

**PLUMAS LAFCo**

**SPECIAL MEETING AGENDA**

**MONDAY October 5, 2020**

**10:00 AM**

This special meeting has the same agenda as, and supersedes, the regular meeting previously scheduled for the same time and date. The meeting is noticed as a special meeting to allow Commissioners and the public to participate in the meeting via teleconference or other electronic means. A roll call vote is required for all items on the agenda. This meeting will be held via the Zoom video conferencing system **only** due to the current statewide shelter-in-place order.

*You may use your computer or smart device to watch the video conference by downloading the Zoom ICloud Conference app or on the Zoom website, or you may dial in with your phone for audio only. See below for instructions on how to join.*

**Join Zoom Meeting Online**

**<https://us02web.zoom.us/j/88684296389>**

Meeting ID: 886 8429 6389

**Join Zoom Meeting in App**

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**Dial in by Phone**

(669)900-9128

Meeting ID: 886 8429 6389

**You do not need to enter a participant ID when prompted.**

If you have any problems joining the meeting, please call LAFCo at (530)283-7069.

This meeting is being agendized to allow staff and the public to participate via teleconference or other electronic means pursuant to the Governor's Executive Orders N-25-20 & N-29-20 and dated March 12 & 17, 2020. These Executive Orders authorize local legislative bodies to hold a public meeting via teleconference and to make public meetings accessible telephonically to all members of the public and staff in effort to observe social distancing recommendations in effect for the entire country.

BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE  
520 Main Street  
QUINCY, CALIFORNIA

(All meeting materials are available on LAFCo's Website: [www.plumaslafco.org](http://www.plumaslafco.org))

Commissioners:

Bill Powers, City Member, Chair  
Sharon Thrall, County Member, Vice Chair  
Tom Cooley, City Member  
Kevin Goss, County Member  
Matthew Haesche, Public Member  
Terry Swofford, Public Member Alt.  
Jeff Engel, County Member Alt.  
Pat Morton, City Member Alt.

Staff:

Jennifer Stephenson, Executive Officer  
John Benoit, Deputy Executive Officer  
Cheryl Kolb, Clerk  
P. Scott Browne, Counsel

**MEETING - CONVENES AT 10:00 A.M.**

- 1. CALL TO ORDER: Pledge of Allegiance and Roll Call**
- 2. Approval of Agenda (additions or deletions)**
- 3. Correspondence:**
- 4. CONSENT ITEM (S)**

*a) Approval of the August 3rd, 2020 LAFCo minutes*

- 5. Public Comment**

*Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.*

- 6. Authorize payment of Claims for August 2020 and September 2020.**

*a) Authorize payment of claims August 2020 and September 2020.*

**PUBLIC HEARINGS and ACTION ITEMS:**

- 7. Public Hearing to Consider Dissolution of 5 Inactive Districts**

- a) Review Executive Officer's report*
- b) Discussion*
- c) Consider adoption of Resolutions 2020-0009, 2020-00010, 2020-0011, and 2020-0012, to adopt zero spheres of influence for County Service Area #3, County Service Area #7, County Service Area #10, and Dixie Valley Community Services District.*

- d) *Consider adoption of Resolutions 2020-0013, 2020-00014, 2020-0015, 2020-0016, and 2020-0017 to dissolve County Service Area #3, County Service Area #6, County Service Area #7, County Service Area #10, and Dixie Valley Community Services District.*

**8. Discussion Regarding Cemetery District Reorganization**

- a) *Review Executive Officer's Report*
- b) *Discussion*
- c) *Provide direction to staff regarding hearing to initiate consolidation*
- d) *Consider Ad Hoc Committee to assist in outreach with subject cemetery districts*

**9. Discussion Regarding Fire Reorganization by Region**

- a) *Emergency Services Study Group Update*
- b) *Peninsula Fire/Hamilton Branch Reorganization*
- c) *Indian Valley Region*

**10. Executive Officer's Report**

- a) *CALAFCO Conference/Webinars*
- b) *Legislative Update (SB 414)*
- c) *Hamilton Branch CSD Annexation of Mutual Water Company*

**11. Commissioner Reports**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCo, and legislative matters.*

**12. Adjourn to next regular meeting.**

**LAFCo's next regular meeting to take place 10:00 am on December 14, 2020**

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority**  
**Government Code Section 56325.1**

**Accessibility**

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

**Disclosure & Disqualification Requirements**

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Plumas LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the

electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

*Late-Distributed Materials.* Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the Plumas County Planning Department office at 555 Main Street, Quincy, CA. and at the LAFCo Webpage [www.plumaslafco.org](http://www.plumaslafco.org)

*Contact LAFCo Staff* LAFCo staff may be contacted at 530-283-7069 or by mail at LAFCo of Plumas County, 5050 Laguna Blvd #112-711, Elk Grove, CA 95758 or by email at [jennifer@pcateam.com](mailto:jennifer@pcateam.com) or by fax at 888-501-0395.

**PLUMAS LAFCo**

**SPECIAL MEETING MINUTES**

**MONDAY August 3, 2020**

**10:00 AM**

This special meeting has the same agenda as, and supersedes, the regular meeting previously scheduled for the same time and date. The meeting is noticed as a special meeting to allow Commissioners and the public to participate in the meeting via teleconference or other electronic means. A roll call vote is required for all items on the agenda. This meeting will be held via the Zoom video conferencing system **only** due to the current statewide shelter-in-place order.

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BOARD OF SUPERVISORS CHAMBERS - PLUMAS COUNTY COURTHOUSE  
520 Main Street  
QUINCY, CALIFORNIA

(All meeting materials are available on LAFCo's Website: [www.plumaslafco.org](http://www.plumaslafco.org))

Commissioners:

Kevin Goss, County Member, Chair  
Bill Powers, City Member, Vice Chair  
Tom Cooley, City Member  
Sharon Thrall, County Member  
Matthew Haesche, Public Member  
Terry Swofford, Public Member Alt.  
Jeff Engel, County Member Alt.  
Pat Morton, City Member Alt.

Staff:

Jennifer Stephenson, Executive Officer  
John Benoit, Deputy Executive Officer  
Cheryl Kolb, Clerk  
P. Scott Browne, Counsel

**MEETING - CONVENES AT 10:00 A.M.**

**1. CALL TO ORDER: Pledge of Allegiance and Roll Call**

Roll Call.

Present: Kevin Goss, County Member, Chair, Bill Powers, City Member, Vice Chair, Tom Cooley, City Member, Sharon Thrall, County Member, Matthew Haesche, Public Member, Terry Swofford, Public Member Alt. (Not voting), Pat Morton, City Member Alt. (Not voting).

Absent: Jeff Engel, County Member Alt.

**2. Approval of Agenda (additions or deletions)**

**Motion:** Approve Agenda as provided, **Action:** Approve, Moved by Bill Powers, City Member, Vice Chair, **Seconded by** Matthew Haesche, Public Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Bill Powers, City Member, Vice Chair, Kevin Goss, County Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Tom Cooley, City Member.

**3. Correspondence:**

Addressed under agenda item.

**4. CONSENT ITEM (S)**

a) *Approval of the June 8th, 2020 LAFCo minutes*

**Motion:** Approve Minutes as provided, **Action:** Approve, **Moved by** Tom Cooley, City Member, **Seconded by** Bill Powers, City Member, Vice Chair.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Bill Powers, City Member, Vice Chair, Kevin Goss, County Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Tom Cooley, City Member.

**5. Public Comment**

*Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.*

*None.*

**6. Authorize payment of Claims for June 2020 and July 2020.**

- a) *Authorize payment of claims June 2020 and July 2020.*

**Motion:** *Authorize payment of claims for June 2020 and July 2020, Action: Approve, Moved by Sharon Thrall, County Member, Seconded by Tom Cooley, City Member.*

**Vote:** *Motion carried by unanimous roll call vote (summary: Yes = 5).*

**Yes:** *Bill Powers, City Member, Vice Chair, Kevin Goss, County Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Tom Cooley, City Member.*

**PUBLIC HEARINGS and ACTION ITEMS:**

**7. Public Hearing to Consider Dissolution of 5 Inactive Districts**

- a) *Review Executive Officer's report*

- b) *Discussion*

- c) *Continue Public Hearing to October 5, 2020 Regular Meeting*

**Motion:** *Continue Public Hearing to October 5, 2020 Regular Meeting, Action: Approve, Moved by Bill Powers, City Member, Vice Chair, Seconded by Matthew Haesche, Public Member.*

**Vote:** *Motion carried by unanimous roll call vote (summary: Yes = 5).*

**Yes:** *Bill Powers, City Member, Vice Chair, Kevin Goss, County Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Tom Cooley, City Member.*

**8. Review Plumas LAFCo's conflict of interest code and authorize Chair to sign and file the 2020 Local Agency Biennial Notice for filing**

- a) *Review Plumas LAFCo's Conflict of Interest and authorize Chair to sign the 2020 Biennial Notice for filing.*

**Motion:** *Approve Plumas LAFCo's Conflict of Interest with no changes and authorize Chair to sign the 2020 Biennial Notice for filing, Action: Approve, Moved by Tom Cooley, City Member, Seconded by Sharon Thrall, County Member.*

**Vote:** *Motion carried by unanimous roll call vote (summary: Yes = 5).*

**Yes:** *Bill Powers, City Member, Vice Chair, Kevin Goss, County Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Tom Cooley, City Member.*

**9. Consider Letters of Opposition for Legislation**

- a) *Consider letters of opposition pending amendment for SB 414*

- b) *Authorize Chair to sign letters and Executive Officer to transmit*

**Motion:** Amend letters and authorize Chair to sign letters and Executive Officer to transmit, **Action:** Approve, **Moved by** Bill Powers, City Member, Vice Chair, **Seconded by** Tom Cooley, City Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Bill Powers, City Member, Vice Chair, Kevin Goss, County Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Tom Cooley, City Member.

**10. Nomination for the CALAFCo Board of Directors 2020-2021. Nominate a City Member (and) or a Public Member for the CALAFCO Northern Region.**

- a) *Nominate a City and (or) a Public Member to the CALAFCO Board of Directors*

**Motion:** Nominate Tom Colley as City Member to the CALAFCO Board of Directors, **Action:** Approve, **Moved by** Kevin Goss, County Member, Chair, **Seconded by** Bill Powers, City Member, Vice Chair.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Bill Powers, City Member, Vice Chair, Kevin Goss, County Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Tom Cooley, City Member.

**11. Election of Chair and Vice-Chair for FY 2020-2021**

- a) *Election of the LAFCo Chair for FY 2020-2021*  
b) *Election of the LAFCo Vice-Chair for FY 2020-2021*

**Motion:** Nominate Bill Powers as the LAFCo Chair for FY 2020-2021 and nominate Sharon Thrall as Vice-Chair for LAFCo for the 2020-2021 FY, **Action:** Approve, **Moved by** Kevin Goss, County Member, Chair, **Seconded by** Matthew Haesche, Public Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Bill Powers, City Member, Vice Chair, Kevin Goss, County Member, Chair, Matthew Haesche, Public Member, Sharon Thrall, County Member, Tom Cooley, City Member.

**12. Executive Officer's Report**

- a) *CALAFCO Conference*  
b) *Cemetery District Reorganization*  
c) *Peninsula Fire/Hamilton Branch Reorganization*  
d) *Emergency Services Study Group*

Tom Cooley, City Member, provided a summary of the recent meeting of the Emergency Services Study Group (which was also his Commissioner Report).

