



For any questions, please contact the Plumas Local Agency Formation Commission Executive Officer at:

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Applications and a list of all application fees are available on the Plumas LAFCo website at: <https://www.plumaslafco.org/application-materials.html>

See *Annexation Guidelines and Process* worksheet for more details.

An annexation generally follows these steps:

- 1) Meet with LAFCo.
- 2) Meet with County.
- 3) Application, fees, resolution initiating annexation, plan for service, map, and legal description of annexation area submitted to LAFCo.
- 4) Application determined complete by LAFCo.
- 5) Tax sharing agreement negotiated between County and agency.
- 6) Annexation considered by LAFCo at a Public Hearing.
- 7) Protest hearing waived if 100% landowner consent.
- 8) Conditions of annexation determined to be met.
- 9) Certificate of completion filed with State Board of Equalization.

LAFCo Filing Fees for Fire Providers

In order to promote annexation of unserved areas by local fire providers, Plumas Local Agency Formation Commission reduced fees associated with annexations to extend fire services to developed areas. The total amount due to LAFCo for any annexation is dependent upon whether the property in question is within the agency’s Sphere of Influence. The following provides a breakdown of fees due to LAFCo based on possible scenarios. Please note – the fees due are the same regardless of the size of the property to be annexed—exceptions are made for annexation of a single-family residence.

Within the District’s Sphere of Influence

Annexation to Fire District	\$2,887.50
LAFCo Mapping Fee	\$200.00
CEQA – Notice of Exemption*	\$50.00
Total**	\$3,137.50

*Assuming the parcel is already developed and is exempt from CEQA.

**The applicant will also be responsible for the Board of Equalization filing fee, which is based on sliding scale by acreage.

Outside the District’s Sphere of Influence

Annexation to Fire District	\$2,887.50
Sphere of Influence Amendment	\$4,000.00
LAFCo Mapping Fee	\$200.00
CEQA – Notice of Exemption	\$50.00
Total**	\$7,137.50

*Assuming the parcel is already developed and is exempt from CEQA.

**The applicant will also be responsible for the Board of Equalization filing fee, which is based on sliding scale by acreage.