
Lifetime Achievement Award	<b>John Benoit</b> , various LAFCos, <b>Jurg Heuberger</b> , Imperial LAFCo

### **2018**

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Distinguished Service Award	<b>John Withers</b> , Orange LAFCo
Most Effective Commission	<b>Santa Clara LAFCo</b>
Outstanding Commissioner	<b>Margie Mohler</b> , Napa LAFCo
Outstanding LAFCo Professional	<b>George Williamson</b> , Del Norte LAFCo
Outstanding LAFCo Clerk	<b>Elizabeth Valdez</b> , Riverside LAFCo
Outstanding CALAFCO Associate Member	<b>Best Best &amp; Krieger</b>
Project of the Year	<b>Lake LAFCo</b> , water services consolidation
Government Leadership Award	<b>City of Porterville, County of Tulare, Dept. of Water Resources, State Water Resources Control Board, Governor's Office of Emergency Services, Self Help Enterprises, Community Water Center</b> for East Porterville water supply project
Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>Mike Ott</b> , San Diego LAFCo
Legislator of the Year	<b>Assembly Member Anna Caballero</b>
Lifetime Achievement Award	<b>Pat McCormick</b> , Santa Cruz LAFCo, <b>George Spiliotis</b> , Riverside LAFCo

### **2017**

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Most Effective Commission	<b>Los Angeles LAFCo</b>
Outstanding CALAFCO Member	<b>Sblend Sblendorio</b> , Alameda LAFCo
Outstanding Commissioner	<b>John Marchand</b> , Alameda LAFCo
Outstanding LAFCo Professional	<b>Paul Novak</b> , Los Angeles LAFCo
Outstanding LAFCo Clerk	<b>Richelle Beltran</b> , Ventura LAFCo
Outstanding CALAFCO Associate Member	<b>Policy Consulting Associates</b>
Project of the Year	<b>County Services MSR</b> , Butte LAFCo, and <b>Santa Rosa Annexation</b> , Sonoma LAFCo

Government Leadership Award  
Lifetime Achievement Award

**San Luis Obispo County Public Works Dept.**  
**Kathy Rollings McDonald** (San Bernardino)

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**2016**

Distinguished Service Award  
Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year  
Government Leadership Award  
Lifetime Achievement Award

**Peter Brundage**, Sacramento LAFCo  
**San Luis Obispo LAFCo**  
**John Leopold**, Santa Cruz LAFCo  
**Don Tatzin**, Contra Costa LAFCo  
**Steve Lucas**, Butte LAFCo  
**Cheryl Carter-Benjamin**, Orange LAFCo  
**Countywide Water Study**, (Marin LAFCo)  
**Southern Region of CALAFCO**  
**Bob Braitman** (retired Executive Officer)

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**2015**

Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year  
  
Government Leadership Award  
  
CALAFCO Associate Member of the Year  
Legislators of the Year Award  
Lifetime Achievement Award

**Yuba County Water Agency**  
  
**Mary Jane Griego**, Yuba LAFCo  
**Butte LAFCo**  
**Marjorie Blom**, formerly of Stanislaus LAFCo  
**Matthew Beekman**, formerly of Stanislaus LAFCo  
**Sam Martinez**, San Bernardino LAFCo  
**Terri Tuck**, Yolo LAFCo  
**Formation of the Ventura County Waterworks District No. 38** (Ventura LAFCo) and **2015 San Diego County Health Care Services five-year sphere of influence and service review report** (San Diego LAFCo)  
**The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency**  
**Michael Colantuono** of Colantuono, Highsmith & Whatley  
**Assembly member Chad Mayes**  
**Jim Chapman** (Lassen LAFCo) and **Chris Tooker** (formerly of Sacramento LAFCo)

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**2014**

Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year

**David Church**, San Luis Obispo LAFCo  
  
**Kate McKenna**, Monterey LAFCo  
**Santa Clara LAFCo**  
**Stephen Lucas**, Butte LAFCo  
**Paul Norsell**, Nevada LAFCo  
**Kate McKenna**, Monterey LAFCo  
**Paige Hensley**, Yuba LAFCo  
**LAFCo Procedures Guide: 50<sup>th</sup> Year Special Edition**,  
San Diego LAFCo