**13. Commissioner Reports**

*This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCo, and legislative matters.*

**14. Adjourn to next regular meeting.**

*Meeting adjourned at 10:30 a.m.*

**LAFCo's next regular meeting to take place 10:00 am on October 5, 2020**



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**Chair:**  
Bill Powers

**Commissioners:**  
Sherrie Thrall, Vice Chair  
Kevin Goss, County  
Matthew Haesche, Pub  
Tom Cooley, City  
Jeff Engel, County Alt  
Pat Morton, Alt  
T. Swofford, Pub Alt  
**Executive Officer:**  
Jennifer Stephenson

**Clerk:**  
Cheryl Kolb



**LAFCo**

*The Local Agency Formation  
Commission Serving Plumas County*

**Claim Authorization Form  
August 2020 and September 2020 Expenses**

The Local Agency Formation Commission of Plumas County hereby authorizes the payment of the following claims from the 2020-2021 budget:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
Aug 5, 2020	Staff Svcs July 2020	\$ 5,344.57
Aug 15, 2020	AT&T (Aug. 20)	\$ 55.82
Aug 22, 2020	Health Care-Gullixson Sep. 20	\$ 634.19
Sep. 7, 2020	Commissioner Per Diems Aug 20	\$ 200.00
Sep. 8, 2020	Staff Svcs August 2020	\$ 4,382.97
Sep. 8, 2020	Benoit Services	\$ 133.90
Sep. 15, 2020	AT&T (Sep. 20)	\$ 55.82
Sep. 23, 2020	Health Care-Gullixson Oct. 20	\$ 634.19

**TOTAL Aug & Sep 2020 (FY 20-21) - LAFCo expenses: \$ 11,441.46**

**DATED: October 5, 2020**

**APPROVED: October 5, 2020**

\_\_\_\_\_  
**Bill Powers, Chair, Plumas LAFCo**

**Attest:**

\_\_\_\_\_  
**Jennifer Stephenson, Executive Officer**

Plumas LAFCO FY 20-21 Bookkeeping

Item	Insurance	Office	Copies	Communications	Postage	Memberships	Legal Svcs	Ex. OFF. Svcs	Clerk	Publications	Travel	Mileage
Account Number	SDRMA	Expense									Commission	
<b>Total Budgeted</b>	<b>\$ 2,398.00</b>	<b>\$ 300.00</b>	<b>\$ 800.00</b>	<b>\$ 900.00</b>	<b>\$ 300.00</b>	<b>\$ 1,767.00</b>	<b>\$2,000.00</b>	<b>\$ 43,000.00</b>	<b>\$ 1,120.00</b>	<b>\$ 1,000.00</b>	<b>\$ 3,000.00</b>	<b>\$ 1,500.00</b>
SDRMA Insurance 20-21	(\$2,900)											
CALAFCO Membership						\$ (1,267.00)						
AT&T (Jul 20)				\$ (55.82)								
Healthcare Gullixson July 20												
Healthcare Gullixson Aug 20												
CalPERS Unfunded Liability (20-21)												
Staff Services (Jul 20)		\$ (14.99)	\$ (95.00)	\$ (27.98)	\$ (6.60)			\$ (3,500.00)	\$ (35.00)			
AT&T (Aug 20)				\$ (55.82)								
Healthcare Gullixson Sep 20												
Commissioner Per Diems (Aug 20)												
Staff Services (Aug 20)		\$ (14.99)		\$ (27.98)				\$ (3,500.00)	\$ (120.00)			
Benoit Staff Services		\$ (33.90)										
AT&T (Sep 20)				\$ (55.82)								
Healthcare Gullixson Oct 20												
TOTAL EXPENDED	\$ (2,900.00)	\$ (63.88)	\$ (95.00)	\$ (167.60)	\$ (6.60)	\$ (1,267.00)	\$ -	\$ (7,000.00)	\$ (155.00)	\$ -	\$ -	\$ -
TOTAL REMAINING	\$ (502.00)	\$ 236.12	\$ 705.00	\$ 732.40	\$ 293.40	\$ 500.00	\$ 2,000.00	\$ 36,000.00	\$ 965.00	\$ 1,000.00	\$ 3,000.00	\$ 1,500.00

Plumas LAFCO FY 20-21 Bookkeeping

Item	MSR/SOIs	Commiss	File Management	County	Health	CalPERS	Agency	TOTAL
Account Number		Stipends		Contract	Insurance	Unfunded	Training	BUDGET
<b>Total Budgeted</b>	<b>\$ 24,000.00</b>	<b>\$1,200.00</b>	<b>\$ 3,700.00</b>	<b>\$ 1,300.00</b>	<b>\$ 8,000.00</b>	<b>\$ 6,804.00</b>	<b>\$ -</b>	<b>\$ 103,089.00</b>
SDRMA Insurance 20-21								\$ (2,900.00)
CALAFCO Membership								\$ (1,267.00)
AT&T (Jul 20)								\$ (55.82)
Healthcare Gullixson July 20					\$ (634.40)			\$ (634.40)
Healthcare Gullixson Aug 20					\$ (634.19)			\$ (634.19)
CalPERS Unfunded Liability (20-21)						\$ (6,804.00)		\$ (6,804.00)
Staff Services (Jul 20)	\$ (1,665.00)							\$ (5,344.57)
AT&T (Aug 20)								\$ (55.82)
Healthcare Gullixson Sep 20					\$ (634.19)			\$ (634.19)
Commissioner Per Diems (Aug 20)		\$ (200.00)						\$ (200.00)
Staff Services (Aug 20)	\$ (720.00)							\$ (4,382.97)
Benoit Staff Services	\$ (100.00)							\$ (133.90)
AT&T (Sep 20)								\$ (55.82)
Healthcare Gullixson Oct 20					\$ (634.19)			\$ (634.19)
								\$ -
TOTAL EXPENDED	\$ (2,485.00)	\$ (200.00)	\$ -	\$ -	\$ (1,902.78)	\$ (6,804.00)	\$ -	\$ (23,046.86)
TOTAL REMAINING	\$ 21,515.00	\$ 1,000.00	\$ 3,700.00	\$ 1,300.00	\$ 6,097.22	\$ -	\$ -	\$ 80,042.14

**Invoice #PLUMAS-2020-7**  
**Policy Consulting Associates, LLC**

39774 Via Careza  
Murrieta, CA 92563  
(310) 936-2639  
EIN #: 27-2523069

Date: August 5, 2020

Plumas LAFCO  
520 Main St  
Quincy, CA 96971

**Staff Services**

	Hours	Rate	Amount
Jennifer Stephenson, Executive Officer		\$3,500	\$3,500.00
Cheryl Kolb, Clerk (Minutes and agenda mailing)		\$172.50	\$35.00
Cheryl Kolb, Clerk (Records digitization)		\$35	\$0.00
Dennis Miller, GIS		\$60	\$0.00
<b>Subtotal</b>			<b>\$3,535.00</b>

**Projects: Applications, MSRs and SOI Updates**

	Hours	Rate	Amount
Jennifer Stephenson, Applications/Projects - File 2019-0001 & 2019-0002	0.00	\$ 90.00	\$0.00
Jennifer Stephenson, MSR and SOI Updates - Dissolutions	18.50	\$ 90.00	\$1,665.00
Oxana Wolfson Analyst	0.00	\$ 80.00	\$0.00
Cheryl Kolb, Applications/Projects	0.00	\$ 35.00	\$0.00
<b>Subtotal</b>			<b>\$1,665.00</b>

**Reimbursements**

Reproduction Costs	\$95.00
Postage	\$6.60
Phone and Communications	\$27.98
Office Supplies (Zoom Pro and paper/envelopes)	\$14.99
Mileage	\$0.00
Transportation and Travel	\$0.00
<b>Subtotal</b>	<b>\$144.57</b>

<b>Amount Due</b>	<b>\$5,344.57</b>
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*Please remit invoices to Policy Consulting Associates, LLC*



Jennifer Stephenson, Principal

8/5/20

Date

## Jennifer Stephenson July 2020 Timesheet

Date	Hours	Description	Special Project
7/1/20	2	Circulation of Public Notice re: dissolution	X
7/2/20			
7/3/20			
7/4/20			
7/5/20			
7/6/20			
7/7/20			
7/8/20			
7/9/20	3.5	Research re: LAFCO-initiated process	X
7/10/20			
7/11/20	1.5	Updating website	
7/12/20			
7/13/20			
7/14/20			
7/15/20			
7/16/20			
7/17/20	1.5	Drafting notification letter re: dissolution	X
7/18/20			
7/19/20			
7/20/20			
7/21/20			
7/22/20			
7/23/20			
7/24/20	4.75	Contact with Feather River Publishing, research re: notification requirements for dissolution	X
7/25/20			
7/26/20			
7/27/20	6.75	Staff report re: district dissolution	X
7/28/20	7.5	Agenda compilation, Participation in Fire Reorg Study Group	
7/29/20	7.5	Agenda Compilation and distribution	
7/30/20	1	Coordination with HB/Penn Fire re: presentation, preparation	
7/31/20			

**Invoice #PLUMAS-2020-8**  
**Policy Consulting Associates, LLC**

39774 Via Careza  
Murrieta, CA 92563  
(310) 936-2639  
EIN #: 27-2523069

Date: September 10, 2020

Plumas LAFCO  
520 Main St  
Quincy, CA 96971

**Staff Services**

	Hours	Rate	Amount
Jennifer Stephenson, Executive Officer		\$3,500	\$3,500.00
Cheryl Kolb, Clerk (Minutes and agenda mailing)		\$172.50	\$120.00
Cheryl Kolb, Clerk (Records digitization)		\$35	\$0.00
Dennis Miller, GIS		\$60	\$0.00
<b>Subtotal</b>			<b>\$3,620.00</b>

**Projects: Applications, MSRs and SOI Updates**

	Hours	Rate	Amount
Jennifer Stephenson, Applications/Projects - File 2019-0001 & 2019-0002	0.00	\$ 90.00	\$0.00
Jennifer Stephenson, MSR and SOI Updates - Dissolutions	8.00	\$ 90.00	\$720.00
Oxana Wolfson Analyst	0.00	\$ 80.00	\$0.00
Cheryl Kolb, Applications/Projects	0.00	\$ 35.00	\$0.00
<b>Subtotal</b>			<b>\$720.00</b>

**Reimbursements**

Reproduction Costs	\$0.00
Postage	\$0.00
Phone and Communications	\$27.98
Office Supplies (Zoom Pro)	\$14.99
Mileage	\$0.00
Transportation and Travel	\$0.00
<b>Subtotal</b>	<b>\$42.97</b>

<b>Amount Due</b>	<b>\$4,382.97</b>
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*Please remit invoices to Policy Consulting Associates, LLC*

Jennifer Stephenson, Principal

9/10/20

Date

## Jennifer Stephenson August 2020 Timesheet

Date	Hours	Description	Special Project
8/1/20	1.5	Outreach with Meadow Valley Cem.	X
8/2/20	2.25	Meeting prep	
8/3/20	3.5	Meeting prep and meeting	
8/4/20	5.5	Presentation at HB Penn Fire meeting, research re: consolidation conditions	
8/5/20			
8/6/20			
8/7/20			
8/8/20			
8/9/20	3.5	Research re: HBCSD formation by request, phone call with GM	
8/10/20			
8/11/20			
8/12/20			
8/13/20			
8/14/20			
8/15/20			
8/16/20	1.5	Mailing of budget/invoice to County and City	
8/17/20			
8/18/20			
8/19/20	2.25	Drafting of dissolution staff report	X
8/20/20			
8/21/20	1	Response to County Request	
8/22/20			
8/23/20			
8/24/20			
8/25/20			
8/26/20			
8/27/20			
8/28/20	4.25	Distribution of dissolution notification	X
8/29/20			
8/30/20			
8/31/20			



# INVOICE Plumas LAFCo Aug 2020

John Benoit

Invoice number: **2020-0071**

Invoice date: 8-Sep-20

P.O. Box 2694  
Granite Bay, CA 95746  
Tel: (530) 257-0720  
Fax (530) 797-7631

0 Vender ID #

Client name: Plumas LAFCO c/o County of Plumas

Telephone:

Address: 520 Main Street

Fax:

City, state, postal code: Quincy, CA 96971

PO number:

Lafco Staff	Hours		Start / End Date	Amount
John Benoit	1.00		Aug 1-31, 2020	\$100.00

Total activity cost: \$100.00

Materials / Other Expenses	Reason / Vendor	Amount
Reproduction Costs		
Postage		
Phone & Communications		
Office Supplies	Webpage renewal Weebly	\$33.90
Mileage		
Transportation and Travel		\$ -

Total materials cost: \$33.90

**Total billing:** \$ 133.90

## Plumas LAFCo

### STAFF REPORT

**MEETING DATE:** October 5, 2020

**TO:** LAFCo Commissioners

**FROM:** Jennifer Stephenson, Executive Officer

**SUBJECT:** Dissolution of Inactive Districts Public Hearing (File 2020-0002)

#### Summary

There are five inactive districts within Plumas County, meaning no services are provided, no revenues or expenditures are made, and the districts have no assets or debts. Inactive districts in Plumas County consist of the following:

- ❖ County Service Area #3 (Hamilton Branch)
- ❖ County Service Area #6 (Genesee Valley)
- ❖ County Service Area #7 (Warner Valley)
- ❖ County Service Area #10 (Big Meadows)
- ❖ Dixie Valley Community Services District

LAFCo is empowered to initiate dissolution according to Government Code Section 56375(a)(2)(B). LAFCo initiated dissolution for all five of the districts on June 8, 2020 in Resolutions 2020-0002, 2020-0003, 2020-0004, 2020-0005, and 2020-006.