Government Leadership Award

Legislators of the Year Award

Lifetime Achievement Award

**Orange County Water District, City of Anaheim, Irvine Ranch Water District, and Yorba Linda Water District**

**Assembly member Katcho Achadjian**

**Susan Wilson, Orange LAFCo**

## **2013**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award

Distinguished Service Award

Most Effective Commission

Outstanding CALAFCO Member

Outstanding Commissioner

Outstanding LAFCo Professional

LAFCo Outstanding LAFCo Clerk

Project of the Year

**Simón Salinas, Commissioner, Monterey LAFCo**

**Roseanne Chamberlain, Amador LAFCo**

**Stanislaus LAFCo**

**Harry Ehrlich, San Diego LAFCo**

**Jerry Gladbach, Los Angeles LAFCo**

**Lou Ann Texeira, Contra Costa**

**Kate Sibley, Contra Costa LAFCo**

**Plan for Agricultural Preservation, Stanislaus LAFCo**

Government Leadership Award

Legislators of the Year Award

Lifetime Achievement Award

**Orange County LAFCo Community Islands Taskforce,  
Orange LAFCo**

**Senators Bill Emmerson and Richard Roth**

**H. Peter Faye, Yolo LAFCo; Henry Pellissier, Los Angeles  
LAFCo; Carl Leverenz, Butte LAFCo; Susan Vicklund-Wilson,  
Santa Clara LAFCo.**

## **2012**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award

Distinguished Service Award

Most Effective Commission

Outstanding CALAFCO Member

Outstanding Commissioner

LAFCo Outstanding LAFCo Professional

Outstanding LAFCo Clerk

Project of the Year

**Bill Chiat, CALAFCO Executive Director**

**Marty McClelland, Commissioner, Humboldt LAFCo**

**Sonoma LAFCo**

**Stephen A. Souza, Commissioner, Yolo LAFCo and  
CALAFCO Board of Directors**

**Sherwood Darington, Monterey**

**Carole Cooper, Sonoma LAFCo**

**Gwenna MacDonald, Lassen LAFCo**

**Countywide Service Review & SOI Update, Santa Clara  
LAFCo**

**North Orange County Coalition of Cities, Orange LAFCo**

**P. Scott Browne, Legal Counsel LAFcos**

Government Leadership Award

Lifetime Achievement Award

## **2011**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award

Distinguished Service Award

LAFCo Most Effective Commission

Outstanding CALAFCO Member

Outstanding Commissioner

Outstanding LAFCo Professional

Outstanding LAFCo Clerk

**Martin Tuttle, Deputy Director for Planning, Caltrans**

**Mike McKeever, Executive Director, SACOG**

**Carl Leverenz, Commissioner and Chair, Butte**

**San Bernardino LAFCo**

**Keene Simonds, Executive Officer, Napa LAFCo**

**Louis R. Calcagno, Monterey LAFCo**

**June Savala, Deputy Executive Officer, Los Angeles LAFCo**

**Debbie Shubert, Ventura LAFCo**



Project of the Year

**Cortese-Knox-Hertzberg Definitions Revision**

Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper, and George Spiliotis

Government Leadership Award

**Contra Costa Sanitary District**

**Elsinore Water District and Elsinore Valley Municipal Water District**

**2010**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award

**Helen Thompson**, Commissioner, Yolo LAFCo

Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional

**Kathleen Rollings-McDonald**, Executive Officer, San Bernardino LAFCo  
**Bob Braitman**, Executive Officer, Santa Barbara LAFCo  
**Tulare LAFCo**  
**Roger Anderson, Ph.D.**, CALAFCO Chair, Santa Cruz LAFCo  
**George Lange**, Ventura LAFCo  
**Harry Ehrlich**, Government Consultant, San Diego LAFCo