LAFCo is empowered to initiate dissolution according to Government Code Section 56375(a)(2)(B). Pursuant to Government Code Section 56375(a)(3), the Commission may only initiate a district dissolution if the dissolution is consistent with a recommendation or conclusion of a study, including a special study, Sphere of Influence study, or Municipal Service Review. All five of the subject districts have been reviewed in MSRs adopted by this Commission. Dissolution was recommended for each of the five districts in the MSRs as they never initiated services after formation over 40 years ago. LAFCo initiated dissolution for all five of the districts on June 8, 2020 in Resolutions 2020-0002, 2020-0003, 2020-0004, 2020-0005, and 2020-006.

Pursuant to Government Code Section 56375.5, an agency's sphere of influence must be consistent with any change of organization. Of the five districts, County Service Area #6 is the only one with an adopted zero SOI, indicating anticipated dissolution. In order to approve the dissolutions, the Commission must first adopt "zero" SOIs for the other four districts. A "zero" SOI indicates that the Commission anticipates dissolution of a district. The resolutions to amend each agency's SOI to a "zero" SOI are presented today for the Commission's consideration – County Service Area 3 (Res. 2020-0009), County

Service Area 7 (Res. 2020-0010), County Service Area 10 (Res. 2020-0011), and Dixie Valley Community Services District (Res. 2020-0012).

Inactive districts have been the focus of State interest and reviews in recent years. The Little Hoover Commission recommends prompt dissolution of any known inactive districts. Dissolution of these districts is anticipated to reduce the burden on LAFCo to conduct costly and time consuming reviews periodically as required by law. Similarly, dissolution of these five county dependent districts is anticipated to reduce the burden on the County and its staff associated with responding to LAFCo requests during these periodic reviews. The five districts being considered for dissolution have remained inactive since formation in the 70s, and as such provide no services, have no revenue sources, debt, or assets. No successor agency is necessary as there are no services to be continued. While development of these areas was anticipated when they were formed, further development to warrant centralized utilities offered by a special district is not under consideration for any of the five areas. While the area in County Service Area 3 has residential structures in close proximity, services are presently provided by a mutual water company that is considering annexation into Hamilton Branch CSD, which entirely surrounds CSA 3. In summary, there does not appear to be a current or future need for services from the five districts. The resolutions to dissolve the inactive districts are presented today for the Commission's consideration – County Service Area 3 (Res. 2020-0013), County Service Area 6 (Res. 2020-0014), County Service Area 7 (Res. 2020-0015), County Service Area 10 (Res. 2020-0016), and Dixie Valley Community Services District (Res. 2020-0017).

Following approval of the dissolutions, protest hearings will be conducted for each subject area with a threshold of 10% of registered voters to prompt an election.

### Recommendation

Staff recommends that the Commission:

1. After considering the proposed dissolutions and compliance with LAFCo law and Commission policy, approve the project, subject to conditions as set forth in the staff report and proposed resolutions.
2. Adopt proposed Resolutions 2020-0009, 2020-0010, 2020-0011, and 2020-0012 adopting a "zero" sphere of influence for County Service Area 3, County Service Area 7, County Service Area 10, and Dixie Valley Community Services District. **(Attachment 1)**
3. Adopt proposed Resolutions 2020-0013, 2020-0014, 2020-0015, 2020-0016, and 2020-0017 approving the dissolutions of County Service Area 3, County Service Area 6, County Service Area 7, County Service Area 10, and Dixie Valley Community Services District. **(Attachment 2)**
4. Determine that the proposed SOI amendments and dissolutions qualify for an exemption to the California Environmental Quality Act under Class 20. **(Attachment 3)**

### CEQA Compliance

As Lead Agency, Plumas Local Agency Formation Commission must determine whether there are significant environmental impacts associated with a project according to the California Environmental Quality Act. The dissolutions under consideration qualify for Categorical Exemption to CEQA under Class 20 – Changes in the organization or reorganization of local governmental agencies where the changes do not change the geographical area in which previously existing powers are exercised. Included for the Commission's consideration today is direction to staff to also file a Notice of Exemption in the proposed draft resolutions. (**Attachment 3**).

### Compliance with Applicable Plans

The County of Plumas, is the applicable land use authority. The territory includes a variety of land uses, including various types of residential development, agricultural, and open space. Note that the proposed dissolutions will not directly affect existing or future land uses. The proposed dissolutions do not conflict with the General Plan of the land use authority.

### Terms and Conditions

Staff has not identified any terms or conditions that must be contained within the dissolution resolutions.

### Governing Law and LAFCo Policy

Generally, Government Code §56000 *et seq.* governs proceedings. The proposal largely complies with LAFCo's legal and policy requirements, as summarized below:

#### **GOVERNING LAW**

LAFCo is charged with applying the policies and provisions of the Cortese-Knox-Hertzberg Act to its decisions regarding annexations, incorporations, reorganizations, and other changes of government.

Factors to be considered in the review of a proposal shall include, but not be limited to, all of the following Section 56668 of the Government Code:

- **Population, and population density; land area and land use; per capita assessed valuation; topography, natural boundaries, and drainage basins; proximity to other populated areas; the likelihood of significant growth in the area, and in adjacent incorporated and unincorporated areas, during the next 10 years.**

*The territory is inhabited, and includes a wide variety of land uses and designations. The area includes developed unincorporated communities. There are no existing proposed developments in the five subject communities. Growth is anticipated to remain relatively static over the next 10 years.*

<ul style="list-style-type: none"> <li>• <b>The need for organized community services; the present cost and adequacy of governmental services and controls in the area; probable future needs for those services and controls; probable effect of the proposed incorporation; formation, annexation, or exclusion and of alternative courses of action on the cost and adequacy of services and controls in the area and adjacent areas. “Services,” as used in this subdivision, refers to governmental services whether or not the services are services, which would be provided by local agencies subject to this division, and includes the public facilities necessary to provide those services.</b>  <i>The subject areas are remotely located with limited service options. The five areas are sparsely populated and generally lack the density to warrant/fund any centralized utility services. While the area within County Service Area 3 is developed, services are currently provided by a mutual water company. Dissolution of these five districts is not anticipated to affect service delivery in the five communities, as they have not and are not anticipated to provide services.</i> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>The effect of the proposed action and of alternative actions, on adjacent areas, on mutual social and economic interests, and on the local governmental structure of the county.</b>  <i>The proposed dissolutions are not expected to result in noticeable impacts on other agencies or result in adverse impacts on various social and economic interests.</i> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>The conformity of both the proposal and its anticipated effects with both the adopted commission policies on providing planned, orderly, efficient patterns, of urban development, and the policies and priorities set forth in Section 56377.</b>  <i>Analysis of the project’s consistency with adopted LAFCo policies is addressed in a subsequent section of this report.</i> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>The effect of the proposal on maintaining the physical and economic integrity of agricultural lands, as defined by Section 56016.</b>  <i>The proposed dissolutions will not affect services provided in the communities. The current levels of development in the subject areas are not expected to be directly affected by this proposal, and it is therefore unlikely that current agricultural uses within the area will be affected.</i> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>The definiteness and certainty of the boundaries of the territory, the nonconformance of proposed boundaries with lines of assessment or ownership, the creation of islands or corridors of unincorporated territory, and other similar matters affecting the proposed boundaries.</b>  <i>The boundaries of the subject territory include the entire territory within. The boundaries of the proposed dissolution areas are defined in Attachment A of the proposed resolutions.</i> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>Consistency with city or county general and specific plans.</b>  <i>As discussed in the above section on Planning Consistency, the current land use does not conflict with the General Plan of Plumas County.</i> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>The Sphere of Influence of any local agency which may be applicable to the proposal being reviewed.</b>  <i>As discussed, for consistency CSA 3, CSA 7, CSA 10, and DVCSD’s SOIs must be amended to “zero” SOIs prior to approval of the application.</i> </li> </ul>
<ul style="list-style-type: none"> <li>• <b>The comments of any affected local agency or other public agency.</b>  <i>No comments have been received to date.</i> </li> </ul>

<ul style="list-style-type: none"> <li><b>The ability of the newly formed or receiving entity to provide the services which are the subject of the application to the area, including the sufficiency of revenues for those services following the proposed boundary change.</b>  <i>No new agency will be formed and no successor agency identified as there are no services provided.</i></li> </ul>
<ul style="list-style-type: none"> <li><b>The extent to which the proposal will affect a city or cities and the county in achieving their respective fair shares of the regional housing needs as determined by the appropriate council of governments consistent with Article 10.6 (commencing with section 65580) of Chapter 3 of Division 1 of Title 7.</b>  <i>This proposal will neither assist nor detract from the County's ability to achieve its RHNA targets.</i></li> </ul>
<ul style="list-style-type: none"> <li><b>Any information or comments from the landowner or owners, voters, or residents of the affected territory.</b>  <i>No comments have been received to date.</i></li> </ul>
<ul style="list-style-type: none"> <li><b>Any information relating to existing land use designations.</b>  <i>This issue is discussed in detail in a preceding section of the report.</i></li> </ul>
<ul style="list-style-type: none"> <li><b>The extent to which the proposal will promote environmental justice. As used in this subdivision, "environmental justice" means the fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services.</b>  <i>Because no change in the present use of the property will result from the dissolutions, this proposal will neither promote nor detract from environmental justice.</i></li> </ul>

## PLUMAS LAFCo GENERAL & SPECIFIC POLICIES

Plumas LAFCo has adopted policies to guide evaluation of reorganizations.

General Policies:

<b>Communication between local agencies is encouraged.</b>	<b>Consistent</b>
<b>Urban development proposals shall include annexation to a city or district where possible.</b> <i>The proposal to dissolve inactive districts is not considered an urban development proposal.</i>	<b>Not Applicable</b>
<b>LAFCo will discourage urban sprawl and will normally deny proposals that result in sprawl.</b> <i>The dissolutions will not result in urban sprawl as characterized in LAFCo policy.</i>	<b>Consistent</b>
<b>Environmental consequences (CEQA) shall be considered.</b> <i>Plumas LAFCo is acting as Lead Agency for the project and is considering determining it to be categorically exempt from the provisions of CEQA.</i>	<b>Consistent</b>
<b>LAFCo will encourage applications that improve the regional balance between jobs and housing.</b> <i>This proposal will neither improve nor detract from the regional jobs/housing balance.</i>	<b>Not Applicable</b>
<b>LAFCo will favor proposals that promote compact urban form and infill development.</b>	<b>Consistent</b>

<p><i>The dissolutions will not directly result in an increase or decrease in the area's level of development.</i></p>	
<p><b>Government structure should be simple, accessible, and accountable.</b></p>	
<p><i>Elimination of unnecessary levels of government is working towards simplification of government structure, and the proposed reorganization has been conducted in an open and public manner.</i></p>	<p><b>Consistent</b></p>
<p><b>Agencies must provide documentation that they can provide service within a reasonable period of time.</b></p>	<p><b>Not</b></p>
<p><i>No services are anticipated to be provided following dissolution of the districts.</i></p>	<p><b>Applicable</b></p>
<p><b>Efficient services are obtained when proposals:</b></p>	
<p><b>a. Utilize existing public agencies.</b>  <b>b. Consolidate activities and services.</b>  <b>c. Restructure agency boundaries to provide more logical, effective, and efficient services.</b></p>	<p><b>Consistent</b></p>
<p><i>This proposal will eliminate inactive and superfluous districts leading to greater efficiency for LAFCO and the County.</i></p>	
<p><b>Adverse impacts on adjacent areas, social and economic interests and the local government structure must be mitigated.</b></p>	<p><b>Consistent</b></p>
<p><i>There do not appear to be adverse impacts, which require mitigation.</i></p>	
<p><b>Conformance with general and specific plans required.</b></p>	
<p><i>The proposal does not conflict with the General Plan of Plumas County.</i></p>	<p><b>Consistent</b></p>
<p><b>Boundaries:</b></p>	
<p><b>a. Definite boundaries are required.</b>  <b>b. Boundaries that are favored:</b></p> <ul style="list-style-type: none"> <li>• Create logical boundaries &amp; eliminate islands or illogical boundaries.</li> <li>• Follow natural or man-made features and include logical service areas.</li> </ul> <p><b>c. Boundaries that are disfavored:</b></p> <ul style="list-style-type: none"> <li>• Split neighborhoods or communities.</li> <li>• Result in islands, corridors, or peninsulas.</li> <li>• Are drawn for the primary purpose of encompassing revenue-producing territories.</li> <li>• Create areas where it is difficult to provide services.</li> </ul>	<p><b>Consistent</b></p>
<p><i>The boundaries of the proposed dissolution areas are clearly defined in the maps included in the resolutions (Attachment 1).</i></p>	
<p><b>Revenue neutrality is required for all proposals.</b></p>	<p><b>Consistent</b></p>
<p><b>Agricultural and Open Space Land conservation standards are:</b></p>	
<p><b>a. The proposal must lead to planned, orderly and efficient development.</b>  <b>b. An approved Sphere of Influence Plan is required.</b>  <b>c. Findings with respect to alternative sites are required.</b>  <b>d. Impact on adjacent agricultural/open space lands must be assessed.</b></p>	<p><b>Not</b></p>
	<p><b>Applicable</b></p>