Outstanding LAFCo Clerk

**Candie Fleming**, Fresno LAFCo

Project of the Year

**Butte LAFCo**

Sewer Commission - Oroville Region Municipal Service Review

Government Leadership Award

**Nipomo Community Services District** and the **County of San Luis Obispo**

Special Achievement

**Chris Tooker**, Sacramento LAFCo and CALAFCO Board of Directors

**2009**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award

**Paul Hood**, Executive Officer, San Luis Obispo LAFCo

Distinguished Service Award

**William Zumwalt**, Executive Officer, Kings LAFCo

Most Effective Commission

**Napa LAFCo**

Outstanding CALAFCO Member

**Susan Vicklund Wilson**, CALAFCO Vice Chair  
**Jerry Gladbach**, CALAFCO Treasurer

Outstanding Commissioner

**Larry M. Fortune**, Fresno LAFCo

Outstanding LAFCo Professional

**Pat McCormick**, Santa Cruz LAFCo Executive Officer

Outstanding LAFCo Clerk

**Emmanuel Abello**, Santa Clara LAFCo

Project of the Year

**Orange LAFCo** Boundary Report

Government Leadership Award

**Cities of Amador City, Jackson, Ione, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD** – Countywide MSR Project

Legislator of the Year Award

**Assembly Member Jim Silva**

**2008**

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Distinguished Service Award

**Peter M. Detwiler**, Senate Local Government Committee Chief Consultant

Most Effective Commission

**Yuba LAFCo**

Outstanding Commissioner

**Dennis Hansberger**, San Bernardino LAFCo

Outstanding LAFCo Professional

**Michael Ott**, San Diego LAFCo Executive Officer  
**Martha Poyatos**, San Mateo Executive Officer

Outstanding LAFCo Clerk	<b>Wilda Turner</b> , Los Angeles LAFCo
Project of the Year	<b>Kings LAFCo</b> City and Community District MSR and SOI Update
Government Leadership Award	<b>San Bernardino Board of Supervisors</b>
Legislator of the Year Award	<b>Assembly Member Anna M. Caballero</b>

## 2007

Outstanding CALAFCo Member	<b>Kathy Long</b> , Board Chair, Ventura LAFCo
Distinguished Service Award	<b>William D. Smith</b> , San Diego Legal
Counsel Most Effective Commission	<b>Santa Clara LAFCo</b>
Outstanding Commissioner	<b>Gayle Uilkema</b> , Contra Costa LAFCo
Outstanding LAFCo Professional	<b>Joyce Crosthwaite</b> , Orange LAFCo Executive Officer
Outstanding LAFCo Clerk	<b>Debby Chamberlin</b> , San Bernardino LAFCo
Project of the Year	<b>San Bernardino LAFCo and City of Fontana</b> Islands Annexation Program
Government Leadership Award	<b>City of Fontana - Islands Annexation Program</b>
Lifetime Achievement	<b>John T. "Jack" Knox</b>

## 2006

Outstanding CALAFCo Member	<b>Everett Millais</b> , CALAFCo Executive Officer and Executive Officer of Ventura LAFCo
Distinguished Service Award	<b>Clark Alsop</b> , CALAFCo Legal Counsel
Most Effective Commission Award	<b>Alameda LAFCo</b>
Outstanding Commissioner Award	<b>Ted Grandsen</b> , Ventura LAFCo <b>Chris Tooker</b> , Sacramento LAFCo
Outstanding LAFCo Professional Award	<b>Larry Calemene</b> , Los Angeles LAFCo Executive Officer
Outstanding LAFCo Clerk Award	<b>Janice Bryson</b> , San Diego LAFCo <b>Marilyn Flemmer</b> , Sacramento LAFCo
Project of the Year Award	<b>Sacramento Municipal Utility District</b> Sphere of Influence Amendment and Annexation; <b>Sacramento LAFCo</b>
Outstanding Government Leadership Award	<b>Cities of Porterville, Tulare, and Visalia and Tulare LAFCo</b> Island Annexation Program
Legislator of the Year Award	<b>Senator Christine Kehoe</b>

## 2005

Outstanding CALAFCo Member	<b>Peter Herzog</b> , CALAFCo Board, Orange LAFCo
Distinguished Service Award	<b>Elizabeth Castro Kemper</b> , Yolo LAFCo
Most Effective Commission Award	<b>Ventura LAFCo</b>
Outstanding Commissioner Award	<b>Art Aseltine</b> , Yuba LAFCo <b>Henri Pellissier</b> , Los Angeles LAFCo
Outstanding LAFCo Professional Award	<b>Bruce Baracco</b> , San Joaquin LAFCo
Outstanding LAFCo Clerk Award	<b>Danielle Ball</b> , Orange LAFCo
Project of the Year Award	<b>San Diego LAFCo</b> MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	<b>Sacramento Area Council of Governments (SACOG)</b>

## 2004

Outstanding CALAFCo Member	<b>Scott Harvey</b> , CALAFCo Executive Director
Distinguished Service Award	<b>Julie Howard</b> , Shasta LAFCo
Most Effective Commission Award	<b>San Diego LAFCo</b>

Outstanding Commissioner Award  
Outstanding LAFCo Professional Award  
Project of the Year Award

**Edith Johnsen**, Monterey LAFCo  
**David Kindig**, Santa Cruz LAFCo  
**San Luis Obispo LAFCo**  
Nipomo CSD SOI Update, MSR, and EIR

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### 2003

Outstanding CALAFCo Member  
Distinguished Service Award  
Most Effective Commission Award  
Outstanding Commissioner Award  
Outstanding LAFCo Professional Award  
Outstanding LAFCo Clerk Award  
Project of the Year Award  
  