*As discussed in the above section on Planning Consistency, this proposal will not result in conversion of Agricultural or Open Space lands.*

**Need for services must be established, and exists when:**

- a. A public health and safety threat exists.**
- b. The residents have requested extension of non-growth-inducing community services.**
- c. The subject area is likely to be developed for urban use within 5 years.**

**Consistent**

*There are no existing proposed developments in the five subject communities. Growth is anticipated to remain relatively static over the next 10 years. There does not appear to be a need for services from the districts proposed for dissolution.*

**Exceptions are justified on the following grounds:**

- a. Unique**
- b. Standards conflicts**
- c. Quality/Cost**
- d. No alternative is available**

Remarks and Conclusion

Given that the five districts are inactive and have remained so for over 40 years, dissolution is a logical next step that aligns with State mandates and LAFCo's purpose of ensuring efficient services. The dissolutions would streamline processes for review for LAFCo and the County.

The proposed dissolutions do not appear to result in any adverse impacts on any other agency's ability to provide services. The proposal is consistent with LAFCo law and Commission policy.

Staff recommends approval of the Sphere of Influence amendments for CSAs 3, 7, and 10 and Dixie Valley CSD and concurrent dissolution of CSAs 3, 6, 7, and 10 and Dixie Valley CSD, and has prepared draft resolutions (**Attachments 1 and 2**) to that effect.



**Resolution 2020-0009**  
**Of the**  
**Plumas Local Agency Formation Commission**  
**in**  
**Plumas County, California**

*Making Determinations and Approving an Amendment to  
the Sphere of Influence of County Service Area 3 (Hamilton Branch)*

**WHEREAS**, on June 8, 2020 in Resolution 2020-0002, the Plumas Local Agency Formation Commission approved initiation of dissolution of County Service Area 3 (“CSA 3”) located in Hamilton Branch, pursuant to Government Code Section 56375(a)(2)(B). The initiation resolution proposes dissolution of CSA 3 due to inactivity since formation. The initiation resolution and attachments complied with all requirements of the law and the Commission; and,

**WHEREAS**, the Sphere of Influence was never adopted for CSA 3; and

**WHEREAS**, Government Code Section 56375.5 requires that changes of organization be consistent with an agency’s Sphere of Influence; and

**WHEREAS**, the Commission has set the hearing date of October 5, 2020 for the amendment of County Service Area 3’s Sphere of Influence and has noticed this hearing at the times and as otherwise prescribed by Government Code Section 56150, et seq.; and

**WHEREAS**, the Commission has heard and adopted a Municipal Services Review of services provided by County Service Area 3 and adopted Resolution 2012-0006 on October 15, 2012 in accordance with Gov. Code section 56430; and

**WHEREAS**, the Commission has reviewed and considered the proposed zero Sphere of Influence which is shown in the Sphere of Influence Map which is attached hereto and incorporated herein as Exhibit “A” ; and

**WHEREAS**, Plumas LAFCO has prepared and adopted a Notice of Exemption pursuant to the requirements of the California Environmental Quality Act since the Sphere of Influence will not result in new areas served (Section 21000 et seq. of the Public Resources Code); and

**WHEREAS**, the Commission has considered those factors determined by it to be relevant to the proposed Sphere of Influence, including, but not limited to, those factors specified in Government Code Section 56425, et seq.; and

**WHEREAS**, the Commission has heard all interested parties desiring to be heard at the public hearing and considered the application and report by the Executive Officer and all other relevant evidence and information presented at said hearing;

**NOW, THEREFORE**, the Plumas Local Agency Formation Commission determines the following:

1. That the proposed Sphere of Influence with respect to County Service Area 3 complies with the provisions of Government Code Section 56000, et seq.
2. That the amendment of this Sphere of Influence for County Service Area 3 as shown in Exhibit “A” is hereby adopted.
3. The Commission has reviewed and considered a Notice of Exemption (Exhibit B) prepared for this Sphere of Influence Update and makes a specific finding that there is no substantial evidence in light of the whole record before Plumas Local Agency Formation Commission that establishment of this zero Sphere of Influence for County Service Area 3 may have a significant adverse effect on the environment.

The foregoing resolution was duly passed by the Plumas Local Agency Formation Commission at a regular meeting held on October 5, 2020, by the following roll call vote:

Ayes:

Noes:

Abstentions:

Absent:

Signed and approved by me after its passage this 5<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

Attest:

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer

# PLUMAS LOCAL AGENCY FORMATION COMMISSION

## COUNTY SERVICE AREA #3 (HAMILTON BRANCH)

Range 8 East

Township 28 North



### Legend

- Communities
- Plumas County Boundary
- County Boundaries
- Highways
- Roads
- Parcels
- Sectional Grid (MDB&M)

County Service Area #3  
Hamilton Branch

0 0.125 0.25 0.5 Miles

**County Service Area #3  
Hamilton Branch**

LAFCo Resolution:  
Adopted:

Plumas LAFCo

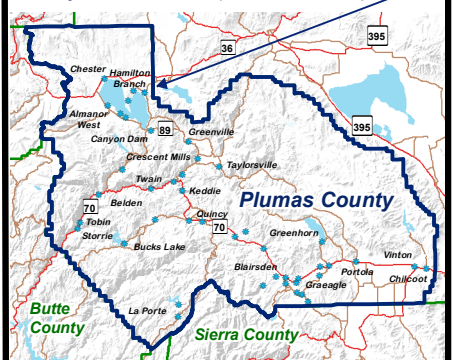
Map Created 6/6/2020



Plumas County



County Service Area #3 (Hamilton Branch)



**Resolution 2020-0010**  
**Of the**  
**Plumas Local Agency Formation Commission**  
**in**  
**Plumas County, California**

*Making Determinations and Approving an Amendment to  
the Sphere of Influence of County Service Area 7 (Warner Valley)*

**WHEREAS**, on June 8, 2020 in Resolution 2020-0004, the Plumas Local Agency Formation Commission approved initiation of dissolution of County Service Area 7 ("CSA 7") located in Warner Valley, pursuant to Government Code Section 56375(a)(2)(B). The initiation resolution proposes dissolution of CSA 7 due to inactivity since formation. The initiation resolution and attachments complied with all requirements of the law and the Commission; and,

**WHEREAS**, the Sphere of Influence for CSA 7 was adopted on May 21, 1976 in Resolution 76-23; and

**WHEREAS**, Government Code Section 56375.5 requires that changes of organization be consistent with an agency's Sphere of Influence; and

**WHEREAS**, the Commission has set the hearing date of October 5, 2020 for the amendment of County Service Area 7's Sphere of Influence and has noticed this hearing at the times and as otherwise prescribed by Government Code Section 56150, et seq.; and

**WHEREAS**, the Commission has heard and adopted a Municipal Services Review of services provided by County Service Area 7 and adopted Resolution 2017-0004 on August 14, 2017 in accordance with Gov. Code section 56430; and

**WHEREAS**, the Commission has reviewed and considered the proposed zero Sphere of Influence which is shown in the Sphere of Influence Map which is attached hereto and incorporated herein as Exhibit "A" ; and

**WHEREAS**, Plumas LAFCO has prepared and adopted a Notice of Exemption pursuant to the requirements of the California Environmental Quality Act since the Sphere of Influence will not result in new areas served (Section 21000 et seq. of the Public Resources Code); and

**WHEREAS**, the Commission has considered those factors determined by it to be relevant to the proposed Sphere of Influence, including, but not limited to, those factors specified in Government Code Section 56425, et seq.; and

**WHEREAS**, the Commission has heard all interested parties desiring to be heard at the public hearing and considered the application and report by the Executive Officer and all other relevant evidence and information presented at said hearing;

**NOW, THEREFORE**, the Plumas Local Agency Formation Commission determines the following:

1. That the proposed Sphere of Influence with respect to County Service Area 7 complies with the provisions of Government Code Section 56000, et seq.
2. That the amendment of this Sphere of Influence for County Service Area 7 as shown in Exhibit "A" is hereby adopted.
3. The Commission has reviewed and considered a Notice of Exemption (Exhibit B) prepared for this Sphere of Influence Update and makes a specific finding that there is no substantial evidence in light of the whole record before Plumas Local Agency Formation Commission that establishment of this zero Sphere of Influence for County Service Area 7 may have a significant adverse effect on the environment.

The foregoing resolution was duly passed by the Plumas Local Agency Formation Commission at a regular meeting held on October 5, 2020, by the following roll call vote:

Ayes:

Noes:

Abstentions:

Absent:

Signed and approved by me after its passage this 5<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

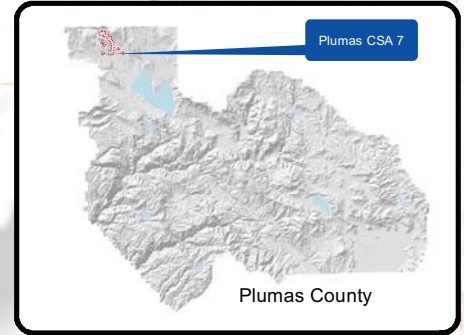
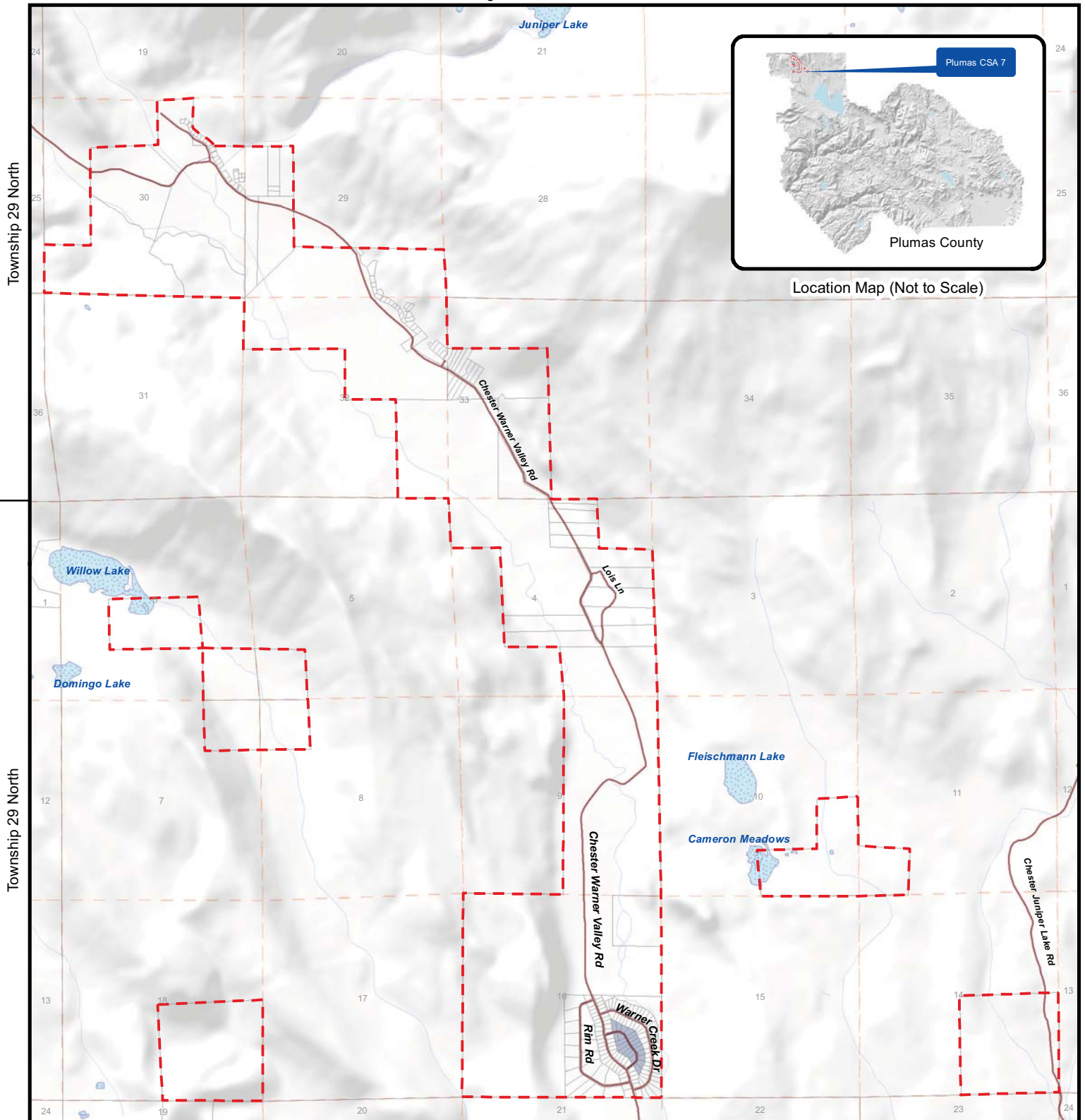
Attest:

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer

# Plumas County Service Area 7

## Warner Valley

Range 6 East



Location Map (Not to Scale)

### Legend

- |                |                        |   |
|----------------|------------------------|---|
| Highways       | Parcels                | Plumas County Service Area 7 (Warner Valley)                              |
| Major Roads    | Sectional Grid (MDB&M) | Plumas County Service Area 7 (Warner Valley) Sphere of Influence Boundary |
| Stream / River | Communities            |   |
| Waterbodies    |                        |   |



0 0.25 0.5 1 Miles

Plumas County Service Area 7  
Resolution: 74-2547  
Adopted: February 19, 1974

Plumas County Service Area 7  
Sphere of Influence  
Resolution: 76-23  
Adopted: May 21, 1976

Source: Plumas LAFCo

Map Created 11/25/2016

**Resolution 2020-0011**  
**Of the**  
**Plumas Local Agency Formation Commission**  
**in**  
**Plumas County, California**

*Making Determinations and Approving an Amendment to  
the Sphere of Influence of County Service Area 10 (Big Meadows)*

**WHEREAS**, on June 8, 2020 in Resolution 2020-0004, the Plumas Local Agency Formation Commission approved initiation of dissolution of County Service Area 10 ("CSA 10") located in Big Meadows, pursuant to Government Code Section 56375(a)(2)(B). The initiation resolution proposes dissolution of CSA 10 due to inactivity since formation. The initiation resolution and attachments complied with all requirements of the law and the Commission; and,

**WHEREAS**, the Sphere of Influence for CSA 10 was adopted on May 21, 1976 in Resolution 76-22; and

**WHEREAS**, Government Code Section 56375.5 requires that changes of organization be consistent with an agency's Sphere of Influence; and

**WHEREAS**, the Commission has set the hearing date of October 5, 2020 for the amendment of County Service Area 10's Sphere of Influence and has noticed this hearing at the times and as otherwise prescribed by Government Code Section 56150, et seq.; and

**WHEREAS**, the Commission has heard and adopted a Municipal Services Review of services provided by County Service Area 10 and adopted Resolution 2017-0004 on August 14, 2017 in accordance with Gov. Code section 56430; and

**WHEREAS**, the Commission has reviewed and considered the proposed zero Sphere of Influence which is shown in the Sphere of Influence Map which is attached hereto and incorporated herein as Exhibit "A" ; and

**WHEREAS**, Plumas LAFCO has prepared and adopted a Notice of Exemption pursuant to the requirements of the California Environmental Quality Act since the Sphere of Influence will not result in new areas served (Section 21000 et seq. of the Public Resources Code); and

**WHEREAS**, the Commission has considered those factors determined by it to be relevant to the proposed Sphere of Influence, including, but not limited to, those factors specified in Government Code Section 56425, et seq.; and

**WHEREAS**, the Commission has heard all interested parties desiring to be heard at the public hearing and considered the application and report by the Executive Officer and all other relevant evidence and information presented at said hearing;

**NOW, THEREFORE**, the Plumas Local Agency Formation Commission determines the following:

1. That the proposed Sphere of Influence with respect to County Service Area 10 complies with the provisions of Government Code Section 56000, et seq.
2. That the amendment of this Sphere of Influence for County Service Area 10 as shown in Exhibit "A" is hereby adopted.
3. The Commission has reviewed and considered a Notice of Exemption (Exhibit B) prepared for this Sphere of Influence Update and makes a specific finding that there is no substantial evidence in light of the whole record before Plumas Local Agency Formation Commission that establishment of this zero Sphere of Influence for County Service Area 10 may have a significant adverse effect on the environment.

The foregoing resolution was duly passed by the Plumas Local Agency Formation Commission at a regular meeting held on October 5, 2020, by the following roll call vote:

Ayes:

Noes:

Abstentions:

Absent:

Signed and approved by me after its passage this 5<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

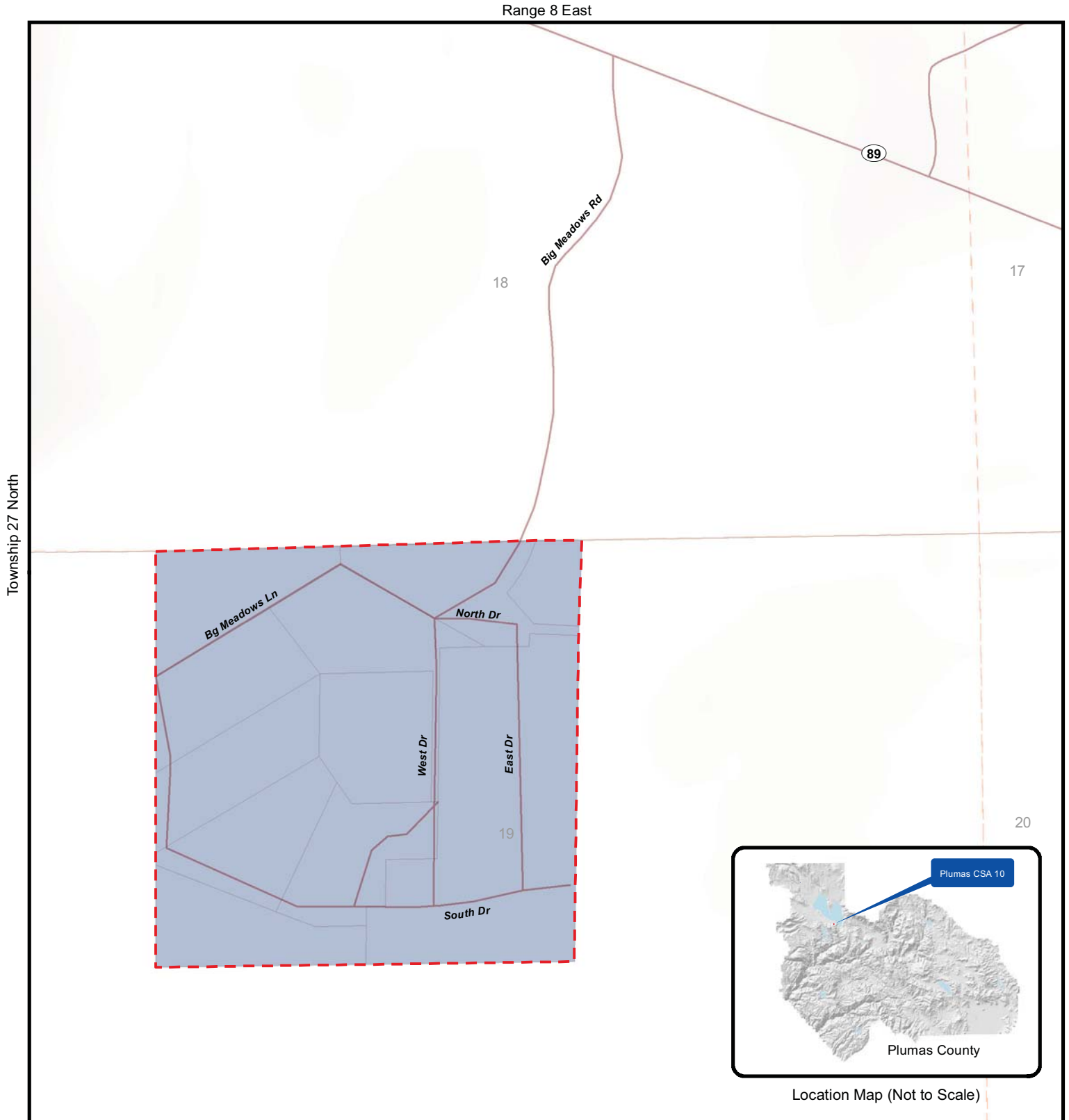
Attest:

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer



# Plumas County Service Area 10

## Big Meadows



### Legend

- Highways
- Major Roads
- Stream / River
- Waterbodies
- Parcels
- Sectional Grid (MDB&M)
- Communities
- Plumas County Service Area 10 (Big Meadows)
- Plumas County Service Area 10 (Big Meadows) Sphere of Influence Boundary



0 165 330 660 Feet

Plumas County Service Area 10  
Resolution: 74-08  
Adopted: August 28, 1974  
Plumas County Service Area 10  
Sphere of Influence  
Resolution: 76-22  
Adopted: May 21, 1976

Source: Plumas LAFCo

Map Created 11/26/2016

**Resolution 2020-0012**  
**Of the**  
**Plumas Local Agency Formation Commission**  
**in**  
**Plumas County, California**

*Making Determinations and Approving an Amendment to  
the Sphere of Influence of Dixie Valley Community Services District*

**WHEREAS**, on June 8, 2020 in Resolution 2020-0004, the Plumas Local Agency Formation Commission approved initiation of dissolution of Dixie Valley Community Services District ("DVCSD") located in Dixie Valley, pursuant to Government Code Section 56375(a)(2)(B). The initiation resolution proposes dissolution of DVCSD due to inactivity since formation. The initiation resolution and attachments complied with all requirements of the law and the Commission; and,

**WHEREAS**, the Sphere of Influence for DVCSD was adopted on July 12, 1982 in Resolution 87-07; and

**WHEREAS**, Government Code Section 56375.5 requires that changes of organization be consistent with an agency's Sphere of Influence; and

**WHEREAS**, the Commission has set the hearing date of October 5, 2020 for the amendment of Dixie Valley Community Services District's Sphere of Influence and has noticed this hearing at the times and as otherwise prescribed by Government Code Section 56150, et seq.; and

**WHEREAS**, the Commission has heard and adopted a Municipal Services Review of services provided by DVCSD and adopted Resolution 2017-0004 on August 14, 2017 in accordance with Gov. Code section 56430; and

**WHEREAS**, the Commission has reviewed and considered the proposed zero Sphere of Influence which is shown in the Sphere of Influence Map which is attached hereto and incorporated herein as Exhibit "A" ; and

**WHEREAS**, Plumas LAFCO has prepared and adopted a Notice of Exemption pursuant to the requirements of the California Environmental Quality Act since the Sphere of Influence will not result in new areas served (Section 21000 et seq. of the Public Resources Code); and

**WHEREAS**, the Commission has considered those factors determined by it to be relevant to the proposed Sphere of Influence, including, but not limited to, those factors specified in Government Code Section 56425, et seq.; and

**WHEREAS**, the Commission has heard all interested parties desiring to be heard at the public hearing and considered the application and report by the Executive Officer and all other relevant evidence and information presented at said hearing;

**NOW, THEREFORE**, the Plumas Local Agency Formation Commission determines the following:

1. That the proposed Sphere of Influence with respect to Dixie Valley Community Services District complies with the provisions of Government Code Section 56000, et seq.
2. That the amendment of this Sphere of Influence for Dixie Valley Community Services District as shown in Exhibit "A" is hereby adopted.
3. The Commission has reviewed and considered a Notice of Exemption (Exhibit B) prepared for this Sphere of Influence Update and makes a specific finding that there is no substantial evidence in light of the whole record before Plumas Local Agency Formation Commission that establishment of this zero Sphere of Influence for Dixie Valley Community Services District may have a significant adverse effect on the environment.