Special Achievement Award

**Michael P. Ryan**, CALAFCo Board Member  
**Henri F. Pellissier**, Los Angeles LAFCo  
**San Luis Obispo LAFCo**  
**Bob Salazar**, El Dorado LAFCo  
**Shirley Anderson**, San Diego LAFCo  
**Lori Fleck**, Siskiyou LAFCo  
**Napa LAFCo**  
Comprehensive Water Service Study  
**James M. Roddy**

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### 2002

Outstanding CALAFCo Member  
Most Effective Commission Award  
Commissioner Award  
Outstanding LAFCo Professional Award  
Outstanding LAFCo Clerk Award  
Project of the Year Award  
Outstanding Government Leadership Award

**Ken Lee**, CALAFCo Legislative Committee Chair  
**San Diego LAFCo** Outstanding  
**Ed Snively**, Imperial LAFCo  
**Paul Hood**, San Luis Obispo LAFCo  
**Danielle Ball**, Orange LAFCo  
**San Luis Obispo LAFCo**  
**Napa LAFCo**, **Napa County Farm Bureau**, **Napa Valley Vintners Association**, **Napa Valley Housing Authority**, **Napa County Agricultural Commissioner's Office**, **Napa County Counsel Office**, and **Assembly Member Patricia Wiggins**

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### 2001

Outstanding CALAFCo Member  
Distinguished Service Award  
  
Outstanding Commissioner Award  
Outstanding LAFCo Professional Award  
Project of the Year Award  
Outstanding Government Leadership Award  
  
Legislator of the Year Award

**SR Jones**, CALAFCo Executive Officer  
**David Martin**, Tax Area Services Section, State Board of Equalization  
**H. Peter Faye**, Yolo LAFCo  
**Ingrid Hansen**, San Diego LAFCo  
**Santa Barbara LAFCo**  
**Alameda County Board of Supervisors**, **Livermore City Council**, **Pleasanton City Council**  
**Senator Jack O'Connell**

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### 2000

Outstanding CALAFCo Member  
Distinguished Service Award  
  
Most Effective Commission Award  
Outstanding Commissioner  
Outstanding LAFCo Professional Award  
Outstanding LAFCo Clerk Award  
Project of the Year Award  
Legislator of the Year Award

**Ron Wootton**, CALAFCo Board Chair  
**Ben Williams**, Commission on Local Governance for the 21st Century  
**Yolo LAFCo**  
**Rich Gordon**, San Mateo LAFCo  
**Annamaria Perrella**, Contra Costa LAFCo  
**Susan Stahmann**, El Dorado LAFCo  
**San Diego LAFCo**  
**Robert Hertzberg**, Assembly Member

**1999**

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Distinguished Service Award	<b>Marilyn Ann Flemmer-Rodgers</b> , Sacramento LAFCo
Most Effective Commission Award	<b>Orange LAFCo</b>
Outstanding Executive Officer Award	<b>Don Graff</b> , Alameda LAFCo
Outstanding LAFCo Clerk Award	<b>Dory Adams</b> , Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem	<b>San Diego LAFCo</b>
Outstanding Government Leadership Award	<b>Assembly Member John Longville</b>
Legislator of the Year Award	<b>Assembly Member Robert Hertzberg</b>

**1998**

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Outstanding CALAFCO Member	<b>Dana Smith</b> , Orange LAFCo
Distinguished Service Award	<b>Marvin Panter</b> , Fresno LAFCo
Most Effective Commission Award	<b>San Diego LAFCo</b>
Outstanding Executive Officer Award	<b>George Spiliotis</b> , Riverside LAFCo
Outstanding Staff Analysis	<b>Joe Convery</b> , San Diego LAFCo <b>Joyce Crosthwaite</b> , Orange LAFCo
Outstanding Government Leadership Award	<b>Santa Clara County Planning Department</b>

**1997**

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Most Effective Commission Award	<b>Orange LAFCo</b>
Outstanding Executive Officer Award	<b>George Finney</b> , Tulare LAFCo
Outstanding Staff Analysis	<b>Annamaria Perrella</b> , Contra Costa LAFCo
Outstanding Government Leadership Award	<b>South County Issues Discussion Group</b>
Most Creative Solution to a Multi-Jurisdictional Problem	<b>Alameda LAFCo and Contra Costa LAFCo</b>
Legislator of the Year Award	<b>Assembly Member Tom Torlakson</b>