The foregoing resolution was duly passed by the Plumas Local Agency Formation Commission at a regular meeting held on October 5, 2020, by the following roll call vote:

Ayes:

Noes:

Abstentions:

Absent:

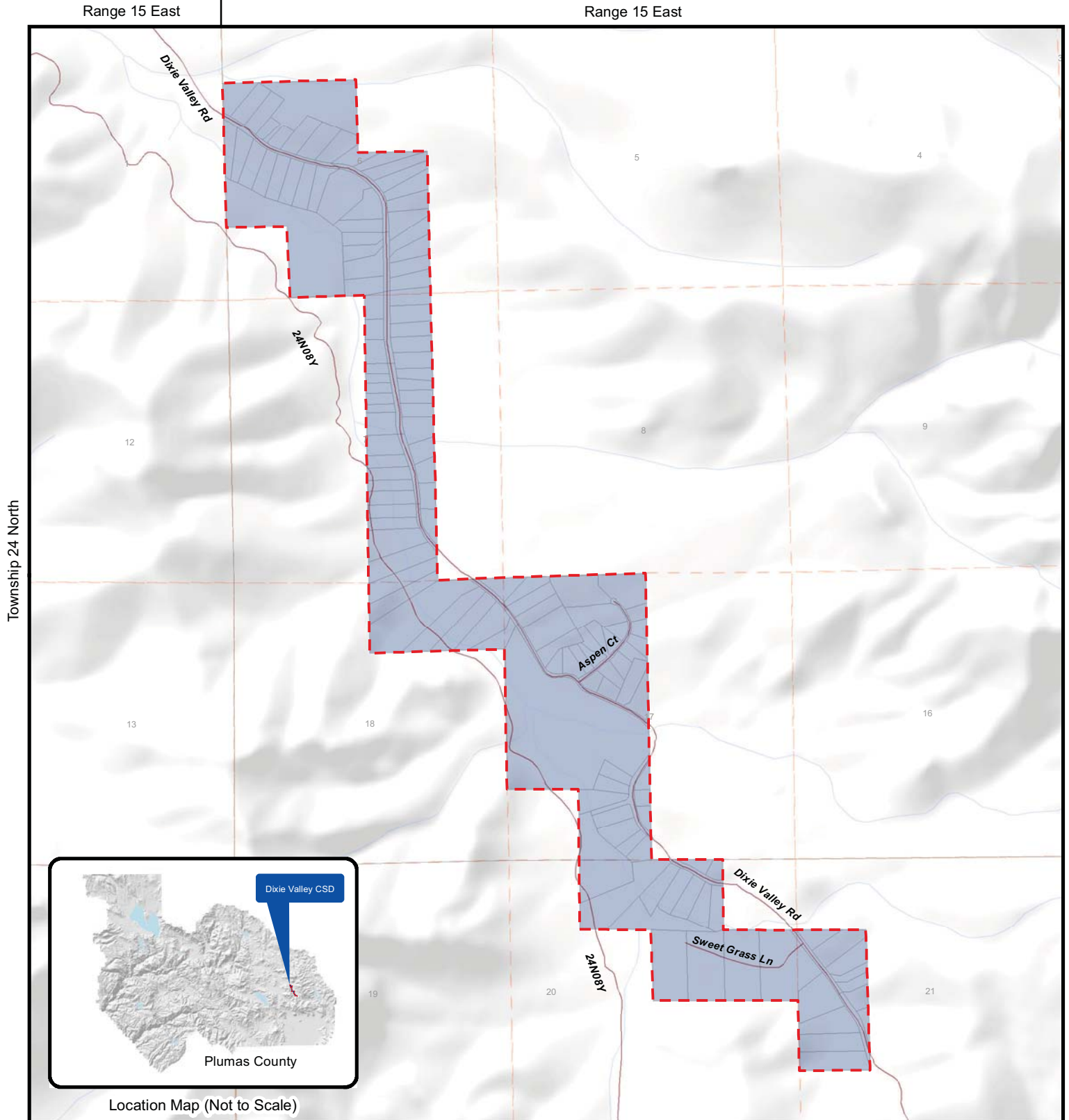
Signed and approved by me after its passage this 5<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

Attest:

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer

# Dixie Valley Community Services District



## Legend

- Highways
  - Major Roads
  - Stream / River
  - Waterbodies
  - Parcels
  - Sectional Grid (MDB&M)
  - Communities
  - Dixie Valley Community Services District
  - Dixie Valley Community Services District Coterminous Sphere of Influence Boundary
- 0 0.25 0.5 1 Miles

Dixie Valley Community Services District  
 Resolution:  
 Adopted:  
 Dixie Valley Community Services District  
 Sphere of Influence Boundary  
 Resolution: 82-07.09  
 Adopted: July 12, 1982

Source: Plumas LAFCo

Map Created 11/15/2016

**Resolution 2020-0013**  
**Of the**  
**Plumas Local Agency Formation Commission**  
**in**  
**Plumas County, California**

*Making Determinations and Approving Dissolution of County Service Area 3 (Hamilton Branch)*

**WHEREAS**, on June 8, 2020 in Resolution 2020-0002, the Plumas Local Agency Formation Commission approved initiation of dissolution of County Service Area 3 ("CSA 3") located in Hamilton Branch, pursuant to Government Code Section 56375(a)(2)(B). The initiation resolution proposes dissolution of CSA 3 due to inactivity since formation. The initiation resolution and attachments complied with all requirements of the law and the Commission; and,

**WHEREAS**, the proceedings for this reorganization are governed by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Section 56000 *et seq.* of the Government Code; and,

**WHEREAS**, County Service Area 3 is located in Plumas County; and

**WHEREAS**, CSA 3 was formed in 1972 and has never provided services since its formation, and as such does not have any revenue sources, debts, or assets; and

**WHEREAS**, the Plumas Local Agency Formation Commission, acting as the Lead Agency for this project in accordance with the provisions of the California Environmental Quality Act, has reviewed the reorganization proposal and has found that it qualifies for exemption under Class 20: Changes in Organization of Local Agencies, where the changes do not change the area in which previously existing powers are exercised and that it will not result in adverse changes to the environment nor to the level or scope of services provided; and,

**WHEREAS**, at the time and in the manner provided by law, the Executive Officer gave notice of the date, time, and place of a public hearing by the Commission upon said application, including mailed notice to affected and subject agencies and published notice in newspapers of general circulation in order to ensure agencies, affected citizens and landowners were aware of the proposal; and,

**WHEREAS**, the Executive Officer has reviewed the project and has prepared a report including staff recommendations thereon within the time required by law and has furnished copies of said report to the Commission and to all other persons required by law to receive it; and,

**WHEREAS**, the Commission has heard all interested parties desiring to be heard at the public hearing and considered the application and report by the Executive Officer and all other relevant evidence and information presented at said hearing;

**NOW, THEREFORE**, the Plumas Local Agency Formation Commission determines the following:

1. The foregoing recitals are true and correct.
2. No successor agency is necessary for County Service Area 3 as it is not, and has never been, active or provided services that must be continued.
3. That County Service Area 3 is hereby dissolved.
4. The Commission hereby determines that this project qualifies for a Categorical Exemption to CEQA under Class 20 - *Changes in the organization or reorganization of local governmental agencies where the changes do not change the area in which previously existing powers are exercised.*

The foregoing resolution was duly passed by the Plumas Local Agency Formation Commission at a regular meeting held on October 5, 2020, by the following roll call vote:

Ayes:

Noes:

Abstentions:

Absent:

Signed and approved by me after its passage this 5<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

Attest:

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer

**Resolution 2020-0014**  
**Of the**  
**Plumas Local Agency Formation Commission**  
**in**  
**Plumas County, California**

*Making Determinations and Approving Dissolution of County Service Area 6 (Genesee Valley)*

**WHEREAS**, on June 8, 2020 in Resolution 2020-0002, the Plumas Local Agency Formation Commission approved initiation of dissolution of County Service Area 6 ("CSA 6") located in Genesee Valley, pursuant to Government Code Section 56375(a)(2)(B). The initiation resolution proposes dissolution of CSA 6 due to inactivity since formation. The initiation resolution and attachments complied with all requirements of the law and the Commission; and,

**WHEREAS**, the proceedings for this reorganization are governed by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Section 56000 *et seq.* of the Government Code; and,

**WHEREAS**, County Service Area 6 is located in Plumas County; and

**WHEREAS**, CSA 6 was formed in 1973 and has never provided services since its formation, and as such does not have any revenue sources, debts, or assets; and

**WHEREAS**, the Plumas Local Agency Formation Commission, acting as the Lead Agency for this project in accordance with the provisions of the California Environmental Quality Act, has reviewed the reorganization proposal and has found that it qualifies for exemption under Class 20: Changes in Organization of Local Agencies, where the changes do not change the area in which previously existing powers are exercised and that it will not result in adverse changes to the environment nor to the level or scope of services provided; and,

**WHEREAS**, at the time and in the manner provided by law, the Executive Officer gave notice of the date, time, and place of a public hearing by the Commission upon said application, including mailed notice to affected and subject agencies and published notice in newspapers of general circulation in order to ensure agencies, affected citizens and landowners were aware of the proposal; and,

**WHEREAS**, the Executive Officer has reviewed the project and has prepared a report including staff recommendations thereon within the time required by law and has furnished copies of said report to the Commission and to all other persons required by law to receive it; and,

**WHEREAS**, the Commission has heard all interested parties desiring to be heard at the public hearing and considered the application and report by the Executive Officer and all other relevant evidence and information presented at said hearing;

**NOW, THEREFORE**, the Plumas Local Agency Formation Commission determines the following:

1. The foregoing recitals are true and correct.
2. No successor agency is necessary for County Service Area 6 as it is not, and has never been, active or provided services that must be continued.
3. That County Service Area 6 is hereby dissolved.
4. The Commission hereby determines that this project qualifies for a Categorical Exemption to CEQA under Class 20 - *Changes in the organization or reorganization of local governmental agencies where the changes do not change the area in which previously existing powers are exercised.*

The foregoing resolution was duly passed by the Plumas Local Agency Formation Commission at a regular meeting held on October 5, 2020, by the following roll call vote:

Ayes:

Noes:

Abstentions:

Absent:

Signed and approved by me after its passage this 5<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

Attest:

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer

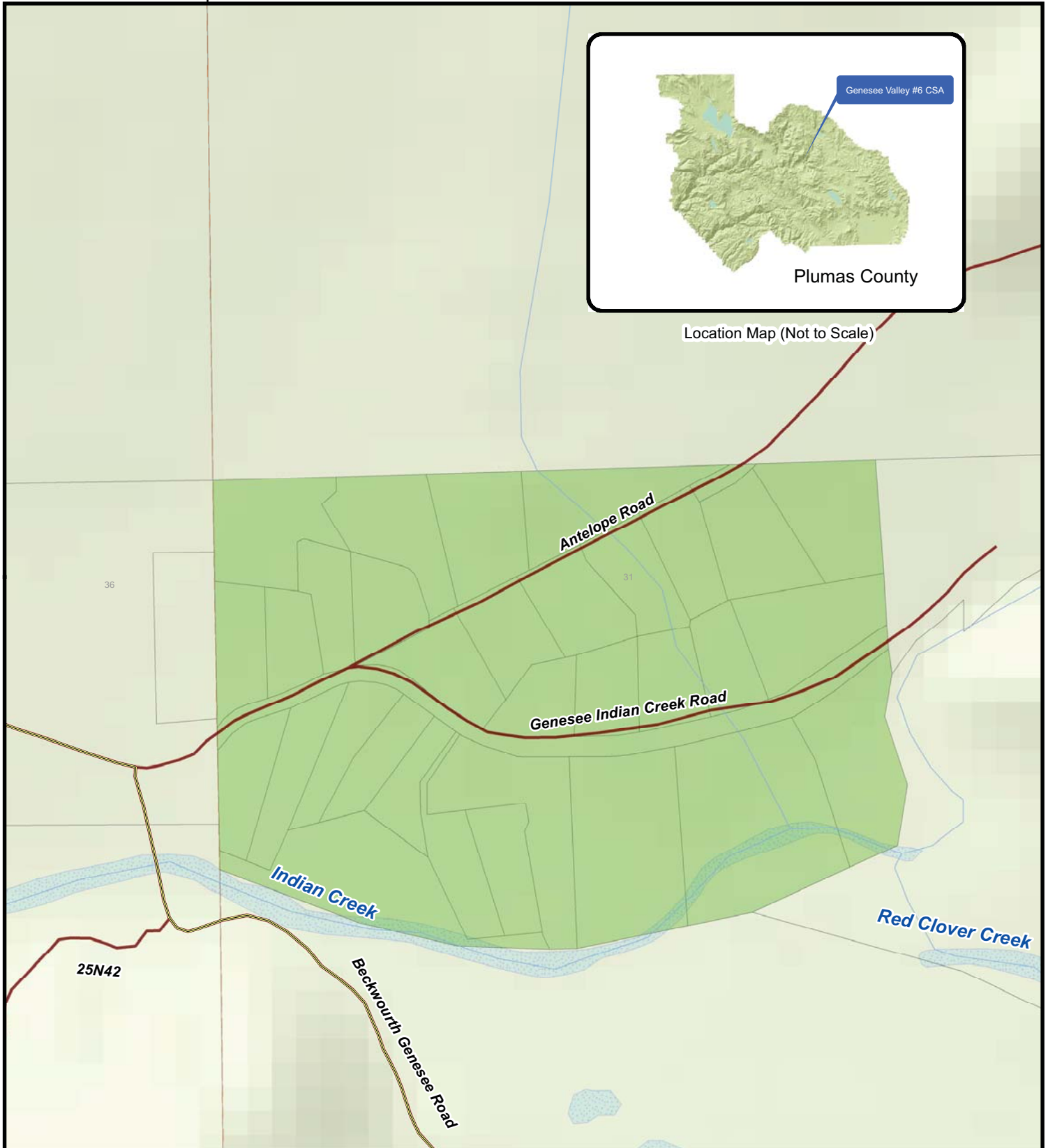
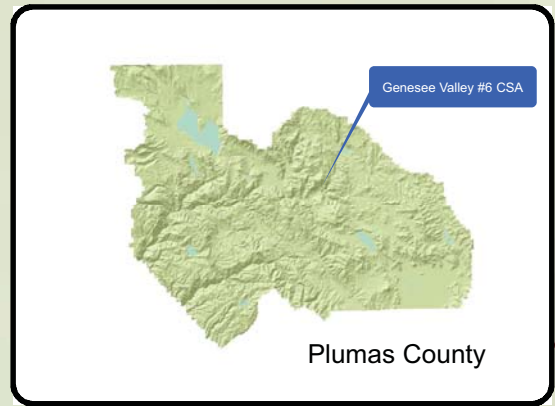


# Genesee Valley #6 Community Service Area

Range 11 East

Range 12 East

Township 26 North



## Legend

- Highways
- Major Roads
- Stream / River
- Waterbodies
- Parcels
- Sectional Grid (MDB&M)
- Communities
- Genesee Valley #6 Community Service Area
- Genesee Valley #6 CSA Zero Sphere of Influence



0 165 330 660 Feet

Genesee Valley #6 Community Service Area  
Resolution: 73-3  
Formed: July 20, 1973

Genesee Valley #6 CSA (SOI)  
Resolution: (Zero Sphere of Influence)  
Adopted:

Source: Plumas LAFCo

Map Created 2/27/2014

**Resolution 2020-0015**  
**Of the**  
**Plumas Local Agency Formation Commission**  
**in**  
**Plumas County, California**

*Making Determinations and Approving Dissolution of County Service Area 7 (Warner Valley)*

**WHEREAS**, on June 8, 2020 in Resolution 2020-0002, the Plumas Local Agency Formation Commission approved initiation of dissolution of County Service Area 7 ("CSA 7") located in Warner Valley, pursuant to Government Code Section 56375(a)(2)(B). The initiation resolution proposes dissolution of CSA 7 due to inactivity since formation. The initiation resolution and attachments complied with all requirements of the law and the Commission; and,

**WHEREAS**, the proceedings for this reorganization are governed by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Section 56000 *et seq.* of the Government Code; and,

**WHEREAS**, County Service Area 7 is located in Plumas County; and

**WHEREAS**, CSA 7 was formed in 1974 and has never provided services since its formation, and as such does not have any revenue sources, debts, or assets; and

**WHEREAS**, the Plumas Local Agency Formation Commission, acting as the Lead Agency for this project in accordance with the provisions of the California Environmental Quality Act, has reviewed the reorganization proposal and has found that it qualifies for exemption under Class 20: Changes in Organization of Local Agencies, where the changes do not change the area in which previously existing powers are exercised and that it will not result in adverse changes to the environment nor to the level or scope of services provided; and,

**WHEREAS**, at the time and in the manner provided by law, the Executive Officer gave notice of the date, time, and place of a public hearing by the Commission upon said application, including mailed notice to affected and subject agencies and published notice in newspapers of general circulation in order to ensure agencies, affected citizens and landowners were aware of the proposal; and,

**WHEREAS**, the Executive Officer has reviewed the project and has prepared a report including staff recommendations thereon within the time required by law and has furnished copies of said report to the Commission and to all other persons required by law to receive it; and,

**WHEREAS**, the Commission has heard all interested parties desiring to be heard at the public hearing and considered the application and report by the Executive Officer and all other relevant evidence and information presented at said hearing;

**NOW, THEREFORE**, the Plumas Local Agency Formation Commission determines the following:

1. The foregoing recitals are true and correct.
2. No successor agency is necessary for County Service Area 7 as it is not, and has never been, active or provided services that must be continued.
3. That County Service Area 7 is hereby dissolved.
4. The Commission hereby determines that this project qualifies for a Categorical Exemption to CEQA under Class 20 - *Changes in the organization or reorganization of local governmental agencies where the changes do not change the area in which previously existing powers are exercised.*

The foregoing resolution was duly passed by the Plumas Local Agency Formation Commission at a regular meeting held on October 5, 2020, by the following roll call vote:

Ayes:

Noes:

Abstentions:

Absent:

Signed and approved by me after its passage this 5<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

Attest:

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer

**Resolution 2020-0016**  
**Of the**  
**Plumas Local Agency Formation Commission**  
**in**  
**Plumas County, California**

*Making Determinations and Approving Dissolution of County Service Area 10 (Big Meadows)*

**WHEREAS**, on June 8, 2020 in Resolution 2020-0002, the Plumas Local Agency Formation Commission approved initiation of dissolution of County Service Area 10 ("CSA 10") located in Big Meadows, pursuant to Government Code Section 56375(a)(2)(B). The initiation resolution proposes dissolution of CSA 10 due to inactivity since formation. The initiation resolution and attachments complied with all requirements of the law and the Commission; and,

**WHEREAS**, the proceedings for this reorganization are governed by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Section 56000 *et seq.* of the Government Code; and,

**WHEREAS**, County Service Area 10 is located in Plumas County; and

**WHEREAS**, CSA 10 was formed in 1974 and has never provided services since its formation, and as such does not have any revenue sources, debts, or assets; and

**WHEREAS**, the Plumas Local Agency Formation Commission, acting as the Lead Agency for this project in accordance with the provisions of the California Environmental Quality Act, has reviewed the reorganization proposal and has found that it qualifies for exemption under Class 20: Changes in Organization of Local Agencies, where the changes do not change the area in which previously existing powers are exercised and that it will not result in adverse changes to the environment nor to the level or scope of services provided; and,

**WHEREAS**, at the time and in the manner provided by law, the Executive Officer gave notice of the date, time, and place of a public hearing by the Commission upon said application, including mailed notice to affected and subject agencies and published notice in newspapers of general circulation in order to ensure agencies, affected citizens and landowners were aware of the proposal; and,

**WHEREAS**, the Executive Officer has reviewed the project and has prepared a report including staff recommendations thereon within the time required by law and has furnished copies of said report to the Commission and to all other persons required by law to receive it; and,

**WHEREAS**, the Commission has heard all interested parties desiring to be heard at the public hearing and considered the application and report by the Executive Officer and all other relevant evidence and information presented at said hearing;

**NOW, THEREFORE**, the Plumas Local Agency Formation Commission determines the following:

1. The foregoing recitals are true and correct.
2. No successor agency is necessary for County Service Area 10 as it is not, and has never been, active or provided services that must be continued.
3. That County Service Area 10 is hereby dissolved.
4. The Commission hereby determines that this project qualifies for a Categorical Exemption to CEQA under Class 20 - *Changes in the organization or reorganization of local governmental agencies where the changes do not change the area in which previously existing powers are exercised.*

The foregoing resolution was duly passed by the Plumas Local Agency Formation Commission at a regular meeting held on October 5, 2020, by the following roll call vote:

Ayes:

Noes:

Abstentions:

Absent:

Signed and approved by me after its passage this 5<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

Attest:

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer

**Resolution 2020-0017**  
**Of the**  
**Plumas Local Agency Formation Commission**  
**in**  
**Plumas County, California**

*Making Determinations and Approving Dissolution of Dixie Valley Community Services District*

**WHEREAS**, on June 8, 2020 in Resolution 2020-0002, the Plumas Local Agency Formation Commission approved initiation of dissolution of Dixie Valley Community Services District ("DVCSD") located in Dixie Valley, pursuant to Government Code Section 56375(a)(2)(B). The initiation resolution proposes dissolution of DVCSD due to inactivity since formation. The initiation resolution and attachments complied with all requirements of the law and the Commission; and,

**WHEREAS**, the proceedings for this reorganization are governed by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Section 56000 *et seq.* of the Government Code; and,

**WHEREAS**, Dixie Valley Community Services District is located in Plumas County; and

**WHEREAS**, DVCSD was formed in 1972 and has never provided services since its formation, and as such does not have any revenue sources, debts, or assets; and

**WHEREAS**, the Plumas Local Agency Formation Commission, acting as the Lead Agency for this project in accordance with the provisions of the California Environmental Quality Act, has reviewed the reorganization proposal and has found that it qualifies for exemption under Class 20: Changes in Organization of Local Agencies, where the changes do not change the area in which previously existing powers are exercised and that it will not result in adverse changes to the environment nor to the level or scope of services provided; and,

**WHEREAS**, at the time and in the manner provided by law, the Executive Officer gave notice of the date, time, and place of a public hearing by the Commission upon said application, including mailed notice to affected and subject agencies and published notice in newspapers of general circulation in order to ensure agencies, affected citizens and landowners were aware of the proposal; and,

**WHEREAS**, the Executive Officer has reviewed the project and has prepared a report including staff recommendations thereon within the time required by law and has furnished copies of said report to the Commission and to all other persons required by law to receive it; and,

**WHEREAS**, the Commission has heard all interested parties desiring to be heard at the public hearing and considered the application and report by the Executive Officer and all other relevant evidence and information presented at said hearing;

**NOW, THEREFORE**, the Plumas Local Agency Formation Commission determines the following:

1. The foregoing recitals are true and correct.
2. No successor agency is necessary for Dixie Valley Community Services District as it is not, and has never been, active or provided services that must be continued.
3. That Dixie Valley Community Services District is hereby dissolved.
4. The Commission hereby determines that this project qualifies for a Categorical Exemption to CEQA under Class 20 - *Changes in the organization or reorganization of local governmental agencies where the changes do not change the area in which previously existing powers are exercised.*

The foregoing resolution was duly passed by the Plumas Local Agency Formation Commission at a regular meeting held on October 5, 2020, by the following roll call vote:

Ayes:

Noes:

Abstentions:

Absent:

Signed and approved by me after its passage this 5<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Bill Powers, Chair, Plumas LAFCo

Attest:

\_\_\_\_\_  
Jennifer Stephenson, Executive Officer

## NOTICE OF EXEMPTION

**TO:** County Clerk  
County of PLUMAS

**FROM:** Plumas LAFCo  
5050 Laguna Blvd #112-711  
Elk Grove, CA 95758

**PROJECT TITLE:** Plumas LAFCo File 2020-0002: Dissolution of CSA 3, CSA 6, CSA 7, CSA 10, and Dixie Valley CSD

**PROJECT LOCATION:** Plumas County

### DESCRIPTION OF PROJECT:

The proposed project involves adoption of "zero" spheres of influence for CSA 3, CSA 7, CSA 10, and Dixie Valley CSD, and dissolution of CSA 3, CSA 6, CSA 7, CSA 10, and Dixie Valley CSD.

### NAME OF PUBLIC AGENCY APPROVING PROJECT:

Plumas Local Agency Formation Commission

### NAME OF PERSON OR AGENCY CARRYING OUT THE PROJECT:

Plumas Local Agency Formation Commission

### EXEMPT STATUS:

Class 20 Categorical Exemption, "Changes in Organization of Local Agencies," CEQA Guidelines Section 15320 per Public Resources Code Section 21084 and 14 CCR 15320(b) as a project determined not to have a significant effect on the environment

### REASONS WHY THIS PROJECT IS EXEMPT:

This action is Exempt from the California Environmental Quality Act pursuant to Section 15301b of the CEQA Guidelines (Class 20) as the dissolution would not result in any change in services since these districts do not provide any services to the affected territory and 15061 b (3) whereby this activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Since this dissolution is only eliminating inactive service providers, there is no possibility that this activity may have a significant effect on the environment since the services have not and will not be provided and no unusual circumstances exist as a result of this reorganization.

**CONTACT PERSON:**  
Jennifer Stephenson  
LAFCO Executive Officer

**TELEPHONE NUMBER:**  
(530) 283-7069

**By:** \_\_\_\_\_

**Date:** October 5, 2020



# Plumas LAFCo

## STAFF REPORT

**MEETING DATE:** October 5, 2020

**TO:** LAFCo Commissioners

**FROM:** Jennifer Stephenson, Executive Officer

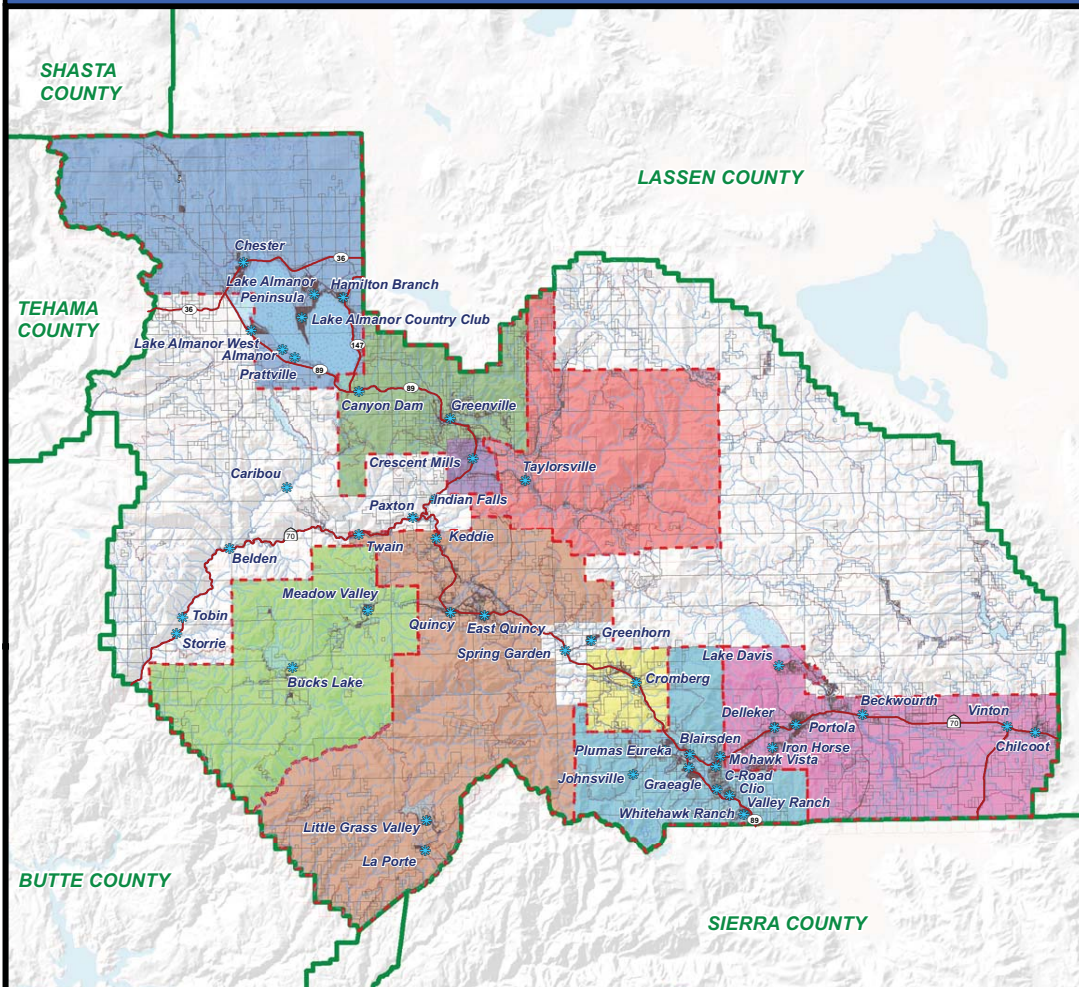
**SUBJECT:** Reorganization of Cemetery Districts

### Summary

There are nine cemetery districts that serve Plumas County. Each of the districts has been covered in one of the five regional municipal service reviews. The reviews recognized that each of the cemetery districts has faced similar struggles in providing transparent, adequate services within legal requirements while simultaneously challenged by limited public interest and insufficient financing. Specifically, all of the districts have suffered from hard to fill vacancies on the governing bodies. There is often a high turnover rate of the board members, and vacancies remain unfilled for long periods of time. The districts operate on minimal budgets and many reported that revenues were insufficient to provide an adequate level of services. As a result of these skeletal budgets, the districts often rely almost entirely on volunteer efforts on the part of the board members and other volunteer/community service programs for administration and maintenance. Due to the informal and small nature of these districts, there is a general lack of understanding of the legal requirements regarding a public agency and more specifically the detailed requirements of cemetery districts.

The Commission conducted a comprehensive sphere of influence (SOI) on all cemetery districts in 2019 (Resolution 2019-0001). At that time, several reorganization opportunities were identified. The adopted SOIs focused on two cemetery districts (Cromberg Cemetery District and Crescent Mills Cemetery District) that are struggling to provide adequate and accountable services that are in need of support. Zero SOIs were established for these two districts indicating LAFCOs anticipation of eventual dissolution. At that time Quincy LaPorte Cemetery District's SOI was extended to include Cromberg Cemetery District, thus identifying Quincy LaPorte as the preferred successor agency when Cromberg is ultimately dissolved. Similarly, Greenville Cemetery District's SOI was extended to include Crescent Mills Cemetery District, thus identifying Greenville as the preferred successor agency when Crescent Mills is ultimately dissolved. At that time, the other five cemetery districts (Chester Cemetery District, Meadow Valley Cemetery District, Mohawk Valley Cemetery District, Portola Cemetery District, Taylorsville Cemetery District) indicating that services provided were adequate and the service area was not anticipated to change in the foreseeable future. A map of the districts and their associated SOIs are shown in Attachment 1.

# PLUMAS LOCAL AGENCY FORMATION COMMISSION PLUMAS COUNTY CEMETERY DISTRICTS ADOPTED SPHERE OF INFLUENCES



## Legend

- Communities
- Plumas County Boundary
- County Boundaries
- Highways
- Roads
- Parcels
- Sectional Grid (MDB&M)
- Streams
- Waterbodies

## Plumas County Cemetery Districts Adopted Sphere of Influences

LAFCo Resolution: # 2019-0001  
 Adopted: April 8, 2019

Plumas LAFCo

Map Created 5/17/2019



- Chester Cemetery District
- Crescent Mills Cemetery District
- Cromberg Cemetery District
- Greenville Cemetery District
- Meadow Valley Cemetery District
- Mohawk Cemetery District
- Portola Cemetery District
- Quincy LaPorte Cemetery District
- Taylorsville Cemetery District

Since that time, the Meadow Valley Cemetery District (MVCD) Board of Directors have submitted a letter to the County Supervisor of District 4 indicating their struggles, and because of those struggles, the intent of the entire Board to retire as of November 1, 2020. The District's letter cited several issues of concern for a majority of cemetery districts in the State and highlighted struggles with maintaining a full and engaged board, particularly given the degree to which these districts rely on the volunteer time of board members to operate. In an attempt to ensure continued services in the area, MVCD Board Members met with Quincy LaPorte Cemetery District (QLCD), as the only neighboring cemetery district to MVCD, to discuss the potential of a Joint Powers Agreement; however, QLCD declined to participate in such an agreement with MVCD.

LAFCO recognized during the SOI updates that given the constraints shared by all of the cemetery districts, reorganization of some form may be beneficial to the agencies in improving efficiency and thereby addressing many of the common challenges faced by these agencies. Reorganization of the districts could occur at a countywide or regional level. A larger district would eliminate excess governing bodies and administrative structures, enabling the cemetery district to draw from a larger population to fill the board seats. Additionally, the district would be able to best leverage the available resources and capitalize on personnel and equipment sharing to the greatest extent practicable. Finally, as a larger more visible agency, the district would be more likely to be placed under public scrutiny to ensure operations are appropriate for a public agency. Regional consolidation would offer smaller more short-term steps that may garner greater support from the public, as governance continues to be more local.

While many of the cemetery districts have expressed interest in consolidation to some degree, there are also concerns of loss of local control and representation. Additionally, the larger more established cemetery districts with paid staff have been wary of taking on additional responsibility without sufficient compensation. Districts have also indicated concern regarding the cost of the application process.

Recognizing the need for LAFCO to provide an impetus to and support of much needed reorganization, LAFCO has budgeted in FY 20-21 to accommodate either a LAFCO initiated reorganization or waiving of application fees should the districts desire to initiate the process and submit an application.

#### Reorganization Process/Options

The reorganization process and participation of the affected districts is determined by how the application to LAFCO is initiated.

Reorganization of the districts can be accomplished in two ways:

SOI Amendment → Annexation by Successor Agency → Dissolution of District

OR

SOI Amendment → Consolidation of Two Districts → Formation of New District

**The annexation/dissolution process is appropriate when there is a single agency that will be acting as the successor agency.** Annexation can only be initiated by 1) petition or residents or landowners or 2) similar resolutions of the affected agencies. LAFCO may not initiate annexation.

**Consolidation is appropriate if two or more agencies are looking join or merge operations, meaning both agencies desire to take part in governance and operations etc.** Consolidation, in essence, is the formation of a new district. Consolidation can be initiated by 1) petition by not less than 5% of the registered voters, 2) substantially similar resolutions of the affected agencies, or 3) LAFCO resolution.

In the case of the cemetery districts, the annexation process appears to be appropriate because there are two districts that are likely successors and three districts that can be dissolved. Additionally, if initiated by the districts themselves, it offers the affected agencies more control over the outcome. LAFCO has budgeted to waive the fees associated with the application should the districts come to an agreement for application. However, it is a concern of staff that a majority of the affected districts, being non-responsive and/or lacking interest in moving forward, would likely not follow through with resolutions to apply to LAFCO.

Should the cemetery districts not indicate interest in initiating annexation and dissolution, then LAFCO may wish to initiate the consolidation process. Accordingly, LAFCO budgeted in FY 20-21 to cover costs associated with a LAFCO-initiated cemetery district reorganization. Staff is looking for direction should the Commission desire to consider initiation of consolidation of the cemetery districts at its next meeting on December 14, 2020.

Of note is that all changes of organization must be consistent with the district's respective SOI. During the recent SOI update, a coterminous SOI was confirmed for MVCSD, and QLCD's SOI was not extended to include MVCSD. In order to complete the consolidation, process the SOI's of the two districts would need to be amended. It is recommended that at the next regular meeting of LAFCO, that the Commission consider an updated SOI report and proposed SOI updates in anticipation of reorganization.

### Outreach

In order for consolidation to be welcomed by the public, it is essential that the local districts identify the benefits that consolidation could offer locally, and at the same time, recognize the assistance that consolidation will bring to neighboring districts that are struggling to continue operations and maintain historical landmarks. Initial consolidation of neighboring districts may provide a template for others in moving forward with similar reorganizations. LAFCO staff has made initial attempts to reach out to the five subject districts regarding potential reorganization and inviting the districts to meet and discuss the process. Invitations were also extended to take part in today's discussion during the LAFCO meeting.

Given the significance of a LAFCO-initiated reorganization, it may be warranted for the Commissioners to take part in the outreach efforts. The Commission may wish to establish an Ad Hoc Reorganization Outreach Committee to participate in discussions and meetings when appropriate and aid in ensuring due diligence is conducted in contacting the non-responsive districts. Because the cemetery district governing bodies are appointed by the Board of Supervisors, it may be appropriate for the Commissioners representing the County to comprise the Ad Hoc Committee.